



PROCUREMENT DEPARTMENT

DESIGN & CONSTRUCTION DIVISION • 130 W. CONGRESS STREET, 3RD FLOOR • TUCSON, ARIZONA 85701-1317
 TELEPHONE (520) 740-3731 • FAX (520) 724-4434

November 19, 2013

SOLICITATION NO. 117707: FLOOD CONTROL SERVICES QUALIFIED CONSULTANTS LIST

ADDENDUM NO. 01

Please be advised of the additions, clarifications and/or changes to the above-referenced Solicitation for Qualifications as stated in the following Addendum. This addendum is 2 pages.

CHANGES TO THE SOLICITATION DOCUMENT:

- Page 8, Required Submittal Information and Evaluation Criteria, the format/order & page counts if submitting for one or both lists are as follows:

One List		Both Lists	
PART I: STATEMENT OF QUALIFICATIONS		PART I: STATEMENT OF QUALIFICATIONS	
1. INTRODUCTORY LETTER	2 pages	1. INTRODUCTORY LETTER	2 pages
2. PROJECT TEAM	5 pages	2. PROJECT TEAM (1 st list)	5 pages
3. PRIOR PROJECT EXPERIENCE	5 pages	3. PRIOR PROJECT EXPERIENCE (1 st list)	5 pages
4. SCHEDULING, COST & QUALITY CONTROL	5 pages	2. PROJECT TEAM (2 nd list)	5 pages
5. EQUAL OPPORTUNITY AND SBE UTILIZATION	3 pages	3. PRIOR PROJECT EXPERIENCE (2 nd list)	5 pages
6. SMALL LOCAL PREFERENCE CERTIFICATION (Attachment 1)	1 page	4. SCHEDULING, COST & QUALITY CONTROL	5 pages
7. APPENDIX: LETTER OF COMMITMENT (Exhibit 'C' of Attachment 2) Resumes	No page limit	5. EQUAL OPPORTUNITY AND SBE UTILIZATION	3 pages
		6. SMALL LOCAL PREFERENCE CERTIFICATION (Attachment 1)	1 page
		7. APPENDIX a. LETTER OF COMMITMENT (Exhibit 'C' of Attachment 2) b. Resumes	No page limit
Total Page Limit (Items 1 – 6)	21 pages	Total Page Limit (Items 1 – 6)	31 pages

If submitting for both lists, at the firms discretion, you may submit one combined Proposed Disciplines and Rate Schedule for Part II, or two separate Proposed Disciplines and Rate Schedules for each list.

2. Page 10, Item 3. a), Prior Project Experience, first sentence is changed to read:

“Provide a table of previous projects completed in the state of Arizona in the last three years...”

The remainder of this paragraph remains the same.

3. Page 29, Attachment 2, Sample Master Agreement, this page is unintentionally blank. Exhibit ‘B’ Pima County Regional Flood Control District Standard DS-303, continues on page 30 where page 28 left off. No information is missing on page 29.

CLARIFICATIONS:

1. Page 11, Item 5. b) “Certified SBE firms shall receive five points.” refers to certified prime firms only, not to any proposed subconsultants.
2. Page 11, Item 6. Small Local Preference, refers to eligible prime firms only, not to any proposed subconsultants.
3. Page 12, Required Submittal Information and Evaluation Criteria, Part II: Procurement Department Information Only:

It is preferred that overhead rates are supported by an independent accounting firm’s audit of the firm in accordance with FAR Part 31 requirements, if readily available. However, it is not required. Firms do not need an audited overhead to be eligible to submit. At minimum, firms must separate their billable rates in to three elements: 1) The direct labor rates by discipline, 2) the proposed overhead percentage, and 3) the proposed profit percentage.

Known subconsultants’ rates need only be the fully burdened billable rate. The three part itemized rate information is not required for proposed subconsultants.

All questions shall be addressed in writing to Chris J. Barnhill, CPPB, Contracts/Commodity Officer, email chris.barnhill@pima.gov or fax number 520-724-4434. Questions or requests for clarification received less than seven calendar days before the solicitation due date may not receive a response.

Chris J. Barnhill, CPPB
Contracts/Commodity Officer