



**Canoa Ranch Community Trust/Oversight Committee of  
the Pima County Board of Supervisors**

**Fall Reunion Subcommittee**

**STUDY SESSION SUMMARY**



Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Canoa Ranch Community Trust/Oversight Committee of the Pima County Board of Supervisors and to the general public that the Canoa Ranch Community Trust/Oversight Committee of the Pima County Board of Supervisors will hold a meeting open to the public on:

**Tuesday, September 23, 2008  
11:00AM  
El Minuto Café, 354 S. Main Ave., Tucson, AZ**

**A. Call to Order**

The meeting was called to order at 11:20am.

**Member Attendance:**

Dan Brocious  
Ellie Kurtz  
Deezie Manning-Catron  
Patricia Martin  
Bill Mortimer  
Sandra Stone

**B. Discussion of a fall Canoa Reunion**

**Purpose:** To record oral histories and promote awareness of Canoa Ranch.

**Date & Time:** Saturday, November 8, 2008 from 1-5pm. Member Stone has verified Congressman Grijalva's availability. The Canoa Road I-19 underpass will be closed, and access from Tucson will be via the Amado exit.

**Attendance:** 150

**Preparation:** The following preparation schedule was discussed:

9/26/08	Final invitation and mailing list in Excel provided to NRPR
10/10/08	Invitations mailed by NRPR
10/24/08	RSVP date
10/31/08	1 page handout to be prepared by Jennifer Proctor and provided to NRPR. NRPR will provide 200 copies of the handout, plus Canoa Master Plan maps mounted on foam core.
11/8/08	Fall Reunion

**Location:** Buildings 103, 106, 107, 108, and 109. Buildings 101 and 104 can be opened on a limited viewing basis depending on construction and/or safety issues. Rooms in Building 110 can be viewed from outside the rooms, but not entered. Plywood window and door covers can be removed, but the rooms in these buildings will not be cleaned out. Parking can occur near Building 105, and northeast of the fence by Building 101. Building 106 will be used for displays and possibly to show video tapes.

- Funding/  
Donations: Member Brocius indicated there was \$8.00 left in the treasury from the previous event. Donations will be needed for food, water, video, music, and port-a-potties. Members may seek food donations from local restaurants. Member Stone will seek donations for water and other expenses from Freeport-McMoRan, Fairfield, the Pima County Board of Supervisors, and other sources. Funding and donations will be handled by the Canoa Committee members rather than by Pima County staff. Due to budget cuts effective 7/1/08, NRPR will have limited funding for this event. As available, NRPR can assist with staff and equipment.
- Advertising/  
Invitations: Although anyone can attend, the event will be by invitation. Member Brocius will maintain the invitation list, and members are asked to provide him contacts. NRPR requests that email addresses be collected to assist with distribution of the invitations. Member Brocius will provide the address list in Excel and the final invitation to NRPR by September 26, 2008.
- Member Stone will coordinate with the local media.
  - Member Brocius will include the Border Patrol and the Santa Cruz Valley Heritage Alliance on his address list.
  - Invitations will be sent to contacts provided by Member Brocius, the Canoa Committee distribution list, the Pima County distribution list, and to the contractors.
  - NRPR can design, print, and mail invitations as long as the mailing is less than 100 pieces. NRPR must email invitations to all Pima County contacts, and prefers to email to as many others as possible.
  - NRPR will provide 5 extra invitations for each Committee member (75 total).
  - NRPR Natural Resource Division will act as the point of contact for RSVP by phone and/or email. NRPR Natural Resource Division will inform participants that the Canoa Road I-19 underpass will be closed, and ask them if they wish to be interviewed.
- Program: The event will begin with introductions followed by the recording of oral histories. Music will be provided for a limited period of time, and water plus snacks will be provided. A program will be developed for inclusion in the invitation and 1 page handout.
- Member Stone will invite Congressman Grijalva; Pima County Supervisors from Districts 3, 4, and 5; Member Manning-Catron; and Francisco Salcido to speak.
  - A 1 page handout will be designed by Jennifer Proctor and provided to NRPR for printing of 200 copies that includes the program, acknowledgments, and contact information for future interviews.
- Oral Histories: The goal is to capture oral histories. Developing those interviews into interpretive features will be the subject of a future endeavor. A list of interviews will be generated in advance. Member Martin will seek interview questions from the Committee. Members Mortimer, Martin, Manning-Catron, and Sheridan will develop a script of interview questions, and will determine audio equipment needs. Members Manning-Catron and Walden will seek someone to take still photos. It was agreed the interviews will be recorded using audio but not video. Video may be used to film the location or informal interactions during the event. Member Brocius received a quote of \$950/half day or \$1,300/full day for one video crew. Donations will be sought, and if funding isn't available, Members Manning-Catron and Kurtz will pursue a volunteer video crew.
- Music: Member Ellinwood's daughter's mariachi band called Mariachi Tesoro de Tucson will play at no cost.
- Food: Members may seek food donations from local restaurants. The menu is chips, salsa, and something sweet. Members Kurtz will provide coffee, Members Kurtz and Brocius will provide water, and Member Brocius will provide cups for both. The Committee asked Jennifer Proctor to determine if 500 bottles of water could be donated to the event. The menu and cost for food served at the Anza Trail dedication was provided for reference.
- Tours: Cultural Resources and Poster-Frost are available to conduct tours.

- Displays: Member Manning-Catron's photographs will be displayed. In addition, a video about Canoa Ranch may be played. NRPR will provide display boards containing images from the master plan. Displays may be set up in Building 106. NRPR will provide (6) easels.
- Set Up: NRPR will provide a podium with sound system, (1-2) canopies, (50) chairs, and (4) 6' tables. Member Brocious will provide (2) tables and (50) chairs. Chairs and tables will be needed for the interview locations and chairs will be needed under the canopies near the podium. NRPR will provide trash receptacles and trash bags. Recycle bins are needed and recycling must be hauled away. Member Kurtz will provide table coverings. Volunteers to manage parking and a sign in table will be needed. The sign in table will be located in Building 106. NRPR staff will assist with set up, but requests volunteer assistance with clean up including bagging trash that NRPR staff can haul. Member Brocious will provide a TV/VCR to show videotapes.
- Infrastructure: Port-a-potties are needed. Due to the budget cuts, NRPR requests that the cost of the port-a-potties be covered by other funding sources. Rentals of ADA port-a-potties are anticipated to cost \$200 - \$250/each. Power is available in Buildings 103 and 105. There is no power in Buildings 106, 107, and 109. NRPR will provide extension cords from Building 103 and the well site to be used for the TV/VCR, coffee urns, mariachi band, and the podium.
- Next Meeting: To be determined. Interview questions will be discussed during the next regular meeting of the Canoa Committee scheduled on October 21, 2008.

- C. Adjournment  
The meeting was adjourned at approximately 12:30pm.