



**Canoa Ranch Community Trust/Oversight Committee of
the Pima County Board of Supervisors**

Fall Reunion Subcommittee

STUDY SESSION SUMMARY



Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Canoa Ranch Community Trust/Oversight Committee of the Pima County Board of Supervisors and to the general public that the Canoa Ranch Community Trust/Oversight Committee of the Pima County Board of Supervisors will hold a meeting open to the public on:

**Wednesday, August 26, 2008
11:00AM
Canoa Ranch**

A. Call to Order

The meeting was called to order at 11:20am.

Member Attendance:

Dan Brocius
Ellie Kurtz
Sandra Stone

B. Discussion of a fall Canoa Reunion

Purpose: To record oral histories and promote awareness of Canoa Ranch.

Date & Time: Saturday, November 8, 2008 from 1-5pm. Member Stone has verified Congressman Grijalva's availability.

Attendance: 150

Preparation: The following preparation schedule was discussed:

9/19/08	Draft invitation prepared for review by subcommittee.
9/26/08	Draft invitation, 1 page handout, display board needs, and mailing list provided to NRPR.
10/10/08	Invitations mailed.
10/24/08	RSVP date.
11/8/08	Fall Reunion.

Location: Buildings 103, 106, 107, 108, and 109. Buildings 101 and 104 can be opened on a limited viewing basis depending on construction and/or safety issues. Rooms in Building 110 can be viewed from outside the rooms, but not entered. Plywood window and door covers can be removed, but the rooms in these buildings will not be cleaned out. Parking can occur near Building 105, and northeast of the fence by Building 101. Building 106 will be used for displays and possibly to show video tapes.

Funding/

Donations: Member Brocius indicated there was \$8.00 left in the treasury from the previous event. Donations will be needed for food, water, video, music, and port-a-potties. Members may seek food donations from local restaurants. Donations for water and other expenses will be sought from Freeport-McMoRan, the Pima County Board of Supervisors, and other sources. Funding and donations will be handled by the Canoa Committee members rather than by Pima County staff. Due to budget cuts effective 7/1/08, NRPR will have limited funding for this event. As available, NRPR can assist with staff and equipment.

Advertising/
Invitations:

Although anyone can attend, the event will be by invitation. **Member Brocious will maintain the invitation list, and members are asked to provide him contacts.** NRPR requests that email addresses be collected to assist with distribution of the invitations. Member Brocious will provide the address list and previously used artwork to NRPR by September 26, 2008.

- Members Walden and Kurtz will approach local newspapers and ask for space to place an ad seeking people with connections to Canoa Ranch for an oral history project.
- Member Brocious will include the Border Patrol and the Santa Cruz Valley Heritage Alliance on his address list.
- Invitations will be sent to contacts provided by Member Brocious, the Canoa Committee distribution list, the Pima County distribution list, and to the contractors.
- NRPR can design, print, and mail invitations as long as the mailing is less than 100 pieces. NRPR must email invitations to all Pima County contacts, and prefers to email to as many others as possible.
- NRPR Natural Resource Division will act as the point of contact for RSVP by phone and/or email.

Program: The event will begin with introductions followed by the recording of oral histories. Music will be provided for a limited period of time, and water plus snacks will be provided.

- Congressman Grijalva, Linda Mayro, Corky Poster, and Member Manning-Catron will be invited to speak. Member Martin will seek additional speakers representing the Hispanic community.
- A 1 page handout will be provided by NRPR that includes the program, acknowledgments, and contact information.

Oral Histories: The goal is to capture oral histories. Developing those interviews into interpretive features will be the subject of a future endeavor. A list of interviews will be generated in advance from the newspaper ads and other sources. Members Walden, Sheridan, Mortimer, Martin, and Kurtz will seek volunteer interviewers. Volunteer interviewers will require training. Members Mortimer, Martin, Manning-Catron, and Sheridan will develop a script of interview questions. Members Manning-Catron and Walden will seek someone to take still photos. It was agreed the interviews will be recorded using audio but not video. Video may be used to film the location or informal interactions during the event. Member Brocious received a quote of \$950/half day or \$1,300/full day for one video crew. Donations will be sought, and if funding isn't available, Members Manning-Catron and Kurtz will pursue a volunteer video crew.

Music: Member Ellinwood's daughter's mariachi band will play. The fee is anticipated to be \$200.

Food: Members may seek food donations from local restaurants. Members Kurtz will provide coffee, Members Kurtz and Brocious will provide water, and Member Brocious will provide cups for both.

Tours: Cultural Resources and NRPR staff can conduct tours.

Displays: Member Manning-Catron's photographs may be displayed. In addition, a video about Canoa Ranch may be played. NRPR will provide display boards containing images from the master plan. Displays may be set up in Building 106.

Set Up: NRPR will provide a podium with sound system, (1-2) canopies, (50) chairs, and (4) 6' tables. Member Brocious will provide (2) tables and (50) chairs. Chairs and tables will be needed for the interview locations and chairs will be needed under the canopies near the podium. NRPR will provide trash receptacles and trash bags. Recycle bins are needed and recycling must be hauled away. Member Kurtz will provide table coverings. Volunteers to manage parking and a sign in table will be needed. NRPR staff will assist with set up, but requests volunteer assistance with clean up including bagging trash that NRPR staff can haul. Member Brocious will provide a TV/VCR to show videotapes.

Infrastructure: Port-a-potties are needed. Due to the budget cuts, NRPR requests that the cost of the port-a-potties be covered by other funding sources. Rentals of ADA port-a-potties are anticipated to cost \$200 - \$250/each. Power is available in Buildings 103, 105, and 106.

Next Meeting: The next Fall Reunion planning meeting is scheduled on Tuesday, September 9, 2008 at 2:00pm at Canoa Ranch in Building 103.

C. Adjournment

The meeting was adjourned at approximately 12:20pm.