

Code: 9991

Title: ATTENDANT CARE WORKER

SUMMARY: Provides basic daily living assistance to clients in a home based setting.

DUTIES/RESPONSIBILITIES: (Work assignments may vary depending on the department's needs and will be communicated to the applicant or incumbent by the supervisor.)

Provides basic hygiene assistance to clients (e.g., bathing, dressing, shaving, combing hair, brushing teeth and trimming nails);

Assists clients with ambulation;

Assists with tasks necessary for the comfort and safety of movement-restricted clients;

Assists clients with special appliances and/or prosthetic devices;

Reads information and instructions to facilitate patient care;

Reminds client of medication schedule;

Maintains communication with medical, transportation and other service providers;

Monitors client to prevent personal injury and/or property damage;

Develops and follows a structured schedule which meets the client's needs according to established care plans;

Provides companionship suited to client's ability to participate, including conversation, games, reading, outdoor activities, etc.;

Prepares and serves meals and assists client with eating, when necessary;

Washes, dries and folds clothes and linen;

Makes clean floors, bathrooms, kitchen and household appliances;

Provides limited personal care assistance for tasks that do not require medical or nursing supervision.

May run errands, including shopping for and storing household supplies, food and medicine.

KNOWLEDGE & SKILLS:

Knowledge of:

- Attendant Care program;
- basic personal hygiene;
- simple meal preparation to include safe food handling techniques;
- basic housekeeping.

Skill in:

- communicating effectively in English, both orally and in writing;
- providing personal care assistance to clients;
- preparing and serving meals;
- performing basic, uncertified nursing services, to include light housekeeping.

MINIMUM QUALIFICATIONS:

Any combination of training and/or experience, as determined by the Appointing Authority at the time of recruitment, which demonstrates the minimum knowledge and skills.

OTHER REQUIREMENTS:

Licenses and Certificates: Successful completion of the Attendant Care Worker Training Course is a condition of employment. CPR certification (approved adult and child CPR) from an accredited certifying body is required at the time of appointment. Maintaining current CPR certification is required as a condition of employment. Failure to maintain such certification may be grounds for termination. Some positions may require possession of a valid Class D Arizona Driver's license at the time of appointment or prior to end of initial/promotion probation.

Special Notice Items: Department of Labor regulation CFR Part 1910.1030 requires notification that positions within this classification may have a high risk of exposure to blood-borne pathogens. In accordance with OSHA and Pima County guidelines, Tuberculin (TB) screening, Hepatitis B vaccinations and safety training and equipment will be provided. All positions within this classification will require satisfactory completion of a health screening. Some positions may require fluency in English and a second language as determined by the using department.

Physical/Sensory Requirements: Specific physical and sensory abilities will be determined by position.

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

Pima County

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