

Code: 7545

Title: REGIONAL WASTEWATER RECLAMATION DIRECTOR

SUMMARY: Directs all operations and functions of the Regional Wastewater Reclamation Department (RWRD). This is an appointed, unclassified position exempt from the Pima County Merit System Rules.

This classification is responsible for the general management of wastewater conveyance, treatment and disposal operations in Pima County, reporting directly to the Deputy County Administrator for Public Works.

DUTIES/RESPONSIBILITIES: (Work assignments may vary depending on the County's needs and will be communicated to the applicant or incumbent by the Deputy County Administrator-Public Works)

Plans, institutes and directs methods and operations in conducting the orderly and systematic development of wastewater treatment services for Pima County and the City of Tucson;
Advises the Board of Supervisors and County Administrator on wastewater related matters;
Responsible for technical compliance, in accordance with the standards of the Environmental Protection Agency (EPA), Arizona Department of Health Services and Department of Environmental Quality (DEQ);
Directs the planning, construction oversight, inspection and maintenance of sanitary sewers, treatment plants and associated operations;
Responsible for regulatory and administrative compliance reports;
Represents Pima County in public affairs issues concerning wastewater conveyance, treatment and disposal;
Controls the financial administration of the department's enterprise operations;
Develops long range capital plans and programs;
Assigns, trains, supervises and evaluates the work of assigned staff;
Directs the preparation and administration of the departmental budget;
Attends various planning, regulatory and other meetings;
Directs studies affecting economy and efficiency of operation of the department.

KNOWLEDGE & SKILLS:

Knowledge of:

- wastewater operations and administration;
- financial administration of government enterprise operations;
- capital planning;
- relevant laws, rules and regulations;
- principles and practices of leadership and management;
- contract management and administration.

Skill in:

- planning and directing a comprehensive wastewater operations, maintenance and construction program;
- performing work in several areas of the physical sciences;
- communicating effectively.

DESIRED QUALIFICATIONS: A Bachelor's degree from an accredited college or university with a major in engineering, environmental engineering or a closely related field as defined by the Appointing Authority and ten years of professional environmental engineering or engineering experience, four years of which involved managerial responsibilities; or an equivalent combination of training and experience.

OTHER REQUIREMENTS:

Licenses and Certificates: A valid Arizona Class D Driver's License may be required at the time of appointment or prior to completion of initial/promotional probation.

Special Notice Items: This is an appointed, managerial position exempt from the Pima County Merit System Rules.

Physical/Sensory Requirements: Physical and sensory abilities will be determined by position.

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

Pima County

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