

*Code: 7445*

*Title: ENVIRONMENTAL QUALITY DIRECTOR-UNCLASSIFIED*

**SUMMARY:** Plans, organizes and directs the activities of the Department of Environmental Quality (DEQ) and acts as advisor to the Air Quality Council and Board of Health for all environmental quality matters for Pima County. This is appointed, unclassified and exempt from the Pima County Merit System Rules.

**DUTIES/RESPONSIBILITIES:** (Work assignments may vary depending on the department's needs and will be communicated to the applicant or incumbent by the supervisor)

Administers and directs all environmental quality programs for the county;  
Makes long-range plans, recommends policies and establishes goals;  
Develops and initiates programs for water quality, air quality and hazardous materials regulation and identifies funding sources;  
Directs the organization, staffing and implementation of environmental quality services within the County;  
Reviews and evaluates environmental quality programs for effectiveness and compliance with statutes and ordinances;  
Meets with community representatives and governmental authorities to coordinate and implement effective multi-jurisdictional programs;  
Personally handles environmental problems of an unusual nature;  
Serves as primary staff advisor to the Air Quality Council and Board of Health for environmental quality matters;  
Attends meetings and conferences.

**KNOWLEDGE & SKILLS:**

Knowledge of:

- environmental quality programs, functions, and services;
- principles and practices of budgeting and organizational design;
- federal, state and local laws pertaining to environmental quality;
- principles and practices of public administration.

Skill in:

- initiating, coordinating and directing environmental quality program services and functions;
- reviewing and evaluating environmental quality programs for compliance with laws, rules and ordinances;
- establishing and maintaining effective working relationships with community and government leaders;
- communicating effectively, both orally and in writing.

**DESIRED QUALIFICATIONS:**

A Master's degree from an accredited college or university with a major in environmental engineering, environmental, physical or biological science, public health, health care administration, or a closely related field as defined by the appointing authority and five years of management or supervisory experience involving environmental quality.

(Additional relevant experience and/or education from an accredited college or university may be substituted)

**OTHER REQUIREMENTS:**

**Physical/Sensory Requirements:** Physical and sensory abilities will be determined by position.

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

Pima County

08/27/89

Updated 05/05/09(kf)