

<i>Code:</i> 5247 <i>Title:</i> THERAPEUTIC ACTIVITY SPECIALIST-SENIOR

SUMMARY:

Assists in developing therapeutic activity programs, conducts therapeutic activities, and leads and coordinates the efforts of therapeutic staff and volunteers.

DUTIES/RESPONSIBILITIES: (Work assignments may vary depending on the department's needs and will be communicated to the applicant or incumbent by the supervisor.)

Coordinates therapeutic programs, conducts activities, and leads therapeutic staff and volunteers;
Transports clients within a facility to activities or uses a vehicle to transport clients to outside activities;
Ensures safety and security of facilities and program participants;
Organizes and conducts special interest meetings, classes, workshops, activities, and events;
Schedules therapeutic activities and encourages clients to participate in those activities best suited to their individual needs;
Coordinates therapeutic activities with internal departments and community organizations and arranges for the use of equipment and meeting areas;
Monitors and charts client participation and progress and relays information to supervisor and staff members;
Assesses and communicates potential client behavioral problems to appropriate parties;
Assists in evaluation of programs and client status and makes recommendations to supervisor;
Prepares reports, updates client records, and submits information to supervisor;
Leads therapeutic staff and volunteers in conducting therapeutic activities;
Monitors the issuance, use, and care of therapeutic supplies and equipment and maintains inventory levels;
Operates various audio-visual equipment for clients;
May act as Therapeutic Activities Coordinator in the absence of incumbent;
Operates and performs operator level servicing of assigned vehicles;
May accompany clients to retail stores or make minor purchases for clients using client funds.

KNOWLEDGE & SKILLS:

Knowledge of:

- therapeutic activities and equipment and the skills and abilities required for participation;
- therapeutic activity needs and characteristics of special populations;
- individual and group behavior and establishing effective working relationships;
- applicable County, State, and/or Federal laws, rules, and/or regulations;
- community resources available for special populations.

Skill in:

- selecting and improvising therapeutic activities suitable to individual and group interests, needs, and capacities;
- conducting various recreational activities to meet client needs;
- instructing and leading individuals or groups of program participants;
- establishing and maintaining effective working relationships with others;
- communicating effectively, both orally and in writing;
- motivating interest in others to participate in therapeutic activities;
- preparing and writing reports.

MINIMUM QUALIFICATIONS:

1) A Bachelor's degree from an accredited college or university in therapeutic recreation or a closely related area such as special education, rehabilitation, or recreation and two years of therapeutic activity experience within an extended care facility, rehabilitation facility, or hospital.

(Additional relevant experience in recreation or a closely related field such as rehabilitation, special education, psychology, or sociology may substitute for the aforementioned education.)

OR:

2) Two years of employment as a Therapeutic Activity Specialist with Pima County Government.

OTHER REQUIREMENTS:

Licenses and Certificates: Possession of a valid Class D Arizona driver's license may be required at time of appointment. CPR and First Aid certifications may be required within 6 months from date of appointment.

Physical/Sensory Requirements: This classification requires the ability to lift and carry up to 50 pounds. Any additional physical and sensory abilities will be determined by position.

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.