

Code: 4562

Title: HOME HEALTH AIDE

SUMMARY: Under general supervision of a licensed nurse performs field work providing sub-professional in-home nursing and personal care services.

DUTIES/RESPONSIBILITIES: (Work assignments may vary depending on the department's needs and will be communicated to the applicant or incumbent by the supervisor.)

Provides unassisted sub-professional nursing and personal care services for ill or disabled clients in their homes;

Takes and records vital signs;

Bathes clients and performs basic personal hygiene services including skin, nail and foot care;

Provides hygienic ostomy and catheter care;

Observes and reports changes in clients physical and mental status and dietary habits;

Checks for pressure sores and bedsores and initiates preventative measures as indicated or directed;

Operates lifts and other equipment to aid in the transfer and movement of incapacitated clients;

Performs light housekeeping tasks such as cleaning, laundering and making beds;

Administers non-prescription enemas and douches and assists with ostomy and bladder programs as directed;

Completes simple reports documenting observations and services performed;

Assists clients with range of motion and other physical exercises;

Prepares nutritious meals in accordance with dietary restrictions and assists with feeding;

Escorts clients to clinics and appointments with physicians.

KNOWLEDGE & SKILLS:

Knowledge of:

- principles and practices of basic medical care;
- personal hygiene, nutrition and housekeeping;
- basic medical equipment and procedures.

Skill in:

- learning and performing basic home health functions;
- following oral and written instructions;
- providing light housekeeping, nutritional and personal care services;
- universal precautions;
- preparing basic oral and written reports;
- reading street guides and maps.

MINIMUM QUALIFICATIONS:

Completion of a State of Arizona approved Nursing Assistant education program.

(An equivalent combination of experience and/or training which satisfies the certification requirements as established by the Arizona Department of Health Services may substitute for the aforementioned program)

OTHER REQUIREMENTS:

Licenses and Certificates: State of Arizona registration as a Nursing Assistant is required within four months from date of appointment. A current Cardio-Pulmonary Resuscitation certification is required at time of appointment and must be maintained during employment. Possession of an appropriate category of Arizona driver's license is required at time of appointment.

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

Pima County

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