

*Code: 4524*

*Title: COMMUNICABLE DISEASE INVESTIGATOR (CDI) - II*

**SUMMARY:** Investigates communicable disease sources, provides health education to the public for reducing risks for acquiring communicable diseases and provides direct nursing services to patients under the direction of health care professionals. It is distinguished from CDI I and CDI III, which do not provide direct nursing services to patients. It is distinguished from CDI IV which has additional direction and supervisory responsibilities.

**DUTIES/RESPONSIBILITIES:** (Work assignments may vary depending on the department's needs and will be communicated to the applicant or incumbent by the supervisor.)

Investigates possible disease sources by interviewing patients and contacts and reviewing associated information in order to locate the source, carriers and all spread cases related to the disease incident;

Refers affected patients for psychosocial support and appropriate treatment;

Performs selective blood, oral and possibly urine testing for Communicable diseases and Sexually Transmitted Diseases (STD) primarily in the clinic setting and may provide these services at an outreach site;

Provides treatment and immunizations to STD patients in the clinic or outreach setting under supervision of a clinician;

Assists clinician in STD clinic with examination and laboratory testing;

Performs triage on STD clinic clients;

Provides for emotional and physical comfort for patients and provides basic health information;

Observes patient behavior and progress and reports adverse reactions to medications/treatments to health care professional;

Counsels patients on results of STD testing and methods to prevent STDs in the future;

Provides Human Immunodeficiency Virus (HIV) counseling and testing services as assigned;

Creates and maintains clinical, medical, treatment, medication and program-related records in manual and automated systems;

Stocks, sets up and breaks down clinic exam rooms;

Stocks and maintains Outreach kits for testing and vaccinating events, in coordination with others doing outreach;

Assists other staff in inventorying and maintaining stocks of laboratory, clinic and medication supplies;

Maintains confidentiality and security of information created or encountered in the course of assigned duties;

Promotes uniform investigative methods and reporting procedures with physicians, laboratories and community health facilities;

Prepares and submits manual and computer-based reports;

May provide information and education to the public, including talks and presentations, relative to communicable disease and STD issues and topics.

May operate an autoclave and monitor/record the temperatures of refrigerators and incubators;

May draw blood and perform basic laboratory tests if so certified.

### **KNOWLEDGE & SKILLS:**

Knowledge of:

- . public health practices and procedures;
- . cause, spread and control of communicable diseases;
- . principles, practices and techniques of practical nursing services;
- . infection control and aseptic techniques;
- . investigative and interviewing techniques and procedures;

- . community resources for public health education and treatment;
- . Arizona State rules and regulations pertaining to communicable diseases.

Skill in:

- . performing and documenting communicable disease investigations;
- . performing practical nursing duties;
- . applying effective interviewing techniques;
- . use and maintenance of supplies/equipment utilized in nursing services;
- . communicating effectively, orally and in writing;
- . documenting and reporting activities, manually and using computer-based systems;
- . establishing and maintaining effective working relationships with others and maintaining required confidentiality and security of information encountered;
- . counseling patients and clients.

MINIMUM QUALIFICATIONS: EITHER:

(1) A Bachelor's degree from an accredited college or university with a major in public health, health education, biology, microbiology, nursing or a closely related field as defined by the Appointing Authority at time of recruitment and a current Arizona State License as a Licensed Practical Nurse (LPN).

OR:

(2) Two years of paid/unpaid experience providing public health services, health care services, health education and/or communicable disease education and intervention and a current Arizona State License as a Licensed Practical Nurse (LPN).

OR:

(3) One year of experience with Pima County as a Communicable Disease Investigator (I) and a current Arizona State License as a Licensed Practical Nurse (LPN).

OTHER REQUIREMENTS:

Licenses and Certificates: All positions require a current Arizona State License as a Licensed Practical Nurse (LPN) or Registered Nurse (RN) at the time of appointment. Maintenance of the LPN or RN license is a condition of employment, and failure to maintain the license shall be grounds for termination. Some positions may require a valid Arizona Class D Driver's License at the time of appointment.

Special Notice Items: Department of Labor Regulation CFR Part 1910.1030 requires notification that this classification may have a high risk of exposure to blood borne pathogens and other communicable diseases. In accordance with OSHA and Pima County guidelines, tuberculin (TB) screening, Hepatitis B vaccinations and safety training and equipment will be provided. Some positions may require bilingual abilities in English and a second language, as determined by the appointing authority.

Physical/Sensory Requirements: Physical and sensory abilities will be determined by position.

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

Pima County

11/18/03<sup>(fn)</sup>  
Updated 12/27/07<sup>(team)</sup>

