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| <p><u>Code:</u> 4145 <u>Title:</u> PRN NURSE</p> |
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SUMMARY: Provides professional nursing services and, at the direction of the department, may supervise other nursing staff.

DUTIES/RESPONSIBILITIES: (Work assignments may vary depending on the department's needs and will be communicated to the applicant or incumbent by the supervisor.)

Provides hands-on professional patient care services;
Coordinates patient care with supervisory staff responsible for other shifts;
Assesses needs for changes in staff function, nursing care delivery and procedures, and implements changes with supervisory staff;
Ensures the maintenance of proper standards of nursing care;
Initiates and updates nursing care plans;
Reviews medical records;
Reviews with subordinate personnel any special procedures that may be indicated for the tour of duty;
Interprets hospital and nursing service policies and procedures;
Trains and orients new personnel;
Assists supervisory staff as required;
May assume responsibilities of higher level nursing personnel in their absence or for training purposes;
May be assigned to carry out specialized technical nursing functions.

KNOWLEDGE & SKILLS:

Knowledge of:

- professional nursing theory, principles, practices, methods and techniques of professional nursing;
- the principles and practices of supervision.

Skill in:

- providing effective nursing services;
- communicating effectively, both orally and in writing;
- planning, organizing, assigning, supervising and evaluating the work of professional and sub-professional nursing staff;
- using tact and understanding in dealing with patients and their families;
- being resourceful in emergency situations;
- preparing complete and accurate records.

MINIMUM QUALIFICATIONS:

Graduation from an approved school of nursing.

(Additional training and experience may be required for some positions within the classification.)

OTHER REQUIREMENTS:

Licenses and Certificates: Possession of a current license to practice as a Registered Professional Nurse in the State of Arizona is required at the time of appointment, and must be maintained as a condition of employment. Some positions require a current Arizona Class D vehicle driver's license at the time of appointment. Failure to maintain required licensure shall be grounds for termination.

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

Pima County

03/22/92

Updated 12/27/07(team)