

Code: 2756

Title: ENVIRONMENTAL QUALITY TECHNICAL PROGRAMS MANAGER

SUMMARY: Plans, organizes and manages the specific technical programs for Solid Waste Management and Environmental Quality including the areas of environmental studies, air quality, water quality and solid waste.

DUTIES/RESPONSIBILITIES: (Work assignments may vary depending on the department's needs and will be communicated to the applicant or incumbent by the supervisor.)

Manages all planning and implementation regarding air quality, water quality, hazardous waste and solid waste programs;
Manages operations of solid waste facilities;
Oversees project management;
Manages regulatory compliance functions including issuance and enforcement of environmental permits, or obtaining and complying with environmental permits necessary for department activities;
Manages all tasks and activities associated with procurement of professional services of consultants and contractors and monitoring their performance;
Manages all planning and site selection related tasks for landfills and other solid waste facilities;
Provides technical support for all environmental studies related to landfills including soil and groundwater monitoring and remediation projects;
Manages and provides technical assistance for all programs, services and studies undertaken by or assigned to the Solid Waste Management Department;
Provides direct support to and implements the directions received from the director on all departmental, inter-governmental efforts, communications, projects negotiations, etc.;
Represents the Department at Board of Supervisor's, staff and other meeting and public hearings as directed by management.

KNOWLEDGE & SKILLS:

Knowledge of:

- principles and techniques of engineering;
- solid waste collection and disposal operations;
- principles and techniques of environmental engineering;
- local, state and federal laws, rules and regulations governing environmental quality issues and concerns including air quality, water quality, disposal of solid waste and hazardous materials;
- safety precautions and occupational hazards found in environmental quality projects and landfill facilities;
- principles and practices of organization and management.

Skill in:

- application of environmental engineering techniques and methods to complex field problems and practical operating problems;
- interpreting local, state and federal laws, rules and regulations governing environmental protection, hazardous and special wastes and solid waste management;
- identification and resolution of operational and procedural problems;
- developing and implementing new or revised policies and procedures;
- preparing comprehensive and concise reports;

- communicating effectively, both orally and in writing.

MINIMUM QUALIFICATIONS:

A Bachelor's degree from an accredited college or university in engineering or physical science and nine years of experience in solid waste, civil, or environmental engineering. (Additional relevant experience and/or education from an accredited college or university may be substituted.)

OTHER REQUIREMENTS:

Licenses and Certificates: Some positions require a valid Arizona Class D driver license at the time of application or prior to completion of probation. Failure to obtain/maintain the required licensure shall be grounds for termination.

Physical/Sensory Requirements: Physical and sensory abilities will be determined by position.

This classification specification is intended to indicate the basic nature of positions allocated to the classification and examples of typical duties that may be assigned. It does not imply that all positions within the classification perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

Pima County

06/27/93
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