

Code: 2656

Title: BUILDING INSPECTOR II

SUMMARY: This classification conducts and documents building inspection activities of commercial/residential structures and regulated equipment. It is distinguished from Building Inspector I by its emphasis on commercial and complex residential inspections and greater participation in conducting staff development and training. It is distinguished from Building Inspector Supervisor which has more supervisory and personnel training responsibilities.

DUTIES/RESPONSIBILITIES: (Work assignments may vary depending on the department's needs and will be communicated to the applicant or incumbent by the supervisor.)

Inspects commercial and residential construction projects for compliance with permitted activities, adopted codes, regulations and industry standards;
Reviews plans and related technical materials for compliance with adopted codes, regulations and industry standards;
Schedules and documents inspection activities, to include issuing approval and correction notices;
Consults with property owners, contractors and designers to assist them in resolving conflicts between permitted activities, adopted codes, regulations and industry standards;
Identifies discrepancies, anomalies and conflicts in County codes and regulations, and refers same to management for attention;
Maintains activity records in manual and automated systems;
Creates and maintains databases of information relative to assigned projects, duties and inspections;
Prepares and submits routine, recurring and special reports to management;
Identifies professional development needs of assigned staff and provides relevant coaching;
Develops and presents educational presentations for staff, colleagues and professional associations relative to technical, procedural and regulatory requirements for the construction or modification of permit-required structures and regulated equipment;
Operates and performs operator-level servicing of assigned County vehicles;
May represent the Department or assigned section at professional and industry-related workshops, symposia, public meetings and like events.

KNOWLEDGE & SKILLS:

Knowledge of:

- industry standards and engineering practices for complex commercial and residential building construction;
- County, State and Federal laws, rules, regulations and technical standards for construction;
- County, State, Federal and applicable international building codes;
- standards and procedures for the examination and evaluation of plans and related technical data for compliance with required codes, ordinances, industry standards;
- standards and procedures for conducting and documenting on-site inspections of construction projects;
- capabilities and use of automated/computer-based resources for documentation of activities and for creation/maintenance of required automated records, databases, etc.;
- capabilities and use of Computer Aided Drafting (CAD) systems;
- principles and techniques of coaching staff;
- operation and operator-level servicing of assigned vehicles;
- principles and techniques of effective public speaking;

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- County/departmental standards for the creation and maintenance of activity records.

Skill in:

- reviewing plans and associated technical materials for compliance with applicable codes, laws, rules, regulations and industry-standards;
- scheduling, conducting and documenting work-site inspections to determine and document compliance with applicable codes, laws, rules, regulations and industry-standards;
- interpreting and applying provisions of applicable codes, laws, rules, regulations and industry-standards;
- creation and maintenance of activity records, reports and databases in manual and computer-based systems;
- assessing staff development needs and providing relevant coaching;
- public speaking before diverse groups to convey information relative to assigned duties and functions and relevant codes, laws, rules, regulations and industry-standards;
- operating and providing operator-level maintenance and servicing of assigned County vehicles.

MINIMUM QUALIFICATIONS:

Three years of experience in a public sector setting as a Building Inspector, Codes Enforcement Inspector or Plans Examiner plus either (a) current International Code Council (ICC) certification as a Combination Inspector, OR (b) current certification as both a Residential Combination Inspector. and Commercial Combination Inspector.]

OTHER REQUIREMENTS:

Licenses and Certificates: A valid Arizona Class D Driver's License is required at the time of appointment. ICC Combination Inspector certification is required at the time of appointment and this certification must be maintained as a condition of employment (Current certification as both a Residential Combination Inspector and Commercial Combination Inspector may be substituted for the Combination Inspector certification). Failure to obtain/maintain the required license/certifications shall be grounds for termination.

Physical/Sensory Requirements: All positions require the ability to work outdoors in the extremes of heat, cold, and inclement weather, with potential exposure to dust, dirt, wind, construction activities and materials, and to traverse rough terrain.

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.