

Code: 2651

Title: BUILDING INSPECTOR I

SUMMARY: Conducts and documents field inspections of permitted single family dwellings and related construction activities to insure compliance with County building and related codes, laws, ordinances and statutes.

DUTIES/RESPONSIBILITIES: (Work assignments may vary depending on the department's needs and will be communicated to the applicant or incumbent by the supervisor.)

Inspects single-family dwellings and accessory construction projects for compliance with permitted activities and County and industry general and specialized standard codes;

Reviews plans, specifications and related technical materials to determine compliance with applicable permits, codes and industry standards;

Schedules and documents daily inspection activities;

Issues compliance notifications for approved sites;

Identifies and documents defects or deviations from permitted or code-required construction activities, issues rejection or correction notices, performs follow-up inspections to verify corrections and completes reports;

Consults with contractors, property owners and construction-permit holders to assist them in resolving defects and deviations from permitted activities and applicable codes and standards;

Identifies discrepancies, potential conflicts and recommended changes to building codes, laws, statutes and standards for management attention and decision;

Prepares routine, recurring and special reports for management;

Participates in provision of training to staff in technical areas related to inspections;

Operates and performs operator-level servicing of assigned vehicles.

KNOWLEDGE & SKILLS:

Knowledge of:

- County building and related codes, laws, statutes, ordinances and construction industry standards;
- construction permitting processes;
- stages of construction for optimal detection of defects or deviations from permitted activities and codes and standards;
- industry-standard building construction practices, methods and materials;
- principles and techniques of review and evaluation of construction plans and related technical data for compliance with codes and standards;
- County information and reporting systems;
- principles and techniques of staff training.

Skill in:

- interpreting and applying County building codes, laws, ordinances, statutes and construction industry standards;
- analyzing construction plans, specifications and associated technical data for compliance with codes and standards;
- detecting and documenting defects and deviations from permitted construction activities and codes and standard;
- communicating effectively;
- training staff in technical aspects of building inspections;
- preparation of routine, recurring and special reports for management;
- operating and performing operator-level servicing of assigned County vehicles.

MINIMUM QUALIFICATIONS:

EITHER:

(1) Five years of experience as a contractor, engineer, architect, building inspector or as a superintendent, foreman or mechanic in charge of construction.

OR

(2) Three years of experience in a public-sector building inspection/enforcement setting as a Codes Enforcement, Building or Plans Inspector and current International Codes Council (ICC) certification as a Residential Combination Inspector.

OTHER REQUIREMENTS:

Licenses and Certificates: A valid Arizona Class D Driver's License is required at the time of appointment. All positions require an ICC Inspection-related certification prior to completion of initial/promotional probation. This certification must be obtained and maintained as a condition of employment. Failure to obtain/maintain the required license/certification shall be grounds for termination.

Physical/Sensory Requirements: All positions require the ability to work outdoors in the extremes of heat, cold, inclement weather, with exposure to dust, dirt, wind, construction activities and materials and to traverse rough terrain.

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

Pima County

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