

*Code: 2437*

*Title: TRAFFIC PAVEMENT MARKINGS & SIGN SUPERVISOR*

**SUMMARY:** Coordinate and supervise activities and work crews involved in traffic pavement marking operations and the fabrication, installation and maintenance of traffic signs in Pima County.

**DUTIES/RESPONSIBILITIES:** (Work assignments may vary depending on the department's needs and will be communicated to the applicant or incumbent by the supervisor.)

Supervises the day to day activities of traffic pavement marking operations and/or traffic sign fabrication, installation and maintenance;

Supervises and schedules work of employees involved in the erection and maintenance of traffic signs and pavement markings and marking of streets for proper traffic control;

Orders supplies and maintains inventory of supplies and equipment used in sign fabrication/installation and traffic pavement marking operations;

Coordinates schedules and conducts quality control checks on contractors performing traffic pavement marking activities and sign installations;

Supervises the layout, spotting and pavement markings of traffic pavement marking patterns such as center lines, edge lines, crosswalks, stop lines, school crossings, parking lots and islands;

Supervises or participates in the establishment of worksite traffic control;

Ensures federal, state and local laws, regulations and policies are met with regards to the storage and/or disposal of hazardous materials generated as a result of traffic pavement markings or sign fabrication activities;

Educates and alerts workers to current safety procedures and practices;

Monitors and supervises field activities by reviewing completed work and communicating to the crews the need for appropriate changes;

Coordinates pavement markings and sign installation activities with other governmental agencies such as the City of Tucson, Town of Marana and the U. S. Forest Service;

Coordinates, schedules and arranges pavement markings and sign activities with other departmental activities such as seal coating, overlaying and new road installation/construction;

Trains new and existing staff in existing work methods or changing procedures to ensure conformance to accepted standards and work practices;

Prepares oral and written reports on traffic sign/pavement markings and related activities for management review and approval;

Provides input to management on annual budget requirements for traffic pavement markings and/or traffic sign operations and equipment;

Supervises and participates in the analysis and repair of malfunctioning equipment and auxiliary systems contained on vehicles used in traffic pavement markings and sign installation operations such as, but not limited to, high pressure air, hydraulic, boiler and electrical systems;

Keeps abreast of industry standards and emerging equipment technology used in traffic sign/pavement marking operations;

Prepares performance reviews of subordinate staff;

Develops and maintains schedules of future traffic pavement marking requirements and/or sign maintenance and associated activities.

**KNOWLEDGE & SKILLS:**

Knowledge of:

- federal, state and local laws and regulations pertaining to traffic signs and pavement markings;
- industry standards and practices relating to traffic signs and pavement marking patterns;
- equipment, materials and procedures used in traffic pavement markings and sign fabrication and installation;
- operation of auxiliary systems found on traffic pavement marking vehicles and sign installation equipment;
- hazardous material storage and disposal requirements;

- inventory control and ordering procedures;
- traffic engineering studies and their applications.

Skill in:

- communicating effectively both orally and in writing;
- monitoring the use of pavement markings and sign fabrication and installation equipment, materials and procedures to ensure effective, economical and efficient usage;
- operating pavement marking and sign fabrication and installation equipment;
- troubleshooting and repairing auxiliary systems found on traffic pavement marking vehicles and equipment;
- operating various hand and power tools used in sign fabrication and installation.

MINIMUM QUALIFICATIONS:

A High School diploma or GED equivalent and four years experience conducting traffic engineering studies, or performing traffic pavement marking field work, or performing sign design/fabrication or field installation work.

(Formal education beyond High School may substitute for experience on a year for year basis up to two years.)

OTHER REQUIREMENTS:

Licenses and Certificates: All positions require a valid Arizona Class D driver license at the time of application. Failure to maintain the required licensure shall be grounds for termination.

Physical/Sensory Requirements: Physical and sensory abilities will be determined by position.

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

Pima County

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