

*Code: 0916*

*Title: MAJOR LEAGUE BASEBALL (MLB )COMPLEX MANAGER*

**SUMMARY:** Supervises and participates in the preparation and year-round maintenance of the playing fields and adjacent grounds of the County MLB Complex and insures Complex compliance with MLB and related Natural Resources/Parks & Recreation (NRPR) standards and regulations.

**DUTIES/RESPONSIBILITIES:** (Work assignments may vary depending on the department's needs and will be communicated to the applicant or incumbent by the supervisor.)

Assesses conditions of County MLB Complex playing fields and adjacent grounds and directs and participates in year-round maintenance, seeding, cutting, trimming, irrigation and bare-ground/in-field preparation according to MLB and NRPR standards;

Directs the selection, mixing, application and disposal of herbicides, pesticides, fertilizers and like materials for grounds and turf maintenance;

Coordinates with County Facilities Management and contractors for major modifications, construction and like activities for the MLB Complex;

Develops and administers section operations and maintenance budgets, to include preparing budget estimates, monitoring and controlling expenditures and participates in development of the division budget;

Coordinates use and scheduling of the MLB Complex and adjacent grounds with NRPR offices, the public and organized sports/leisure organizations;

Coordinates and directs staff in grounds preparation, clean-up and repairs following events in the MLB Complex or adjacent grounds;

Develops and directs periodic maintenance scheduling of MLB Complex and adjacent grounds and coordinates support required with County or contractor agencies;

Confers with resident and visiting team managers and directs requested playing field modifications within the limits of appropriate MLB standards and regulations;

Represents the NRPR/MLB Complex at meetings of the Stadium District Board, Parks & Recreation Commission and like organizations;

Manages the procurement, operation, maintenance and operator-training for specialized turf management and athletic field maintenance equipment;

Conducts or coordinates provision of employee training in safety; application and disposal of pesticides, herbicides, fertilizers and related materials.

**KNOWLEDGE & SKILLS:**

Knowledge of:

- principles and practices of athletic complex and grounds design, construction and maintenance;
- MLB standards and regulations for playing-field construction and maintenance;
- principles and techniques of year-round turf management;
- budgeting, cost analysis and expenditure tracking;
- principles and techniques of employee selection, supervision, evaluation and training;
- principles of operation of computer-controlled irrigation systems and related water-conservation practices;
- principles of operation of complex athletic field lighting systems;
- public-sector contracting processes.

Skill in:

- assessing, directing and participating in needed grounds, athletic field and turf management actions by assigned or contracted staff to assure grounds compliance with MLB and NRPR standards and regulations;
- interpreting and applying MLB, State and NRPR standards and regulations relative to construction, preparation and maintenance of athletic fields and adjacent grounds;
- coordinating facility/grounds scheduling with affected users and maintenance activities to assure safety of the public and to minimize disruptions of public use;
- use of computer-based equipment to control irrigation, lighting and related utility systems;
- use of computer resources to schedule, track and report maintenance and budget activities;
- compiling and preparing recurring and special reports for management;
- selection, supervision, evaluation and training of employees;
- communicating effectively.

MINIMUM QUALIFICATIONS:

EITHER:

(1) A Bachelor's degree from an accredited college or university with a major in Agronomy, Soil Science, Landscape Architecture, Plant Sciences or Soil and Water Sciences and two years of experience in the management, administration or supervision of maintenance of a major sports or athletic field complex, e.g., Major/Minor League Baseball stadium/complex, college/university athletic field complex, municipal stadium/parks complex, parks sports field complex, etc.

OR:

(2) An Associate's degree from an accredited college or university with a major in Agronomy, Management, Soil Science, Landscape Architecture, Plant Sciences or Soil and Water Sciences and four years of experience in the management, administration or supervision of maintenance of a major sports or athletic field complex, e.g., Major/Minor League Baseball stadium/complex or college/university athletic field complex, municipal stadium/parks complex, parks sports field complex, etc.

OR:

(3) Five years of experience in the management, administration or supervision of maintenance of a major sports or athletic field complex, e.g., Major/Minor League Baseball stadium/complex or college/university athletic field complex, municipal stadium/parks complex, parks sports field complex, etc.

OTHER REQUIREMENTS:

Licenses and Certificates: A valid Arizona Class D Driver's License is required at the time of appointment. Certification in Arizona as a Pesticide/Herbicide Applicator is required at the time of appointment or prior to completion of initial probation and failure to maintain this certification shall be grounds for termination.

Special Notice Items: Due to the year-round operations of the MLB Complex and adjacent grounds, employees may be subject to extremes of heat, cold, prolonged exposure to the sun, wind and inclement weather.

Physical/Sensory Requirements: Physical and sensory abilities will be determined by position.

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.