

# PIMA COUNTY MERIT SYSTEM APPEAL FORM

(Merit System Rule 14: Merit System Commission Appeals)

HR Use Only:  
Time Stamp

Initials:

A permanent employee may appeal only the following actions (check the appropriate action):

- Disciplinary Suspension (Length: \_\_\_\_ days **OR** \_\_\_\_ hours)
- Administrative Suspension (  Without Pay **OR**  With Reduced Pay)
- Involuntary Demotion
- Reduction in Pay
- Dismissal (Coerced Resignation?  Yes  No)
- Termination as set forth in Merit System Rule 11.5 B through E.

Name: (Print) \_\_\_\_\_

Phone: \_\_\_\_\_ Message Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Classification: \_\_\_\_\_ Department: \_\_\_\_\_

Counsel/Representative: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Representative's Office/Address \_\_\_\_\_

**Basis of the appeal:** Describe the reasons why you believe the disciplinary action was not warranted. Alleged unlawful discrimination may be included, if appropriate. (*Copy of disciplinary action being appealed must be attached.*):

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**Remedy requested:**

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**Employee Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_