

Pima County Human Resources OSL Written and Skills Testing

The next scheduled testing for the Office Support (Clerical) series is as follows:
These are revised dates, effective 12/15/10

<u>Thursday, February 17, 2011:</u>	8:30 a.m. & 12:30 p.m. – <i>Written Test*</i> 10:00 a.m. – 12 noon & 2:00 – 4:00 p.m. – <i>Skills Test**</i>
<u>Friday, February 18, 2011:</u>	8:30 a.m. & 12:30 p.m. – <i>Written Test*</i> 10:00 a.m. – 12 noon & 2:00 – 4:00 p.m. – <i>Skills Test**</i>

*Held in the 4th floor Training Room.

(Please note the *Written Test* takes approximately 2 hours and 45 minutes)

**Held in the 5th floor Learning Center. Skills Tests include *Typing* and *Data Entry*.

Registration dates for this testing:

**February 4 – 11 from 8:00 am to 5:00 pm
Monday through Friday, until seating capacity is reached.**

Registration can only be done in person.

SEATS ARE LIMITED.

REGISTRATION IS ON A FIRST-COME, FIRST-SERVED BASIS.

DO NOT SUBMIT YOUR APPLICATION NOW

The application must be turned in at the time of the test.

Please note:

Applicants must be 18 years of age to apply for a regular Pima
County position.