



PIMA COUNTY HUMAN RESOURCES



WEEKLY SUMMARY- WEEK OF NOVEMBER 20, 2009

DIAL-A-JOB FOR WEEKLY OPENINGS 740-3530

(T)elecommunications (D)evice for the (D)eaf (T.D.D. 740-2728)

Open to Public = Recruitment is open to the public and county employees.

County Only = Recruitment is open to county employees only.

Department Only = Recruitment is for a specific department's employees only.

CODE	CLASSIFICATION TITLE	OPEN TO PUBLIC	COUNTY ONLY	DEPT ONLY	LOCATION OF CURRENT VACANCY
CLOSING 5:00 P.M. – NOVEMBER 27, 2009					
0912 PL	Trades Maintenance (TM) Specialist (Plumber)	√			Facilities Management
1847	Program Manager		√		Wastewater Reclamation
2344	Public Works Manager			√	Public Works
4336	Cook – Senior	√	√		Posada Del Sol
6245	Recreation Leader (Picture Rocks)	√	√		Parks and Recreation
CLOSING 5:00 P.M. – DECEMBER 2, 2009					
SPECIALIZED RECRUITMENT: REVISED November 19, 2009					
FOR COMPLETE INFORMATION PLEASE REFER TO: http://www.tucsonaz.gov/sigma/JobDetails.aspx?Postings=3629					
3332	Emergency Management Coordinator	√			Emergency Management
CLOSING 5:00 P.M. – DECEMBER 4, 2009					
1191	Intake Support Specialist II 8 Positions			√	Sheriff
2716/T	Wastewater Treatment Plant Operator/Trainee 6 Positions	√			Wastewater Reclamation
2717	Wastewater Treatment Plant Operator – Senior 2 Positions	√			Wastewater Reclamation
4361	Corrections Cook 2 Positions	√	√		Sheriff
4362	Corrections Cook – Senior			√	Sheriff
4443	Forensic Medical Investigator 2 Positions	√			Medical Examiner
OPEN UNTIL FILLED					
3115	Attorney (Ajo, AZ) Supplement	√			County Attorney
3115	Attorney (Civil Division) Supplement	√			County Attorney
3115 T	Attorney Trainee Supplement	√			County Attorney
3146	Victim Witness Advocate – County Attorney *First Screening Date – December 4, 2009	√			County Attorney
3162	Administrative Services Specialist – CA (.NET Developer/Systems Analyst)	√			County Attorney
4111	Nursing Assistant – Certified Intermittent Multiple Positions	√			Posada Del Sol
4131	Licensed Practical Nurse Permanent & Intermittent Multiple Positions	√			Posada Del Sol
4146	Patient Care Services – Level II (Registered Nurse) Permanent & Intermittent Multiple Positions	√			Posada Del Sol
4173	Respiratory Therapist Intermittent	√			Posada Del Sol
4331	Food Service Worker I Intermittent	√			Posada Del Sol
4540	Sanitarian Supervisor	√			Health Department
5254	Occupational Therapist Permanent & Intermittent	√			Posada Del Sol
5286	Social Worker/Therapist (PHS)	√			Pima Health System
7115	Education Service Coordinator (Teacher) Unclassified	√			Community Resources
7460	Nursing Home Administrator – Unclassified REVISED November 12, 2009	√			Posada Del Sol
7550	Physician – Unclassified (Psychiatrist) *First screening date – November 30, 2009	√			Pima Health System

(520) 740-8028 or (520) 740-8085

Web site: www.pima.gov/hr

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PIMA COUNTY

OPEN AND COMPETITIVE RECRUITMENT

Dial-A-Job for weekly openings (520) 740-3530 Web Site: www.pima.gov/hr
RESUMES ARE NOT ACCEPTED IN LIEU OF AN OFFICIAL APPLICATION

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TRADES MAINTENANCE (TM) SPECIALIST – 0912 PL (PLUMBER)

OPENING: NOVEMBER 20, 2009

CLOSING: NOVEMBER 27, 2009, 5:00 p.m.

Grade: 38 Minimum Annual Starting Salary: \$34,775

Minimum Qualifications: Completion of an industry-recognized apprenticeship program in plumbing and one year of journey-level experience in the same. (Relevant education may substitute for up to six months of the aforementioned experience.) **OR** Five years of journey-level experience in plumbing. (Relevant education may substitute for up to two and one half years of the aforementioned experience.) **OR** Two years of experience with Pima County as a Trades Maintenance (TM) Technician as a plumber. (Relevant education may substitute for up to one year of the aforementioned experience.)

Licenses and Certificates: A valid Class D Arizona Driver's License required at time of appointment.

Special Notice Items: All positions require satisfactory completion of a background check and a physical.

Preferred Qualifications:

1. Familiar with UPC Codes and IPC Codes.
2. Experience with backflow prevention/cross connection control.
3. Experience with commercial, industrial and residential plumbing.
4. Experience with all phases from rough-in to finish.
5. Experience with threading machines, power tools, sewer machines and hand tools.
6. Ability to install, connect and test water, sewer, gas, air and vacuum lines.
7. Experience with evaporative coolers and heaters.
8. Familiar with excavation safety/confined space and fall protection.

This position requiring **on-call** availability is in the Plumbing Shop of the Facilities Management Department.

HOW TO APPLY:

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Application Submission: Applications determined qualified for the classification applied for will be placed in a file of eligible applicants for six months from the date of application submission, unless otherwise notified. Applicants may be required to furnish, at their own expense, documentary proof of formal education, certification, registration, license, membership in an association or any other proof of competency as required in the official classification description or announcement.

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RECREATION LEADER – 6245 (PICTURE ROCKS)

(PREFERENCE GIVEN TO PIMA COUNTY EMPLOYEES AS A PROMOTIONAL OPPORTUNITY)

OPENING: NOVEMBER 20, 2009

CLOSING: NOVEMBER 27, 2009, 5:00 P.M.

Grade: 19 Minimum Annual Starting Salary: \$24,135

Minimum Qualifications: 520 hours of experience involving interaction with varying age groups, individually or in groups, within the recreational field or a related professional area.

Licenses and Certificates: Current First Aid certification required on the date of appointment; CPR certification required. Possession of a valid Arizona Class D Driver's License is required at time of appointment. Failure to obtain/maintain the required licensure/certification/registration shall be grounds for termination.

Special Notice Items: This position requires fingerprinting and a background check.

Preferred Qualifications:

1. Experience working with a variety of populations in a recreation, educational, or social service setting.
2. Experience supervising staff.
3. Experience using computers for word processing, e-mail and spreadsheets.
4. Education relevant to early childhood education.

This position with hours from **10:00 a.m. to 6:00 p.m.**, which also requires **some evenings and weekends** is located at the Picture Rocks Community Center, a branch of the Natural Resources Parks and Recreation Department.

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EMERGENCY MANAGEMENT COORDINATOR - 3332

OPENING: NOVEMBER 11, 2009

CLOSING: DECEMBER 2, 2009, 5:00 p.m.

REVISED: November 19, 2009

Grade: 39 Hiring Salary: \$45,000

Pima County, in conjunction with the City of Tucson and Towns of Marana, Oro Valley and Sahuarita, is conducting a joint recruitment for Regional Emergency Response Planners (class code #3332 for Pima County) for each agency as part of the Tucson Urban Area Security Initiative (TUASI).

These five positions are funded by a renewable grant and will serve as members of a planning team focused on emergency preparedness and response across the TUASI/Pima County region. This regional team of planners will be responsible for the enhancement of public safety preparedness and response through development and exercise of plans.

Minimum Qualifications: Three years of professional-level experience in emergency management program coordination, development and planning. (Relevant education from an accredited university or college in industrial engineering, management, safety management or public administration may be substituted for not more than one-half of the required experience) **OR** A Bachelor's degree from an accredited university or college with a major in Emergency Management, Fire Science, Police Science, Public Health, Public Administration, Industrial Engineering, Management, Safety Management, Risk Management or Safety Management and one year of professional experience in emergency management program coordination, development and planning. (Relevant additional professional experience in emergency management program coordination, development and planning may be substituted for not more than one-half of the required education from an accredited university or college. Additional relevant education may be substituted for professional experience requirement.)

Special Notice Items: All positions require satisfactory completion of a personal background investigation by law enforcement authorities, due to need for access to sensitive and confidential information, plans, databases and communications systems.

Licenses and Certificates: A valid Arizona Class D driver's license is required at the time of appointment and must be maintained as a condition of employment, due to need for fieldwork and operation of assigned vehicles. All positions require, at the time of appointment or within one year of appointment, certification as a Certified Emergency Management Official by the International Association of Emergency Managers. Failure to obtain/maintain required licensure/certification shall be grounds for termination.

HOW TO APPLY:

[Click here for position details and instructions for application submission.](http://www.tucsonaz.gov/sigma/JobDetails.aspx?Postings=3629)

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WASTEWATER TREATMENT PLANT OPERATOR – SENIOR - 2717

OPENING: NOVEMBER 20, 2009

CLOSING: DECEMBER 4, 2009, 5:00 p.m.

Grade: 40 Minimum Annual Starting Salary: \$36,293

Minimum Qualifications: Two years of college level course work from an accredited college or university in Engineering, Biological Sciences, Chemical Sciences or a related field and six months of experience in secondary wastewater treatment or mechanical maintenance activities. **OR** Two years of experience as a Wastewater Treatment Plant Operator with Pima County. **OR** Holding a current Arizona Grade 2 (or higher) Wastewater Treatment Plant Operator Certification and one year of experience in wastewater treatment plant operations or maintenance.

Licenses and Certificates: A valid Class D Arizona Driver's License required at time of appointment.

Special Notice Items: This position requires the successful completion of a physical, pre-employment background check and a five-year motor vehicle records check.

Preferred Qualifications:

1. A valid Arizona Grade 2 Wastewater Treatment Plant Operator Certificate.
2. Knowledge of operation of wastewater treatment processes and equipment.
3. Knowledge of wastewater sampling and analysis.
4. Experience and understanding of regulatory permit requirements.

There are **two positions** with **rotating shifts and rotating days** in the Treatment Division of the Regional Wastewater Reclamation Department.

HOW TO APPLY:

- By the closing date and unless otherwise notified, submit an official Pima County Application, for each classification of interest, to Human Resources Department.
- Resumes are only accepted with applications for grades 35 and higher unless otherwise stated.

Application Submission: Applications determined qualified for the classification applied for will be placed in a file of eligible applicants for six months from the date of application submission, unless otherwise notified. Applicants may be required to furnish, at their own expense, documentary proof of formal education, certification, registration, license, membership in an association or any other proof of competency as required in the official classification description or announcement.

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WASTEWATER TREATMENT PLANT OPERATOR/TRAINEE – 2716/T

OPENING: NOVEMBER 20, 2009

CLOSING: DECEMBER 4, 2009, 5:00 p.m.

**Grade: 35 Minimum Hourly Starting Salary: \$15.70
(SALARY IS 5% LESS DURING TRAINEE PERIOD \$14.91)**

The Pima County Trainee Program provides training related to the basic knowledge, skills and abilities required by the classification to enable the Trainee to meet the minimum qualifications of the classification within the specified time limits of the program. The Trainee Program lasts a minimum of 6 months and maximum of 24 months. During the training period, the incumbent is paid at 5 percent less than the entry level of grade 35. For specific details, refer to the Pima County Trainee Program, available at the Human Resources Department.

Minimum Qualifications: One year of experience with Pima County as a Wastewater Treatment Plant Attendant. **OR** Graduation from high school or GED equivalency AND six months of experience in wastewater treatment plant maintenance or operations. **OR** Holding a current Arizona Grade 1 Wastewater Treatment Plant Operator Certificate.

Licenses and Certificates: All positions require a valid Arizona Grade 1 Wastewater Treatment Plant Operator certification either at the time of appointment or within six months of appointment. A valid Arizona Class D Driver's License is required at the time of appointment.

Special Notice Items: A post offer medical screening is required of the successful candidate prior to employment. At time of interview, applicants are required to provide a complete certified five-year Motor Vehicle Report.

Preferred Qualifications WWTP Operator: Knowledge of AZPDES, APP and Reuse Permits, sampling techniques; Knowledge of wastewater treatment processes and equipment. Any industrial maintenance experience.

Preferred Qualifications WWTP Operator – Trainee: High school graduate or GED equivalent. Basic reading, writing, and math skills. Any industrial maintenance experience.

Qualified trainee applicants will be invited to take a written exam.

There are **six positions with rotating shifts and rotating days** available in the Treatment Division of the Regional Wastewater Reclamation Department.

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CORRECTIONS COOK - 4361

(PREFERENCE GIVEN TO PIMA COUNTY EMPLOYEES AS A PROMOTIONAL OPPORTUNITY)

OPENING: NOVEMBER 20, 2009

CLOSING: DECEMBER 4, 2009, 5:00 P.M.

Grade: 26 Minimum Annual Starting Salary: \$27,422

Minimum Qualifications: Three years of experience in large-scale food preparation, one year of which must be in volume cooking. (Experience applying food service sanitation regulations may substitute for up to one (1) year of the food preparation experience) *Large-scale food preparation includes food preparation in an institutional setting (e.g., hospital, nursing home, corrections/detention facilities, school or industrial plant cafeterias), large full-service and fast-food restaurants, commercial cafeterias/buffets, hotel/convention banquet facilities, military feeding facilities (ashore or afloat) or similar mass-feeding or catering operations.
OR Two years of experience with Pima County as a Senior Food Service Worker.

Licenses and Certificates: A valid Arizona Driver's License with appropriate endorsement(s).

Physical/Sensory Requirements: The ability to: lift and carry up to 50 pounds; stand for extended periods of time; work in extremes of heat, moisture and humidity; properly wear required safety clothing and/or equipment; tolerate exposure to cleaning chemicals. Some positions within this classification may require the ability to react to physical confrontations and emergency situations quickly and effectively; work in confined spaces for prolonged periods of time; hear and understand speech and radio transmissions. Other physical and sensory abilities will be determined by position.

Special Notice Items: Due to need for access to law enforcement, detention or correctional facilities, satisfactory completion of a personal background investigation by law enforcement agencies is required.
Applicants must not have any felony convictions.

There are **two positions** with **rotating shifts and rotating days** in the Pima County Sheriff's Department Adult Detention Center.

HOW TO APPLY:

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FORENSIC MEDICAL INVESTIGATOR - 4443

OPENING: NOVEMBER 20, 2009

CLOSING: DECEMBER 4, 2009, 5:00 p.m.

Grade: 43 Minimum Annual Starting Salary: \$38,819

Minimum Qualifications: An Associate's or Bachelor's degree from an accredited college, university or community college with a major in Criminal Justice/Law Enforcement, Pathology, Forensics, Social Work, Public Health, Biology, Microbiology, Chemistry, Anthropology, Physician's Assistant, Nursing or Pre-Med and two years of medical investigative experience. **OR** One year of experience as a Pathology/Forensic Technician, Diener, Forensic Laboratory Technician or (Forensic) Evidence Technician/Specialist, Registered Nurse (RN), Licensed Practical Nurse (LPN), Emergency Medical Technician (EMT), Paramedic or certified/sworn law enforcement officer; **OR** Satisfactory completion of a course in Death Investigations from an accredited college, university, community college or vocational-technical school **OR** training from a governmental/military/accrediting agency in death/criminal/accident investigations (e.g., National Transportation Safety Board-NTSB; Armed Forces Institute of Pathology; Occupational Health & Safety Administration-OSHA, Bureau of Mine Safety, Federal Department of Justice/FBI, etc.). **OR** One year of experience with Pima County as a Pathologist Assistant, Forensic Field Agent, Forensic Technician, Diener, Criminal Investigator Specialist, Criminal Investigator or Communicable Disease Investigator.

Licenses and Certificates: A valid Class D Arizona Driver's License required at time of appointment.

Special Notice Items: Successful completion of a background investigation for the 7 year period prior to appointment.

Preferred Qualifications:

1. Experience in a medical or counseling background.
2. Experience withstanding noxious odors, offensive sights and decomposed bodies.
3. Experience moving and manipulating heavy objects 100 plus pounds.
4. Experience cataloging personal property through data entry.
5. Familiarity with computerized data entry.
6. Experience using English language, spelling and grammar both written and oral.

There are **two positions** with **on-call hours and rotating days** in the Medical Examiner's Office of the Forensic Science Center.

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ATTORNEY TRAINEE – 3115 T

OPENING: NOVEMBER 20, 2009

CLOSING: OPEN UNTIL FILLED

Grade: R1 Minimum Hourly Starting Salary: \$27.40
(SALARY IS 5% LESS DURING TRAINEE PERIOD \$26.03)

The Pima County Trainee Program provides training related to the basic knowledge, skills and abilities required by the classification to enable the Trainee to meet the minimum qualifications of the classification within the specified time limits of the program. The Trainee Program lasts a minimum of 6 months and maximum of 24 months. During the training period, the incumbent is paid at 5 percent less than the entry level of grade R1. For specific details, refer to the Pima County Trainee Program, available at the Human Resources Department.

Minimum Qualifications: Graduation from an American Bar Association (ABA) accredited school of law.

NOTE: Applicants that meet the minimum qualifications for Attorney will not be considered for trainee level positions; those applications will be added to the Attorney pool instead.

Required Qualifications for Trainee Positions: Must be a 3rd year law student (in a law school accredited by the ABA) expecting to graduate in May or June 2010.

All applicants must pass a criminal history background investigation prior to appointment.

This position is in the Criminal Division of the Pima County Attorney's Office. **Supplemental Attorney application required and is available on line at www.pima.gov/hr.**

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VICTIM WITNESS ADVOCATE – COUNTY ATTORNEY - 3146

OPENING: NOVEMBER 20, 2009

CLOSING: OPEN UNTIL FILLED

FIRST SCREENING DATE: December 4, 2009

Grade: P4 Minimum Annual Starting Salary: \$31,614

Minimum Qualifications: A Bachelor's degree from an accredited college or university with a major in Social or Behavioral Science, Criminal Justice, Public Administration or closely related field and one year of experience in the area of assignment or other closely related field. (Experience as a Pima County Attorney's Office Victim Witness Volunteer would satisfy the experience in the area of assignment requirement) (Additional relevant education from an accredited college or university or experience may be substituted for any or all of the aforementioned education or experience)

Licenses and Certificates: Requires possession of a valid Arizona driver's license with appropriate endorsement(s). Failure to maintain the required licensure shall be grounds for termination.

Special Notice Items: All applicants must pass a criminal history background investigation prior to appointment. Some positions may require bilingual incumbents (English/Spanish).

Preferred Qualifications:

1. Experience in social service or mental health service provision.
2. Experience in crisis response/intervention.
3. Graduate of the Pima County Attorney's Office Victim Witness Basic Crisis Training.
4. Experience working with victims of crime.
5. Knowledge of the criminal justice system.
6. Bi-lingual (English/Spanish).
7. Experience conducting trainings or presentations.
8. Public speaking and education.
9. Experience working with or supporting volunteers.

This **grant-funded** position is in the Victim Witness Division of the County Attorney's Office.

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PROGRAM MANAGER - 1847

OPENING: NOVEMBER 20, 2009

CLOSING: NOVEMBER 27, 2009, 5:00 p.m.

Grade: 56 Minimum Annual Starting Salary: \$51,975

It is the responsibility of the Program Manager to create project charters and provide preliminary project management to each of these CIP projects, as well as future projects. The Program Manager serves as an integral component to realizing the Department's goals and objectives of project management by providing early project guidance and direction through establishment of internal and external stakeholder groups, project concept development, and risk assessment. In addition to providing support to the Department's CIP, the Program Manager will assist in keeping the Department's Metropolitan Facility Plan up to date, initiating basin studies for the sub-regional facilities, and participate in the Public Work's Department initiative to integrate infrastructure planning with land use planning.

Minimum Qualifications: A Bachelor's degree from an accredited college or university with a major in a program-related field and four years of experience in program management. (Additional relevant education from an accredited college or university may substitute for two years of the aforementioned experience) **OR** Eight years of experience in public administration, communications, management, or a field applicable to the program's operation. **OR** One year of experience with Pima County as a Program Coordinator.

Licenses and Certificates: A valid Class D Arizona Driver's License required at time of appointment.

Preferred Qualifications:

1. Knowledge of Wastewater Treatment processes and systems.
2. Experience in Capital Improvement Program administration.
3. Experience in Project Management.

This position is in the Planning, Engineering, and CIP Division of the Regional Wastewater Reclamation Department.

HOW TO APPLY:

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PUBLIC WORKS EMPLOYEES ONLY

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PUBLIC WORKS MANAGER - 2344

OPENING: NOVEMBER 20, 2009

CLOSING: NOVEMBER 27, 2009, 5:00 p.m.

Grade: 59 Minimum Annual Starting Salary: \$55,826

Minimum Qualifications: A Bachelor's degree from an accredited college or university in Public or Business Administration, Finance, Civil Engineering or closely related field and three years of progressively responsible experience in public works-related operations, maintenance or construction, including at least one year of supervisory or managerial experience. (Additional relevant education from an accredited college or university may substitute for the aforementioned experience on one-for-one year basis) (Additional relevant experience may substitute for the aforementioned education from an accredited college or university on one-for-one year basis) OR Three years of experience as a Public Works Supervisor-Senior with Pima County.

Licenses and Certificates: A valid Class D Arizona Driver's License required at time of appointment.

Preferred Qualifications:

1. Contract administration experience and direct experience dealing with contractors.
2. Experience in maintenance field operations/road maintenance construction.
3. Experience in staff management of maintenance/construction projects – large staff of direct and indirect reports

This position, with **work hours from 6:00 a.m. to 4:30 p.m., four days a week**, is in the Maintenance Operations Division of the Transportation Department.

HOW TO APPLY:

- By the closing date and unless otherwise notified, submit an official Pima County Application, for each classification of interest, to Human Resources Department.
- Resumes are only accepted with applications for grades 35 and higher unless otherwise stated.

Application Submission: Applications determined qualified for the classification applied for will be placed in a file of eligible applicants for six months from the date of application submission, unless otherwise notified. Applicants may be required to furnish, at their own expense, documentary proof of formal education, certification, registration, license, membership in an association or any other proof of competency as required in the official classification description or announcement.

NOTE TO PIMA COUNTY EMPLOYEES: Failure to pass promotional probation may result in layoff.

Native American Employment Policy Applies.

Pima County provides equal access and equal opportunity in employment and services and does not discriminate.

SHERIFF'S EMPLOYEES ONLY

RESUMES ARE NOT ACCEPTED IN LIEU OF AN OFFICIAL APPLICATION

Applications, supplemental forms and job descriptions are available in the Human Resources Department at 150 W. Congress, 4th floor, Tucson, Arizona 85701 and on our website: www.pima.gov/hr.

INTAKE SUPPORT SPECIALIST II - 1191

OPENING: NOVEMBER 20, 2009

CLOSING: DECEMBER 4, 2009, 5:00 p.m.

Grade: 33 Minimum Annual Starting Salary: \$31,356

Minimum Qualifications: Two years of public contact experience in a Law Enforcement, Judicial System, Corrections, Probation or Legal Setting. **OR** One year experience with Pima County as an Intake Support Specialist I.

There are **eight positions** with **rotating shifts and rotating days** in the Pima County Sheriff's Department Adult Detention Center.

HOW TO APPLY:

- By the closing date and unless otherwise notified, submit an official Pima County Application, for each classification of interest, to Human Resources Department.
- Resumes are only accepted with applications for grades 35 and higher unless otherwise stated.

Application Submission: Applications determined qualified for the classification applied for will be placed in a file of eligible applicants for six months from the date of application submission, unless otherwise notified. Applicants may be required to furnish, at their own expense, documentary proof of formal education, certification, registration, license, membership in an association or any other proof of competency as required in the official classification description or announcement.

NOTE TO PIMA COUNTY EMPLOYEES: Failure to pass promotional probation may result in layoff.

Native American Employment Policy Applies.

Pima County provides equal access and equal opportunity in employment and services and does not discriminate.

SHERIFF'S DEPARTMENT EMPLOYEES ONLY

RESUMES ARE NOT ACCEPTED IN LIEU OF AN OFFICIAL APPLICATION

Applications, supplemental forms and job descriptions are available in the Human Resources Department at 150 W. Congress, 4th floor, Tucson, Arizona 85701 and on our website: www.pima.gov/hr.

CORRECTIONS COOK - SENIOR - 4362

OPENING: NOVEMBER 20, 2009

CLOSING: DECEMBER 4, 2009, 5:00 p.m.

Grade: 30 Minimum Annual Starting Salary: \$29,568

Minimum Qualifications: Three years of progressively responsible skilled experience in large-scale* institutional food preparation, and two years of lead or supervisory experience (which may be concurrent with other required experience.). *Large-scale food preparation includes food preparation in an institutional setting (e.g., hospital, nursing home, corrections/detention facilities, school or industrial plant cafeterias), large, full-service and fast-food restaurants, commercial cafeterias/buffets, hotel/convention banquet facilities, military feeding facilities (ashore or afloat) or similar mass-feeding or catering operations. (Completion of course work from an approved school in sanitation, hygiene, quantity food preparation, nutrition, or a closely related subject area, may be substituted for a portion of the aforementioned experience) **OR** Two years of experience with Pima County as a Corrections Cook.

This position with **rotating shifts and rotating days** is in the Pima County Sheriff's Department Adult Detention Center.

HOW TO APPLY:

- By the closing date and unless otherwise notified, submit an official Pima County Application, for each classification of interest, to Human Resources Department.
- Resumes are only accepted with applications for grades 35 and higher unless otherwise stated.

Application Submission: Applications determined qualified for the classification applied for will be placed in a file of eligible applicants for six months from the date of application submission, unless otherwise notified. Applicants may be required to furnish, at their own expense, documentary proof of formal education, certification, registration, license, membership in an association or any other proof of competency as required in the official classification description or announcement.

NOTE TO PIMA COUNTY EMPLOYEES: Failure to pass promotional probation may result in layoff.

Native American Employment Policy Applies.

Pima County provides equal access and equal opportunity in employment and services and does not discriminate.