Pima County Human Resouces Department
Semester / Quarter Hours Supplement

Classification Title: _____ **Class Code:** _____

Name (Please Print): _____ **S/S #:** _____

The MINIMUM QUALIFICATIONS for the classification that you are applying for requires successful completion of a certain amount of semester or quarter hours. (Check the official announcement for the position you are applying for to see the number of hours needed to qualify.) In order for Human Resources to be able to evaluate your application based on this minimum requirement, you need to list all related coursework for this classification below. Indicate the number of "SEMESTER" hours AND / OR the number of "QUARTER" hours in the appropriate box.

PLEASE ATTACH TRANSCRIPTS TO YOUR APPLICATION SHOWING LISTED COURSEWORK AND HOURS RECEIVED.

RELEVANT COURSEWORK	SEMESTER HOURS	QUARTER HOURS

Signature: _____ **Date:** _____

RELEVANT COURSEWORK	SEMESTER HOURS	QUARTER HOURS

Signature: _____ **Date:** _____