

Pima County FY 2005/06 Recommended Budget

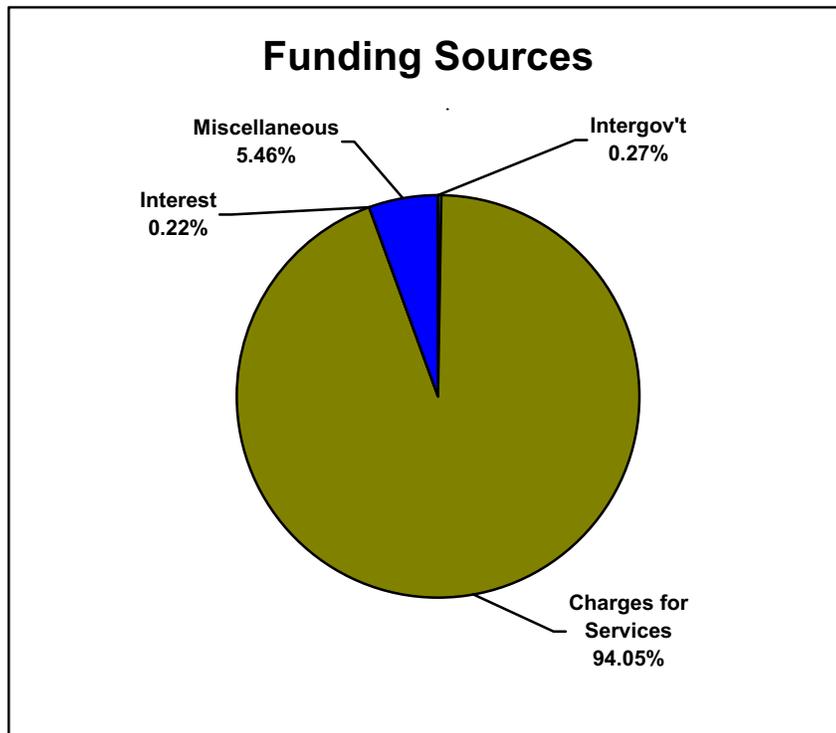
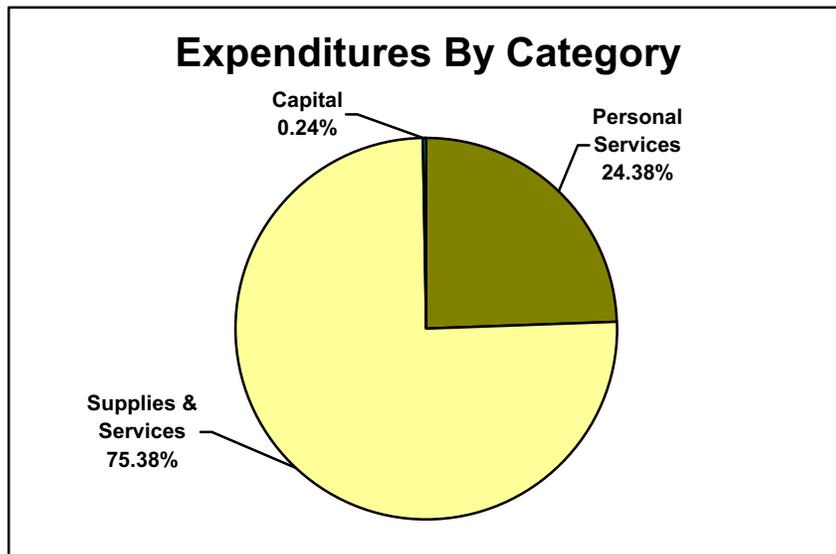
Fleet Services – Internal Service Fund

Revenue 13,745,666
Expenditures 13,097,731

Fund Impact \$ 647,935

FTEs 59.5

Function Statement: Purchase, maintain, and dispose of cars and light trucks, heavy trucks, off-road heavy equipment, and radio communications equipment. Provide fuel for all County vehicles and equipment from nine fueling sites located throughout the County and from mobile fuel trucks for off-road equipment. Maintain complete inventory and cost accounting records for all vehicles, equipment, fuel, parts, and communications equipment.



Recommended Budget Summary - Internal Service Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2004/05 Adopted	11,878,759	13,028,622	0	1,149,863
Personal Services Adjustments	326,064			(326,064)
Supplies & Services Adjustments	889,858			(889,858)
Capital Adjustments	3,050			(3,050)
Revenue Adjustments		717,044		717,044
Supplemental Requests				
None Submitted				0
Total Recommended Budget	<u>13,097,731</u>	<u>13,745,666</u>	<u>0</u>	<u>647,935</u>
Full Time Equivalents (FTEs)	<u>59.5</u>			

Comments/Issues

The fiscal year 2005/06 requested budget includes budgeting for an additional 3.5 FTEs which were vacant unfunded positions in fiscal year 2004/05.

Fuel, oil, lubricants has increased \$781,300 over the fiscal year 2004/05 adopted amount to reflect higher fuel costs.

Depreciation expense increased \$161,500 over the fiscal year 2004/05 adopted amount.

Revenue from transportation charges and interdepartmental charges increased \$656,580 over the fiscal year 2004/05 adopted amount as a result of increased motor pool rates, direct bills, and special bills charged to departments.

With the purchase of \$2,964,550 worth of equipment, Fleet Services is projected to have an ending cash balance of \$298,978 at the end of fiscal year 2005/06.

Recommended revenue sources:

Automotive Services Charges to Other Departments	11,318,190
Interdepartmental Charges for Repairs	1,609,666
Miscellaneous Revenue - Fuel Tax Rebates and Other	460,555
Interest Revenue	30,000
Sale of Fixed Assets	224,255
Other Revenue	103,000
	<u>13,745,666</u>

Pima County FY 2005/06 Recommended Budget

Fleet Services

Recommended capital expenditures:

Replacement Vehicles - 86	1,636,150
Graders - 1	250,000
Loader 3 Yd	120,000
Backhoe	90,000
Scraper	700,000
Roller	60,000
Fuel Dispensers - 3	24,000
Tank Monitor - 1	10,500
Other Equipment	73,900
	2,964,550

Note: Due to accounting rules for internal service funds, Fleet Services' recommended budget reflects only annual depreciation costs of capital items that cost \$5,000 or more. The Department Requested column, on the Summary by Account by Department Report, shows all requested capital purchases for informational purposes only. The total expense in this column will be different from the total expense on other tables, by the amount of requested capital items that cost \$5,000 or more.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Internal Service Fund

	FY 2001/02 Actual	FY 2002/03 Actual	FY 2003/04 Actual	FY 2004/05 Projected	FY 2005/06 Recommended
Expenditures	10,379,793	11,079,474	13,161,120	12,483,394	13,097,731
Revenues	12,344,746	12,376,992	13,114,298	13,118,371	13,745,666
Operating Transfers In/(Out)	137,000	0	0	0	0

Funding Summary By Department - Internal Service Fund

	FY 2004/05 Adopted	FY 2005/06 Department Base Request	FY 2005/06 Department Supplementals	FY 2005/06 Department Total Request	FY 2005/06 Administrator Recommended
Expenditures					
Personal Services	2,866,610	3,192,674	0	3,192,674	3,192,674
Supplies and Services	8,983,299	9,873,157	0	9,873,157	9,873,157
Capital	28,850	2,964,550	0	2,964,550	31,900
Total Expenditures	11,878,759	16,030,381	0	16,030,381	13,097,731
Revenues					
Intergovernmental	39,800	37,000	0	37,000	37,000
Charges For Services	12,271,276	12,927,856	0	12,927,856	12,927,856
Interest	35,000	30,000	0	30,000	30,000
Miscellaneous	682,546	750,810	0	750,810	750,810
Total Revenues	13,028,622	13,745,666	0	13,745,666	13,745,666
Fund Balance Decr/(Incr)	(1,149,863)	2,284,715	0	2,284,715	(647,935)
Total Funding	11,878,759	16,030,381	0	16,030,381	13,097,731

SUMMARY BY ACCOUNT

Department Name: FLEET SERVICES

ACCOUNT NAME	2003/04	2004/05		2005/06	
	ACTUAL	ADOPTED	YTD THRU FEB 28, 2005	DEPARTMENT REQUESTED	RECOMMENDED
EXPENDITURE ACCOUNTS -					
SALARIES & WAGES	2,098,041	2,124,097	1,452,769	2,357,771	2,357,771
OVERTIME	21,095	23,983	11,178	20,895	20,895
ON-CALL PAY	7,781	9,002	5,200	8,163	8,163
SHIFT DIFFERENTIAL	4,241	5,000	2,713	4,160	4,160
TEMPORARY HELP	72,583	0	32,761	0	0
HOLIDAY PAY	754	0	197	0	0
BUDGETED BENEFITS	613,182	636,728	410,104	723,661	723,661
SALARY REDUCTION	(8,925)	0	0	0	0
INTERDEPARTMENTAL SALARIES	31,966	67,800	10,590	78,024	78,024
** OBJECT TOTALS FOR:					
PERSONAL SERVICES	2,840,718	2,866,610	1,925,512	3,192,674	3,192,674
OFFICE SUPPLIES	9,269	10,000	5,437	10,000	10,000
BOOKS/SUBSCRIPTIONS/VIDEO	5,082	3,100	1,271	5,445	5,445
SOFTWARE / SOFTWARE LICENSES <\$1,000	3,197	5,000	1,234	2,000	2,000
FOOD SUPPLIES	558	750	247	750	750
FOOD PREPARATION SUPPLIES	54	0	11	0	0
MEDICAL & LAB SUPPLIES	2,126	0	0	0	0
FUEL, OIL, LUBRICANTS	2,538,595	2,467,565	1,796,630	3,248,865	3,248,865
CHEMICALS	3,875	2,500	0	2,500	2,500
HOUSEHOLD/INDUSTRIAL SUPPLIES	1,119	1,200	870	1,400	1,400
CLOTHING/UNIFORMS/SAFETY	1,423	0	797	0	0
FILM, MAPS, BLUEPRINTS	615	0	247	0	0
OTHER OPERATING SUPPLIES	1,276	0	1,034	0	0
REPAIR & MAINTENANCE SUPPLIES	1,501,389	1,584,624	873,878	1,662,772	1,662,772
SMALL TOOLS & OFFICE EQUIP < \$1,000	160,167	24,500	12,372	21,500	21,500
NON MEDICAL PROFESSIONAL SERVICES	17,904	25,528	4,345	25,630	25,630
SECURITY	41,134	39,000	110	43,000	43,000
TELEPHONE/VOICE/DATA TELECOMMUNICATION	18,767	16,451	12,539	22,650	22,650
POSTAGE & FREIGHT	3,491	3,400	1,504	3,400	3,400
MILEAGE REIMBURSEMENT	44	100	6	100	100
IN-STATE TRAVEL	4,128	0	126	0	0
IN-STATE TRAINING	9,879	14,150	4,723	10,000	10,000
OUT-OF-STATE TRAVEL/TRAINING	3,087	9,500	5,968	9,500	9,500
MOTOR POOL	141,634	145,250	81,870	145,250	145,250
ADVERTISING	10,114	4,500	3,636	4,500	4,500
PRINTING AND MICROFILMING	12,284	6,550	3,625	7,000	7,000
PROPERTY DAMAGE INS. PREMIUM	6,136	0	3,792	0	0
OTHER INSURANCE	959,458	1,029,836	596,945	873,249	873,249
ELECTRICITY	77,944	78,500	46,706	78,500	78,500

SUMMARY BY ACCOUNT

Department Name: FLEET SERVICES

ACCOUNT NAME	2003/04	2004/05		2005/06	
	ACTUAL	ADOPTED	YTD THRU FEB 28, 2005	DEPARTMENT REQUESTED	RECOMMENDED
NATURAL GAS	6,162	6,000	5,673	6,000	6,000
REFUSE/SEWAGE DISPOSAL/RECYCLING	1,350	3,290	0	3,290	3,290
LEASES & RENTALS	589,930	649,071	268,954	633,365	633,365
SUPPLIES & SERVICES REDUCTION	0	(1,751,871)	0	(1,854,624)	(1,854,624)
INTERDEPT. SUPPLIES & SERVICES	15,750	1,765,571	6,685	1,870,706	1,870,706
R&M MACHINERY & EQUIPMENT	857,755	705,487	424,261	724,584	724,584
R&M RENEWAL SOFTWARE AGREEMENTS	0	0	7,000	0	0
R&M BUILDINGS & GROUNDS	72,416	59,000	39,429	63,490	63,490
DUES AND MEMBERSHIPS	889	440	1,544	950	950
LAUNDRY & LINEN SERVICES	14,480	15,035	7,709	15,600	15,600
ADMINISTRATIVE OVERHEAD	382,024	381,972	254,648	393,235	393,235
OTHER MISCELLANEOUS CHARGES	66,661	62,300	31,802	62,050	62,050
DEPRECIATION EXPENSE	1,635,286	1,615,000	0	1,776,500	1,776,500
GAIN (LOSS) SALE F ASSETS	949,615	0	0	0	0
** OBJECT TOTALS FOR:					
SUPPLIES & SERVICES	10,127,067	8,983,299	4,507,628	9,873,157	9,873,157
FIXED EQUIP \$1,000 - \$4,999	9,305	0	31,489	0	0
MOTOR VEHICLES \$1,000 - \$4,999	96,247	0	0	0	0
MAINT/CONSTRUCT EQUIP \$1,000-\$4,999	11,686	20,850	0	15,900	15,900
OFF MACH/COMPUTER \$1,000 - \$4,999	20,761	8,000	2,118	16,000	16,000
OTHER MACH/EQUIP (\$1,000 - \$4,999)	55,336	0	1,961	0	0
MOTOR VEHICLES (\$5,000 OR MORE)	0	0	588,847	1,636,150	0
MAINT/CONST EQUIP (\$5,000 OR MORE)	0	0	417,146	1,250,000	0
SOFTWARE/OFF MACH (\$5,000 OR MORE)	0	0	591	6,000	0
OTHER MACH & EQUIP (\$5,000 OR MORE)	0	0	846	40,500	0
** OBJECT TOTALS FOR:					
CAPITAL OUTLAY	193,335	28,850	1,042,998	2,964,550	31,900
*** TOTAL: EXPENDITURE ACCOUNTS -	13,161,120	11,878,759	7,476,138	16,030,381	13,097,731
REVENUE					
FEDERAL REVENUE	16,413	3,000	1,500	3,000	3,000
SALES AND USE TAX	0	36,800	0	34,000	34,000
** OBJECT TOTALS FOR:					
INTERGOVERNMENTAL	16,413	39,800	1,500	37,000	37,000
TRANSPORTATION CHARGES	10,076,068	10,751,025	6,764,426	11,318,190	11,318,190
INTERDEPARTMENTAL CHARGES	1,958,626	1,520,251	993,728	1,609,666	1,609,666
** OBJECT TOTALS FOR:					
CHARGES FOR SERVICES	12,034,694	12,271,276	7,758,154	12,927,856	12,927,856
INTEREST	32,733	35,000	24,765	30,000	30,000

SUMMARY BY ACCOUNT

Department Name: FLEET SERVICES

ACCOUNT NAME	2003/04	2004/05	YTD THRU FEB 28, 2005	2005/06	
	ACTUAL	ADOPTED		DEPARTMENT REQUESTED	RECOMMENDED
** OBJECT TOTALS FOR:					
INTEREST	32,733	35,000	24,765	30,000	30,000
SALE OF FIXED ASSETS	0	195,000	0	0	0
MISCELLANEOUS COLLECTIONS	239,795	100,000	42,383	100,000	100,000
OTHER MISCELLANEOUS REVENUE	559,151	387,546	267,960	426,555	426,555
** OBJECT TOTALS FOR:					
MISCELLANEOUS	798,946	682,546	310,343	526,555	526,555
SALE OF FIXED ASSETS	231,512	0	151,708	224,255	224,255
** OBJECT TOTALS FOR:					
MEMO REVENUE	231,512	0	151,708	224,255	224,255
*** TOTAL: REVENUE	13,114,298	13,028,622	8,246,470	13,745,666	13,745,666