

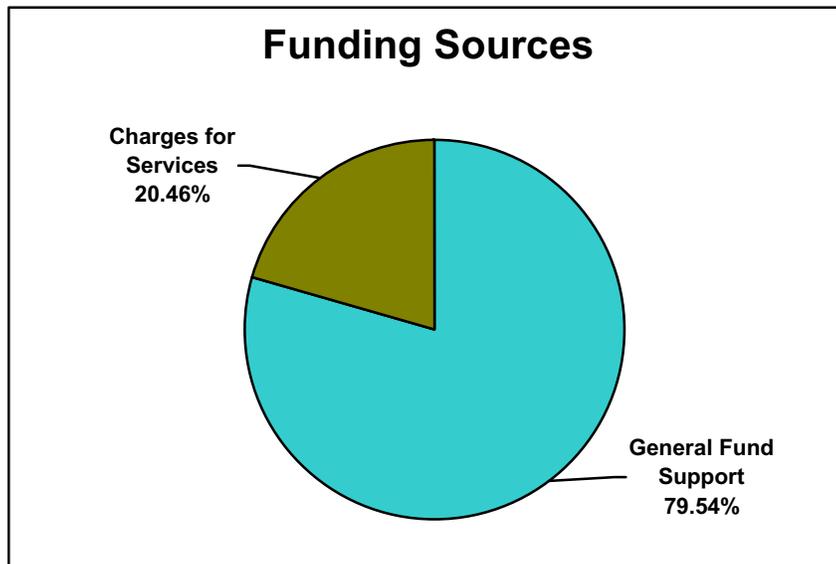
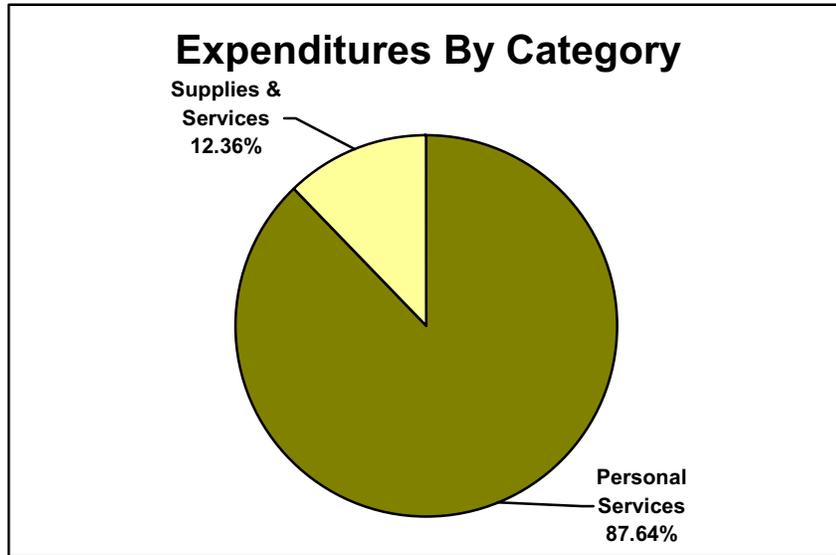
Pima County FY 2005/06 Recommended Budget

Public Fiduciary – General Fund

Revenue \$ 446,120
Expenditures 2,180,248
Fund Impact \$ (1,734,128)

Function Statement: Accept appointment by the Superior Court to serve as conservator, guardian, or personal representative for individuals. Maintain and administer insurance benefits to meet estate planning needs. Maintain and liquidate securities. Prepare taxes. Determine eligibility and provide burial for indigent persons.

FTEs 35.3



Recommended Budget Summary - General Fund

| | <u>Total Expenditures</u> | <u>Total Revenues</u> | <u>Operating Transfers</u> | <u>Net General Fund Impact</u> |
|---|---------------------------|-----------------------|----------------------------|--------------------------------|
| FY 2004/05 Adopted | 2,079,965 | 446,120 | 0 | (1,633,845) |
| Annualize FY 2004/05 Salary Adjustment | 23,528 | | | (23,528) |
| Benefits Adjustment | 24,411 | | | (24,411) |
| Deduct One Time Capital for Cemetery Land | (125,000) | | | 125,000 |
| Former Kino Employees | 177,344 | | | (177,344) |
| Supplemental Requests | | | | |
| None Submitted | | | | |
| Total Recommended Budget | <u>2,180,248</u> | <u>446,120</u> | <u>0</u> | <u>(1,734,128)</u> |
| Full Time Equivalents (FTEs) | <u>35.3</u> | | | |

Comments/Issues

The department utilized supplemental funding of \$125,000 during fiscal year 2004/05 for the purchase of additional cemetery land for indigent burials because County cemetery land had reached 100 percent capacity. The department purchased additional cemetery land in fiscal years 2001/02 and 2002/03 but none in fiscal year 2003/04.

Following the transfer of Kino Community Hospital to University Physicians, Incorporated (UPI), the former Kino employees who wanted to continue as County employees were assigned to various County departments, and for fiscal year 2004/05, the funding for these employees was budgeted in a transition fund. As of July 1, 2005, the remaining former Kino employees will be assigned to vacant County positions or positions that were created during the fiscal year 2005/06 budget process. The funding for these employees was added to the base budget of the department to which they will be assigned on July 1, 2005. The \$177,344 for former Kino employees that was added to the Public Fiduciary budget includes funding for three new FTEs.

Recommended General Fund revenue sources:

| | |
|---------------|----------------|
| Burial Fees | 15,000 |
| Attorney Fees | 168,400 |
| Staff Fees | <u>262,720</u> |
| | 446,120 |

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

| | FY 2001/02 Actual | FY 2002/03 Actual | FY 2003/04 Actual | FY 2004/05 Projected | FY 2005/06 Recommended |
|---------------------|------------------------------|------------------------------|------------------------------|---------------------------------|-----------------------------------|
| Expenditures | 1,727,846 | 1,801,942 | 1,869,537 | 2,079,965 | 2,180,248 |
| Revenues | 444,177 | 470,384 | 465,005 | 446,120 | 446,120 |

Funding Summary By Department - General Fund

| | FY 2004/05 Adopted | FY 2005/06 Department Base Request | FY 2005/06 Department Supplementals | FY 2005/06 Department Total Request | FY 2005/06 Administrator Recommended |
|---------------------------|-------------------------------|---|--|--|---|
| Expenditures | | | | | |
| Personal Services | 1,707,945 | 1,910,812 | 0 | 1,910,812 | 1,910,812 |
| Supplies & Services | 247,020 | 269,436 | 0 | 269,436 | 269,436 |
| Capital | 125,000 | 0 | 0 | 0 | 0 |
| Total Expenditures | 2,079,965 | 2,180,248 | 0 | 2,180,248 | 2,180,248 |
| Revenues | | | | | |
| Charges for Services | 446,120 | 446,120 | 0 | 446,120 | 446,120 |
| Total Revenues | 446,120 | 446,120 | 0 | 446,120 | 446,120 |
| General Fund Support | 1,633,845 | 1,734,128 | 0 | 1,734,128 | 1,734,128 |
| Total Funding | 2,079,965 | 2,180,248 | 0 | 2,180,248 | 2,180,248 |

SUMMARY BY ACCOUNT

Department Name: PUBLIC FIDUCIARY

| ACCOUNT NAME | 2003/04 | 2004/05 | YTD THRU | 2005/06 | |
|--|-----------|-----------|--------------|----------------------|-------------|
| | ACTUAL | ADOPTED | FEB 28, 2005 | DEPARTMENT REQUESTED | RECOMMENDED |
| EXPENDITURE ACCOUNTS - | | | | | |
| SALARIES & WAGES | 1,333,353 | 1,410,680 | 906,664 | 1,504,934 | 1,504,934 |
| OVERTIME | 11,491 | 0 | (100) | 0 | 0 |
| TEMPORARY HELP | 0 | 7,852 | 763 | 24,914 | 24,914 |
| HOLIDAY PAY | 234 | 0 | 379 | 0 | 0 |
| BUDGETED PERSONAL SVCS REDUCTION | 0 | (38,274) | 0 | 0 | 0 |
| BUDGETED BENEFITS | 302,450 | 327,687 | 198,381 | 380,964 | 380,964 |
| SALARY REDUCTION | (1,248) | 0 | 0 | 0 | 0 |
| ** OBJECT TOTALS FOR: | | | | | |
| PERSONAL SERVICES | 1,646,280 | 1,707,945 | 1,106,087 | 1,910,812 | 1,910,812 |
| OFFICE SUPPLIES | 6,371 | 5,856 | 4,172 | 6,556 | 6,556 |
| BOOKS/SUBSCRIPTIONS/VIDEO | 4,381 | 2,100 | 2,974 | 2,300 | 2,300 |
| SOFTWARE / SOFTWARE LICENSES <\$1,000 | 2,038 | 14,310 | 2,641 | 1,040 | 1,040 |
| CLOTHING/UNIFORMS/SAFETY | 0 | 0 | 27 | 0 | 0 |
| REPAIR & MAINTENANCE SUPPLIES | 1,593 | 2,621 | 647 | 2,621 | 2,621 |
| SMALL TOOLS & OFFICE EQUIP < \$1,000 | 3,811 | 4,605 | 5,143 | 7,805 | 7,805 |
| NON MEDICAL PROFESSIONAL SERVICES | 433 | 0 | 392 | 0 | 0 |
| TELEPHONE/VOICE/DATA TELECOMMUNICATION | 1,574 | 16,970 | 9,070 | 17,824 | 17,824 |
| POSTAGE & FREIGHT | 5,765 | 5,720 | 2,965 | 5,720 | 5,720 |
| MILEAGE REIMBURSEMENT | 0 | 0 | 20 | 100 | 100 |
| IN-STATE TRAVEL | 0 | 672 | 0 | 409 | 409 |
| IN-STATE TRAINING | 2,512 | 2,831 | 904 | 2,831 | 2,831 |
| OUT-OF-STATE TRAVEL/TRAINING | 945 | 630 | 1,935 | 630 | 630 |
| MOTOR POOL | 9,690 | 11,220 | 6,650 | 17,332 | 17,332 |
| ADVERTISING | 3,158 | 0 | 991 | 0 | 0 |
| PRINTING AND MICROFILMING | 1,953 | 1,176 | 1,451 | 1,444 | 1,444 |
| OTHER INSURANCE | 43 | 0 | 0 | 0 | 0 |
| INTERDEPT. SUPPLIES & SERVICES | 0 | 0 | 0 | 0 | 0 |
| R&M MACHINERY & EQUIPMENT | 23,151 | 22,747 | 18,539 | 37,317 | 37,317 |
| R&M BUILDINGS & GROUNDS | 2,921 | 4,500 | 1,301 | 5,040 | 5,040 |
| BURIALS | 137,033 | 185,000 | 136,522 | 184,119 | 184,119 |
| INVESTIGATIVE EXPENSES | 0 | 0 | 17 | 480 | 480 |
| DUES AND MEMBERSHIPS | 1,585 | 1,675 | 1,840 | 1,650 | 1,650 |
| OTHER MISCELLANEOUS CHARGES | 200 | (35,613) | 184 | (25,782) | (25,782) |
| ** OBJECT TOTALS FOR: | | | | | |
| SUPPLIES & SERVICES | 209,157 | 247,020 | 198,385 | 269,436 | 269,436 |
| CONSTRUCTION PROJECTS | 0 | 125,000 | 0 | 0 | 0 |
| OFF MACH/COMPUTER \$1,000 - \$4,999 | 14,100 | 0 | 4,662 | 0 | 0 |

SUMMARY BY ACCOUNT

Department Name: PUBLIC FIDUCIARY

| ACCOUNT NAME | 2003/04 | 2004/05 | YTD THRU FEB 28, 2005 | 2005/06 | |
|--|------------------|------------------|--------------------------|-------------------------|------------------|
| | ACTUAL | ADOPTED | | DEPARTMENT REQUESTED | RECOMMENDED |
| ** OBJECT TOTALS FOR: | | | | | |
| CAPITAL OUTLAY | 14,100 | 125,000 | 4,662 | 0 | 0 |
| *** TOTAL: EXPENDITURE ACCOUNTS - | 1,869,537 | 2,079,965 | 1,309,134 | 2,180,248 | 2,180,248 |
| REVENUE | | | | | |
| GENERAL GOVERNMENT FEES | 10,562 | 15,000 | 10,919 | 15,000 | 15,000 |
| ATTORNEY'S FEES | 171,565 | 168,400 | 124,366 | 168,400 | 168,400 |
| STAFF FEES | 280,128 | 262,720 | 158,248 | 262,720 | 262,720 |
| ** OBJECT TOTALS FOR: | | | | | |
| CHARGES FOR SERVICES | 462,255 | 446,120 | 293,533 | 446,120 | 446,120 |
| MISCELLANEOUS COLLECTIONS | 2,495 | 0 | 2,011 | 0 | 0 |
| OTHER MISCELLANEOUS REVENUE | 255 | 0 | 569 | 0 | 0 |
| ** OBJECT TOTALS FOR: | | | | | |
| MISCELLANEOUS | 2,750 | 0 | 2,580 | 0 | 0 |
| *** TOTAL: REVENUE | 465,005 | 446,120 | 296,113 | 446,120 | 446,120 |

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