

Pima County FY 2005/06 Recommended Budget

Community Services – General Fund

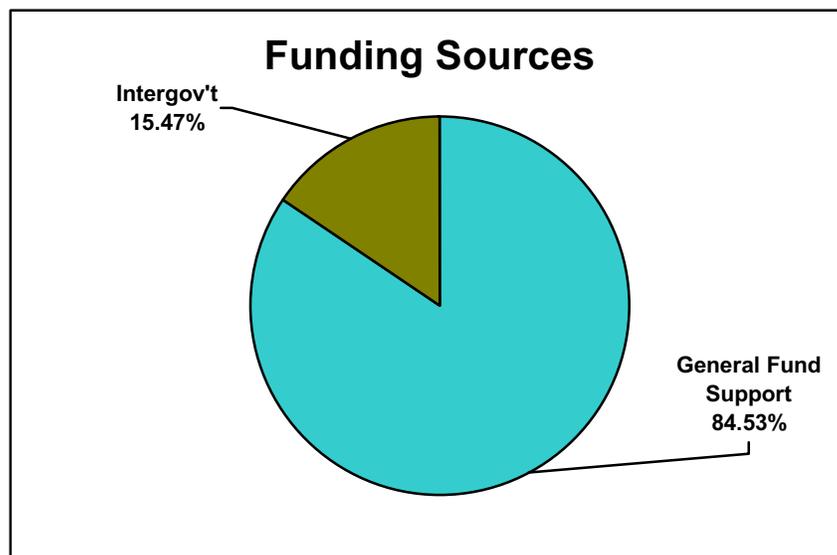
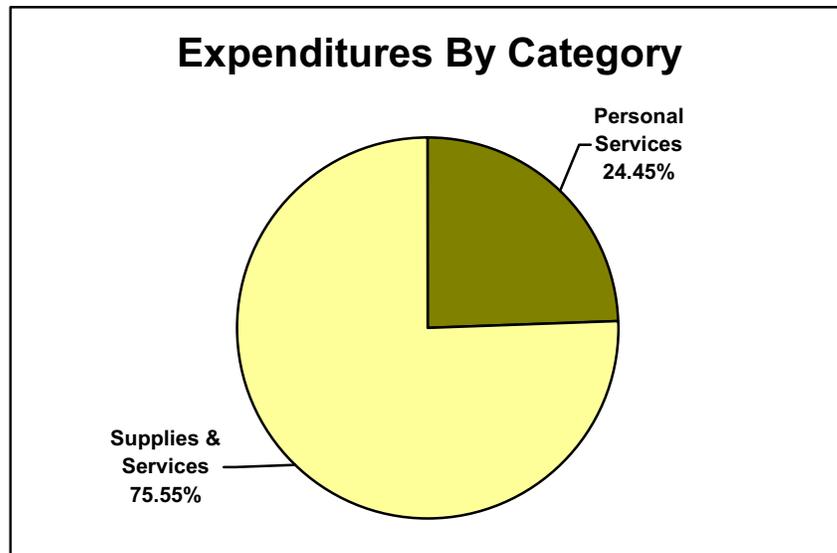
Revenue \$ 900,000
Expenditures 5,818,582

Function Statement: Monitor services in emergency assistance, education, employment and career training, housing, community development, and youth employment.

Fund Impact \$(4,918,582)

Community Services also operates Employment & Training (a special revenue fund).

FTEs 46.0



Recommended Budget Summary - General Fund

	<u>Total Expenditures</u>	<u>Total Revenues</u>	<u>Operating Transfers</u>	<u>Net General Fund Impact</u>
FY 2004/05 Adopted	3,480,453	0	0	(3,480,453)
Annualize FY 04/05 Salary Adjustment	9,759			(9,759)
Increase Salaries and Wages	108,267			(108,267)
Increase Faith Based Program	120,000			
Increase Benefits	57,576			(57,576)
Decrease Temporary Help	(130,359)			130,359
Decrease Supplies and Services	(7,267)			7,267
Capital Adjustment	(19,500)			19,500
Supplemental Requests				
Package B: Services for Persons With Disabilities	1,199,653	900,000		(299,653)
Package C: Workforce Opportunity	1,000,000			(1,000,000)
Total Recommended Budget	<u>5,818,582</u>	<u>900,000</u>	<u>0</u>	<u>(4,918,582)</u>
Full Time Equivalent (FTEs)	<u>46.0</u>			

Comments/Issues

As part of the zero base budget process, the department identified services provided within their programs and built their budget based on the actual cost of services. Justifications for line item requests and positions within each service were provided.

The department's recommended budget for fiscal year 2005/06 includes \$120,000 for the Faith Based Program as this program was moved from the Community Development and Neighborhood Conservation Department.

The Recommended Budget includes General Fund revenue of \$900,000 of Federal Vocational Rehabilitation Funds.

The department submitted two requests for supplemental funding. The following packages are recommended:

Supplemental Package B - Services For Persons With Disabilities - is recommended for funding. The package requested \$51,653 in personal services, \$1,148,000 in supplies and services, and \$900,000 in revenue. The package is directed at implementing a collaborative project to link representative partners in providing workforce services for people with a disability.

Supplemental Package C - Workforce Opportunity - is recommended for partial funding. The package requested a total of \$79,480 in personal services and \$1,858,800 in supplies and services. A total of \$79,480 in personal services is recommended; however, only \$920,520 in supplies and services is recommended. The supplemental package is directed at providing ongoing services under the workforce opportunity One Stop Program which was previously funded by Federal Funds that ended in fiscal year FY 2004/05.

Five Year History of Expenditures and Revenues - General Fund

	FY 2001/02 Actual	FY 2002/03 Actual	FY 2003/04 Actual	FY 2004/05 Projected	FY 2005/06 Recommended
Expenditures	2,729,098	3,434,342	3,304,475	3,480,453	5,818,582
Revenues	4,411	254	0	1,302	900,000

Funding Summary By Department - General Fund

	FY 2004/05 Adopted	FY 2005/06 Department Base Request	FY 2005/06 Department Supplementals	FY 2005/06 Department Total Request	FY 2005/06 Administrator Recommended
Expenditures					
Personal Services	1,126,178	1,291,421	131,133	1,422,554	1,422,554
Supplies and Services	2,334,775	2,327,508	3,006,800	5,334,308	4,396,028
Capital	19,500	0	0	0	0
Total Expenditures	3,480,453	3,618,929	3,137,933	6,756,862	5,818,582
Revenues					
Intergovernmental	0	0	900,000	900,000	900,000
Total Revenues	0	0	900,000	900,000	900,000
General Fund Support	3,480,453	3,618,929	2,237,933	5,856,862	4,918,582
Total Funding	3,480,453	3,618,929	3,137,933	6,756,862	5,818,582

SUMMARY BY ACCOUNT

Department Name: COMMUNITY SERVICES

ACCOUNT NAME	2003/04	2004/05		2005/06	
	ACTUAL	ADOPTED	YTD THRU FEB 28, 2005	DEPARTMENT REQUESTED	RECOMMENDED
EXPENDITURE ACCOUNTS -					
SALARIES & WAGES	475,814	585,226	332,709	925,172	925,172
OVERTIME	8,792	0	4,809	0	0
TEMPORARY HELP	504,198	369,911	331,127	239,552	239,552
HOLIDAY PAY	46	0	275	0	0
BUDGETED BENEFITS	155,688	171,041	110,790	257,830	257,830
SALARY REDUCTION	(24,208)	0	0	0	0
INTERDEPARTMENTAL SALARIES	0	0	4,834	0	0
** OBJECT TOTALS FOR:					
PERSONAL SERVICES	1,120,330	1,126,178	784,544	1,422,554	1,422,554
OFFICE SUPPLIES	15,538	37,118	15,435	11,865	11,865
BOOKS/SUBSCRIPTIONS/VIDEO	3,401	900	2,063	400	400
SOFTWARE / SOFTWARE LICENSES <\$1,000	311	8,880	1,521	13,901	13,901
FOOD SUPPLIES	842	0	47	3,025	3,025
FOOD PREPARATION SUPPLIES	39	0	0	0	0
HOUSEHOLD/INDUSTRIAL SUPPLIES	573	0	10	0	0
OTHER OPERATING SUPPLIES	268	1,500	0	0	0
REPAIR & MAINTENANCE SUPPLIES	4,895	4,400	1,017	1,174	1,174
SMALL TOOLS & OFFICE EQUIP < \$1,000	6,537	900	3,153	13,800	13,800
NON MEDICAL PROFESSIONAL SERVICES	45,220	51,733	30,614	75,535	75,535
MEDICAL PROFESSIONAL SERVICES	38	0	0	0	0
SECURITY	898	700	64	300	300
TELEPHONE/VOICE/DATA TELECOMMUNICATION	29,666	80,500	18,914	22,926	22,926
POSTAGE & FREIGHT	5,122	17,200	3,273	0	0
MILEAGE REIMBURSEMENT	2,017	3,480	576	2,100	2,100
IN-STATE TRAVEL	1,816	700	28	5,328	5,328
IN-STATE TRAINING	1,149	0	30	375	375
OUT-OF-STATE TRAVEL/TRAINING	0	2,700	0	9,411	9,411
MOTOR POOL	4,237	400	1,262	0	0
ADVERTISING	0	5,200	0	6,000	6,000
PRINTING AND MICROFILMING	13,436	10,350	11,952	0	0
ELECTRICITY	40,312	82,807	5,831	39,281	39,281
NATURAL GAS	32	0	61	594	594
WATER & SEWER	95	12,000	12	200	200
REFUSE/SEWAGE DISPOSAL/RECYCLING	850	8,000	46	200	200
LEASES & RENTALS	220,624	88,216	30,455	61,059	61,059
SUPPLIES & SERVICES REDUCTION	0	0	0	0	0
INTERDEPT. SUPPLIES & SERVICES	681	0	36	0	0
R&M MACHINERY & EQUIPMENT	12,835	20,000	4,006	8,567	8,567
R&M RENEWAL SOFTWARE AGREEMENTS	0	175	0	0	0

SUMMARY BY ACCOUNT

Department Name: COMMUNITY SERVICES

	2003/04	2004/05	YTD THRU FEB 28, 2005	DEPARTMENT REQUESTED	RECOMMENDED
ACCOUNT NAME	ACTUAL	ADOPTED			
R&M BUILDINGS & GROUNDS	73,054	15,862	31,744	22,321	22,321
AID TO GOVERNMENTS & AGENCIES	1,109,796	114,028	229,587	124,000	124,000
OTHER INTEREST CHARGES	31,300	0	10,987	0	0
INVESTIGATIVE EXPENSES	0	0	52	0	0
DUES AND MEMBERSHIPS	2,383	1,500	227	0	0
JURY & COURT COSTS	0	0	63	0	0
EDUCATION COSTS	131	21,000	123	7,877	7,877
OTHER MISCELLANEOUS CHARGES	23,101	0	1,106	4,650	4,650
ADVANCES - SUBGUARANTEES	4	0	292	0	0
CASE MANAGEMENT (COMMUNITY SERVICES DEPT ONLY)	0	119,214	14,375	1,248,666	1,248,666
JOB TRAINING AND TRAINING SUPPLIES	11,135	1,484,473	424,919	3,334,713	2,396,433
JTPA TRAINING-OTHER COMPL	253,218	0	0	0	0
JTPA EDUCATION-COMMUNITY	9,633	0	0	0	0
JOB SUPPORT SERVICES	106,765	140,839	69,032	316,040	316,040
JTPA CASE MANAGEMENT	150,530	0	15,387	0	0
** OBJECT TOTALS FOR:					
SUPPLIES & SERVICES	<u>2,182,482</u>	<u>2,334,775</u>	<u>928,300</u>	<u>5,334,308</u>	<u>4,396,028</u>
OFF MACH/COMPUTER \$1,000 - \$4,999	1,663	12,500	0	0	0
SOFTWARE/OFF MACH (\$5,000 OR MORE)	0	7,000	0	0	0
** OBJECT TOTALS FOR:					
CAPITAL OUTLAY	<u>1,663</u>	<u>19,500</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** TOTAL: EXPENDITURE ACCOUNTS -	<u><u>3,304,475</u></u>	<u><u>3,480,453</u></u>	<u><u>1,712,844</u></u>	<u><u>6,756,862</u></u>	<u><u>5,818,582</u></u>
REVENUE					
STATE REVENUE	0	0	0	900,000	900,000
** OBJECT TOTALS FOR:					
INTERGOVERNMENTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>900,000</u>	<u>900,000</u>
INTEREST	0	0	67	0	0
** OBJECT TOTALS FOR:					
INTEREST	<u>0</u>	<u>0</u>	<u>67</u>	<u>0</u>	<u>0</u>
OTHER MISCELLANEOUS REVENUE	0	0	1,235	0	0
** OBJECT TOTALS FOR:					
MISCELLANEOUS	<u>0</u>	<u>0</u>	<u>1,235</u>	<u>0</u>	<u>0</u>
*** TOTAL: REVENUE	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>1,302</u></u>	<u><u>900,000</u></u>	<u><u>900,000</u></u>

This page intentionally left blank.

EMPLOYMENT & TRAINING

Expenditures: 11,764,324

Revenues: 11,493,258

FTEs: 59.5

Function Statement: Reduce poverty and unemployment through job training and job search assistance. Provide youth with basic education and job work experience along with employability classes. Target youth at risk to turn away from gang violence. Assist residents with shelter, job search and employability classes through the homeless program.

Mandates: None

Funding Summary

Department	FY2004/05 Adopted	FY2005/06 Department Base Request	FY2005/06 Department Supplemental	FY2005/06 Department Requested	FY2005/06 Administrator Recommended
Expenditures					
PERSONAL SERVICES	4,004,314	2,803,944	0	2,803,944	2,803,944
SUPPLIES AND SERVICES	11,321,990	8,958,580	0	8,958,580	8,958,580
CAPITAL OUTLAY	55,500	1,800	0	1,800	1,800
Total Expenditures	15,381,804	11,764,324	0	11,764,324	11,764,324
Revenues					
INTERGOVERNMENTAL	15,086,701	11,493,258	0	11,493,258	11,493,258
MISCELLANEOUS	6,000	0	0	0	0
Total Revenues	15,092,701	11,493,258	0	11,493,258	11,493,258
Total Transfers In/(Out)	289,100	289,100	0	289,100	289,100
Fund Balance Decrease/(Increase)	3	(18,034)	0	(18,034)	(18,034)
Total Funding	15,381,804	11,764,324	0	11,764,324	11,764,324

Five Year History of Expenditures and Revenues

	FY2001/02 Actuals	FY2002/03 Actuals	FY2003/04 Actuals	FY2004/05 Projected	FY2005/06 Recommended
Expenditures	18,711,707	20,892,159	17,413,983	15,752,726	11,764,324
Revenues	18,370,806	21,554,460	16,788,279	15,463,623	11,493,258
Net Operating Transfers In/(Out)	295,000	292,776	289,100	289,100	289,100

SUMMARY BY ACCOUNT

Department Name: EMPLOYMENT & TRAINING

	2003/04	2004/05	YTD THRU FEB 28, 2005	DEPARTMENT REQUESTED	2005/06 RECOMMENDED
ACCOUNT NAME	ACTUAL	ADOPTED			
EXPENDITURE ACCOUNTS -					
SALARIES & WAGES	2,943,697	2,991,839	1,574,479	2,121,700	2,121,700
OVERTIME	525	0	16,170	0	0
TEMPORARY HELP	433,374	199,809	232,638	30,579	30,579
HOLIDAY PAY	0	0	1,889	0	0
BUDGETED BENEFITS	761,428	812,666	413,238	592,700	592,700
SALARY REDUCTION	(653)	0	0	(7,823)	(7,823)
INTERDEPARTMENTAL SALARIES	0	0	7,240	66,788	66,788
** OBJECT TOTALS FOR:					
PERSONAL SERVICES	4,138,371	4,004,314	2,245,654	2,803,944	2,803,944
OFFICE SUPPLIES	40,997	96,835	18,106	35,228	35,228
BOOKS/SUBSCRIPTIONS/VIDEO	36,248	13,468	9,000	19,591	19,591
SOFTWARE / SOFTWARE LICENSES <\$1,000	6,040	19,980	22	42,409	42,409
FOOD SUPPLIES	10,554	6,087	540	480	480
FOOD PREPARATION SUPPLIES	394	0	63	0	0
HOUSEHOLD/INDUSTRIAL SUPPLIES	1,513	2,130	691	609	609
CLOTHING/UNIFORMS/SAFETY	3,038	0	1,363	0	0
RECREATIONAL/ARTS & CRAFT	345	0	23,777	0	0
FILM, MAPS, BLUEPRINTS	313	600	0	0	0
OTHER OPERATING SUPPLIES	2,451	20,500	0	0	0
REPAIR & MAINTENANCE SUPPLIES	3,858	8,400	762	4,088	4,088
SMALL TOOLS & OFFICE EQUIP < \$1,000	34,953	27,359	9,600	2,385	2,385
NON MEDICAL PROFESSIONAL SERVICES	197,679	37,176	73,486	75,604	75,604
SECURITY	3,244	6,075	1,135	1,057	1,057
TELEPHONE/VOICE/DATA TELECOMMUNICATION	164,023	132,621	76,954	60,885	60,885
INTERNET SERVICE	355	0	0	0	0
POSTAGE & FREIGHT	8,209	17,870	4,792	9,266	9,266
MILEAGE REIMBURSEMENT	12,790	15,409	4,134	3,300	3,300
IN-STATE TRAVEL	4,494	15,800	4,270	2,960	2,960
IN-STATE TRAINING	23,054	42,230	5,175	7,530	7,530
OUT-OF-STATE TRAVEL/TRAINING	47,509	36,785	23,419	29,080	29,080
MOTOR POOL	14,792	15,600	9,177	6,251	6,251
ADVERTISING	3,911	10,820	1,259	15,600	15,600
PRINTING AND MICROFILMING	58,458	48,600	16,087	22,823	22,823
ELECTRICITY	59,059	57,313	43,422	43,251	43,251
NATURAL GAS	2,956	7,150	1,988	1,533	1,533
WATER & SEWER	1,678	5,950	1,018	300	300
REFUSE/SEWAGE DISPOSAL/RECYCLING	1,437	2,380	1,287	1,106	1,106
LEASES & RENTALS	330,344	346,303	173,422	163,065	163,065
INTERDEPT. SUPPLIES & SERVICES	7,597	0	0	0	0

SUMMARY BY ACCOUNT

Department Name: EMPLOYMENT & TRAINING

ACCOUNT NAME	2003/04	2004/05		2005/06	
	ACTUAL	ADOPTED	YTD THRU FEB 28, 2005	DEPARTMENT REQUESTED	RECOMMENDED
R&M MACHINERY & EQUIPMENT	29,577	58,486	11,362	23,900	23,900
R&M RENEWAL SOFTWARE AGREEMENTS	0	350	0	0	0
R&M BUILDINGS & GROUNDS	30,169	72,668	13,331	60,008	60,008
AID TO GOVERNMENTS & AGENCIES	5,084,511	2,674,735	3,359,950	1,972,399	1,972,399
INVESTIGATIVE EXPENSES	438	0	1,248	0	0
DUES AND MEMBERSHIPS	7,141	2,300	4,700	3,030	3,030
EDUCATION COSTS	1,411	11,700	1,137	24,527	24,527
LAUNDRY & LINEN SERVICES	204	0	0	0	0
OTHER MISCELLANEOUS CHARGES	4,482	0	1,926	0	0
OUTSIDE AGENCIES - WAGES	0	0	6,985	0	0
ADVANCES - SUBGUARANTEES	(201,422)	0	(9,790)	0	0
JTPA EMPL GENERATING SVCS	(152,141)	0	0	0	0
CASE MANAGEMENT (COMMUNITY SERVICES DEPT ONLY)	0	1,165,945	9,158	1,529,494	1,529,494
JOB TRAINING AND TRAINING SUPPLIES	248,140	3,962,527	2,436,820	3,701,951	3,701,951
JTPA TRAINING-OTHER COMPL	4,364,640	0	(9,044)	0	0
JTPA EDUCATION-COMMUNITY	5,317	0	226	0	0
JTPA EDUCATION-BASIC & POST SEC	209	0	0	0	0
JTPA INTAKE/ENROLLMENT	0	0	437	0	0
JOB SUPPORT SERVICES	325,432	2,379,838	397,975	1,094,870	1,094,870
JTPA CASE MANAGEMENT	2,384,071	0	(87,857)	0	0
JTPA COUNSELING	2,030	0	0	0	0
JTPA PARTICIPANT TRANSPORTATION	1	0	0	0	0
** OBJECT TOTALS FOR:					
SUPPLIES & SERVICES	13,216,503	11,321,990	6,643,513	8,958,580	8,958,580
OFF MACH/COMPUTER \$1,000 - \$4,999	33,065	35,000	0	1,800	1,800
SOFTWARE/OFF MACH (\$5,000 OR MORE)	26,044	20,500	0	0	0
** OBJECT TOTALS FOR:					
CAPITAL OUTLAY	59,109	55,500	0	1,800	1,800
*** TOTAL: EXPENDITURE ACCOUNTS -	17,413,983	15,381,804	8,889,167	11,764,324	11,764,324
REVENUE					
GRANT REVENUE	0	0	0	583,487	583,487
FEDERAL REVENUE	15,477,522	14,591,513	6,678,754	10,608,031	10,608,031
STATE REVENUE	953,867	175,078	324,696	42,629	42,629
CITY PARTICIPATION	228,320	320,110	108,252	259,111	259,111
** OBJECT TOTALS FOR:					
INTERGOVERNMENTAL	16,659,709	15,086,701	7,111,702	11,493,258	11,493,258
OTHER MISCELLANEOUS REVENUE	128,570	6,000	51,747	0	0

SUMMARY BY ACCOUNT

Department Name: EMPLOYMENT & TRAINING

ACCOUNT NAME	2003/04	2004/05		2005/06	
	ACTUAL	ADOPTED	YTD THRU FEB 28, 2005	DEPARTMENT REQUESTED	RECOMMENDED
** OBJECT TOTALS FOR:					
MISCELLANEOUS	128,570	6,000	51,747	0	0
*** TOTAL: REVENUE	16,788,279	15,092,701	7,163,449	11,493,258	11,493,258

This page intentionally left blank.

