

Pima County FY 2005/06 Recommended Budget

Treasurer – General Fund

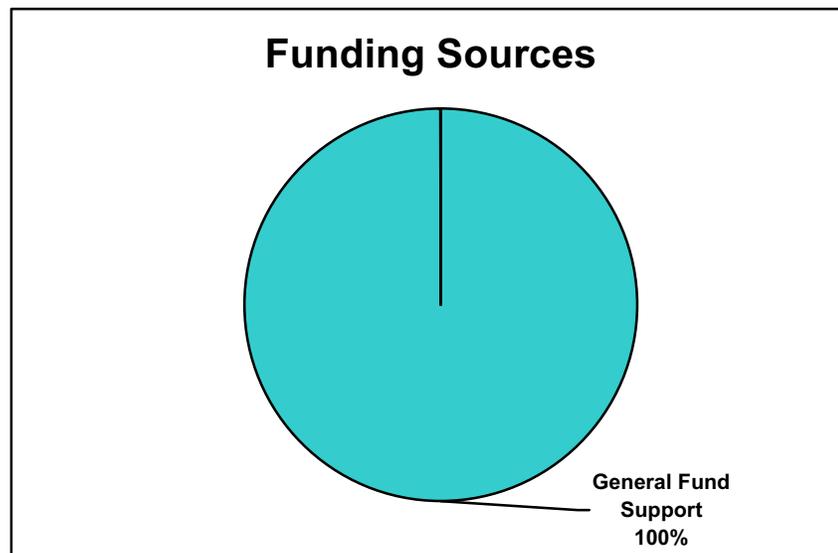
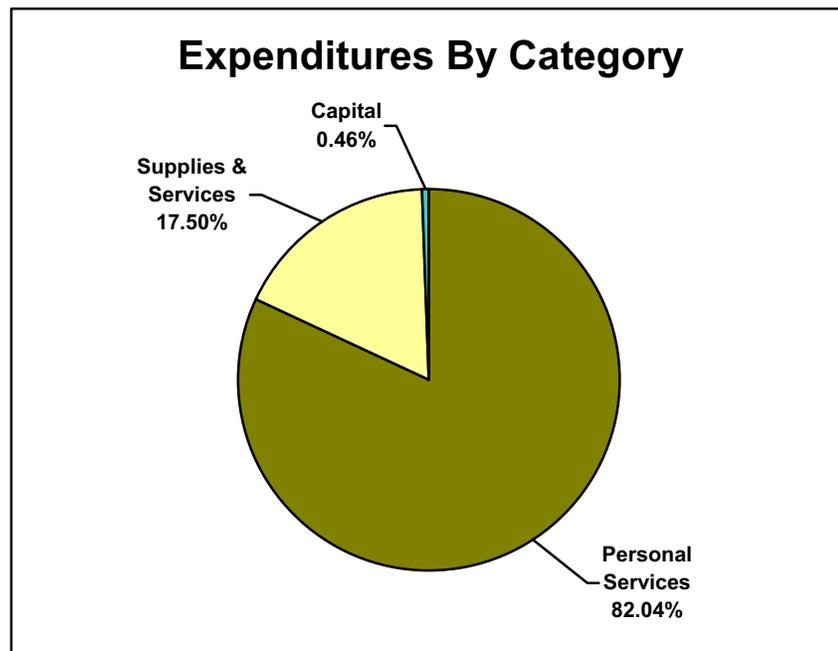
Revenue \$ 150
Expenditures 2,198,964

Fund Impact \$(2,198,814)

FTEs 41.0

Function Statement: Serve as the custodian of public monies and as the ex officio tax collector. Account for the collection, custody, and disbursement of public revenue, and report the same to the Board of Supervisors. Collect and distribute taxes. Accept deposits, clear warrants, and provide investment services to Pima County and its political subdivisions.

The Treasurer also operates the Taxpayer Information fund (a special revenue fund).



Recommended Budget Summary - General Fund

	<u>Total Expenditures</u>	<u>Total Revenues</u>	<u>Operating Transfers</u>	<u>Net General Fund Impact</u>
FY 2004/05 Adopted	2,142,010	100	0	(2,141,910)
Annualize FY 2004/05 Salary Adjustments	22,735			(22,735)
Elected Official Salary Increase	6,600			(6,600)
Benefits Adjustment	27,619			(27,619)
Revenue Adjustment		50		50
Supplemental Requests				
None submitted				0
Total Recommended Budget	<u>2,198,964</u>	<u>150</u>	<u>0</u>	<u>(2,198,814)</u>
Full Time Equivalents (FTEs)	<u>41.0</u>			

Comments/Issues

The Treasurer has determined that resources can be reallocated as a result of improved operating efficiency and has, therefore, reduced staff by 3.0 FTEs from the fiscal year 2004/05 adopted budget.

Remodeling of department facilities has become necessary and can be funded by fiscal year 2004/05 cost savings carried into fiscal year 2005/06. These expenditures have been budgeted in Contingency in the amount of \$225,000. Savings projected from vacant positions in fiscal year 2004/05 are \$316,147.

The Recommended Budget includes General Fund revenue of \$150 for miscellaneous copy charges.

Recommended General Fund capital expenditures:

Visual Studio.net software	8,200
Copier	<u>2,000</u>
	10,200

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2001/02 Actual	FY 2002/03 Actual	FY 2003/04 Actual	FY 2004/05 Projected	FY 2005/06 Recommended
Expenditures	1,722,441	1,832,651	1,949,111	1,825,863	2,198,964
Revenues	133	(1,671)	(3,325)	100	150

Funding Summary By Department - General Fund

	FY 2004/05 Adopted	FY 2005/06 Department Base Request	FY 2005/06 Department Supplementals	FY 2005/06 Department Total Request	FY 2005/06 Administrator Recommended
Expenditures					
Personal Services	1,747,630	1,804,078	0	1,804,078	1,804,078
Supplies and Services	371,480	384,686	0	384,686	384,686
Capital	22,900	10,200	0	10,200	10,200
Total Expenditures	2,142,010	2,198,964	0	2,198,964	2,198,964
Revenues					
Charges For Services	100	150	0	150	150
Total Revenues	100	150	0	150	150
General Fund Support	2,141,910	2,198,814	0	2,198,814	2,198,814
Total Funding	2,142,010	2,198,964	0	2,198,964	2,198,964

SUMMARY BY ACCOUNT

Department Name: TREASURER

ACCOUNT NAME	2003/04	2004/05	YTD THRU FEB 28, 2005	2005/06	
	ACTUAL	ADOPTED		DEPARTMENT REQUESTED	RECOMMENDED
EXPENDITURE ACCOUNTS -					
SALARIES & WAGES	1,304,653	1,424,343	741,014	1,431,517	1,431,517
OVERTIME	1,280	0	550	0	0
TEMPORARY HELP	0	0	0	0	0
BUDGETED PERSONAL SVCS REDUCTION	0	(51,000)	0	(51,000)	(51,000)
BUDGETED BENEFITS	298,972	374,287	177,607	399,561	399,561
SALARY REDUCTION	(990)	0	0	0	0
INTERDEPARTMENTAL SALARIES	0	0	14,546	24,000	24,000
** OBJECT TOTALS FOR:					
PERSONAL SERVICES	1,603,915	1,747,630	933,717	1,804,078	1,804,078
OFFICE SUPPLIES	17,860	63,012	10,727	110,855	110,855
BOOKS/SUBSCRIPTIONS/VIDEO	2,223	3,375	2,369	3,100	3,100
SOFTWARE / SOFTWARE LICENSES <\$1,000	11,113	3,049	0	630	630
FUEL, OIL, LUBRICANTS	301	260	179	300	300
REPAIR & MAINTENANCE SUPPLIES	3,003	500	480	1,250	1,250
SMALL TOOLS & OFFICE EQUIP < \$1,000	15,184	15,920	2,911	11,580	11,580
EXPERT WITNESSES & INTERPRETERS	0	250	0	250	250
NON MEDICAL PROFESSIONAL SERVICES	8,080	5,000	3,480	6,500	6,500
SECURITY	353	0	0	0	0
TELEPHONE/VOICE/DATA TELECOMMUNICATION	19,170	19,440	11,277	19,700	19,700
POSTAGE & FREIGHT	129,829	133,707	10,374	125,696	125,696
MILEAGE REIMBURSEMENT	4	0	0	0	0
IN-STATE TRAVEL	587	2,160	460	2,450	2,450
IN-STATE TRAINING	500	15,000	400	9,000	9,000
MOTOR POOL	2,949	3,840	1,585	3,000	3,000
ADVERTISING	51,011	61,600	11,114	60,500	60,500
PRINTING AND MICROFILMING	14,455	4,042	5,572	2,500	2,500
OTHER INSURANCE	136	150	0	150	150
LEASES & RENTALS	824	1,000	0	1,000	1,000
R&M MACHINERY & EQUIPMENT	9,973	6,550	7,180	9,000	9,000
R&M RENEWAL SOFTWARE AGREEMENTS	0	29,500	7,914	8,100	8,100
R&M BUILDINGS & GROUNDS	4,525	0	6,241	5,350	5,350
OTHER INTEREST CHARGES	0	0	2,289	0	0
DUES AND MEMBERSHIPS	563	3,125	3,253	3,775	3,775
OTHER MISCELLANEOUS CHARGES	102	0	2,135	0	0
** OBJECT TOTALS FOR:					
SUPPLIES & SERVICES	292,745	371,480	89,940	384,686	384,686
FURNITURE (\$1,000 - \$4,999)	0	15,000	0	0	0
OFF MACH/COMPUTER \$1,000 - \$4,999	29,805	7,900	2,965	10,200	10,200

SUMMARY BY ACCOUNT

Department Name: TREASURER

ACCOUNT NAME	2003/04	2004/05	YTD THRU FEB 28, 2005	2005/06	
	ACTUAL	ADOPTED		DEPARTMENT REQUESTED	RECOMMENDED
SOFTWARE/OFF MACH (\$5,000 OR MORE)	22,646	0	0	0	0
** OBJECT TOTALS FOR:					
CAPITAL OUTLAY	52,451	22,900	2,965	10,200	10,200
*** TOTAL: EXPENDITURE ACCOUNTS -	1,949,111	2,142,010	1,026,622	2,198,964	2,198,964
REVENUE					
INTEREST ON DELINQUENT TAX	0	0	960,299	0	0
PENALTIES ON DELINQUENT TAX	(6)	0	164,979	0	0
** OBJECT TOTALS FOR:					
TAXES	(6)	0	1,125,278	0	0
GENERAL GOVERNMENT FEES	170	100	242	150	150
NOTARY BOND FEES	(180)	0	0	0	0
** OBJECT TOTALS FOR:					
CHARGES FOR SERVICES	(10)	100	242	150	150
MISCELLANEOUS COLLECTIONS	37	0	18,865	0	0
OTHER MISCELLANEOUS REVENUE	(3,346)	0	(1,637)	0	0
** OBJECT TOTALS FOR:					
MISCELLANEOUS	(3,309)	0	17,228	0	0
*** TOTAL: REVENUE	(3,325)	100	1,142,748	150	150

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TAXPAYER INFORMATION FUND

Expenditures: 491,601

Revenues: 111,000

FTEs: 0.0

Function Statement: Use monies in the fund to defray the cost of converting or upgrading an automated public information system.

Mandates: ARS 11-495

Funding Summary

Department	FY2004/05 Adopted	FY2005/06 Department Base Request	FY2005/06 Department Supplemental	FY2005/06 Department Requested	FY2005/06 Administrator Recommended
Expenditures					
SUPPLIES AND SERVICES	402,650	380,501	0	380,501	380,501
CAPITAL OUTLAY	77,100	111,100	0	111,100	111,100
Total Expenditures	479,750	491,601	0	491,601	491,601
Revenues					
INTEREST	2,750	6,000	0	6,000	6,000
CHARGES FOR SERVICES	60,000	60,000	0	60,000	60,000
MISCELLANEOUS	45,000	45,000	0	45,000	45,000
Total Revenues	107,750	111,000	0	111,000	111,000
Total Transfers In/(Out)	0	0	0	0	0
Fund Balance Decrease/(Increase)	372,000	380,601	0	380,601	380,601
Total Funding	479,750	491,601	0	491,601	491,601

Five Year History of Expenditures and Revenues

	FY2001/02 Actuals	FY2002/03 Actuals	FY2003/04 Actuals	FY2004/05 Projected	FY2005/06 Recommended
Expenditures	0	(25)	28,110	79,750	491,601
Revenues	71,100	106,890	103,510	110,000	111,000
Net Operating Transfers In/(Out)	0	0	0	0	0

SUMMARY BY ACCOUNT

Department Name: TAXPAYER INFORMATION FUND

ACCOUNT NAME	2003/04	2004/05		2005/06	
	ACTUAL	ADOPTED	YTD THRU FEB 28, 2005	DEPARTMENT REQUESTED	RECOMMENDED
EXPENDITURE ACCOUNTS -					
SOFTWARE / SOFTWARE LICENSES <\$1,000	1,434	0	0	16,100	16,100
SMALL TOOLS & OFFICE EQUIP < \$1,000	2,584	0	0	0	0
NON MEDICAL PROFESSIONAL SERVICES	0	402,650	0	334,701	334,701
R&M MACHINERY & EQUIPMENT	4,177	0	0	0	0
R&M RENEWAL SOFTWARE AGREEMENTS	0	0	4,182	29,700	29,700
OTHER MISCELLANEOUS CHARGES	(75)	0	0	0	0
** OBJECT TOTALS FOR:					
SUPPLIES & SERVICES	8,120	402,650	4,182	380,501	380,501
OFF MACH/COMPUTER \$1,000 - \$4,999	7,614	29,600	29,983	36,100	36,100
SOFTWARE/OFF MACH (\$5,000 OR MORE)	12,376	47,500	23,850	75,000	75,000
** OBJECT TOTALS FOR:					
CAPITAL OUTLAY	19,990	77,100	53,833	111,100	111,100
*** TOTAL: EXPENDITURE ACCOUNTS -	28,110	479,750	58,015	491,601	491,601
REVENUE					
GENERAL GOVERNMENT FEES	55,960	60,000	6,025	60,000	60,000
COURT FEES	20	0	14,100	0	0
** OBJECT TOTALS FOR:					
CHARGES FOR SERVICES	55,980	60,000	20,125	60,000	60,000
INTEREST	3,906	2,750	3,588	6,000	6,000
** OBJECT TOTALS FOR:					
INTEREST	3,906	2,750	3,588	6,000	6,000
MISCELLANEOUS COLLECTIONS	11,820	10,000	6,300	10,000	10,000
OTHER MISCELLANEOUS REVENUE	31,804	35,000	22,349	35,000	35,000
** OBJECT TOTALS FOR:					
MISCELLANEOUS	43,624	45,000	28,649	45,000	45,000
*** TOTAL: REVENUE	103,510	107,750	52,362	111,000	111,000

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