

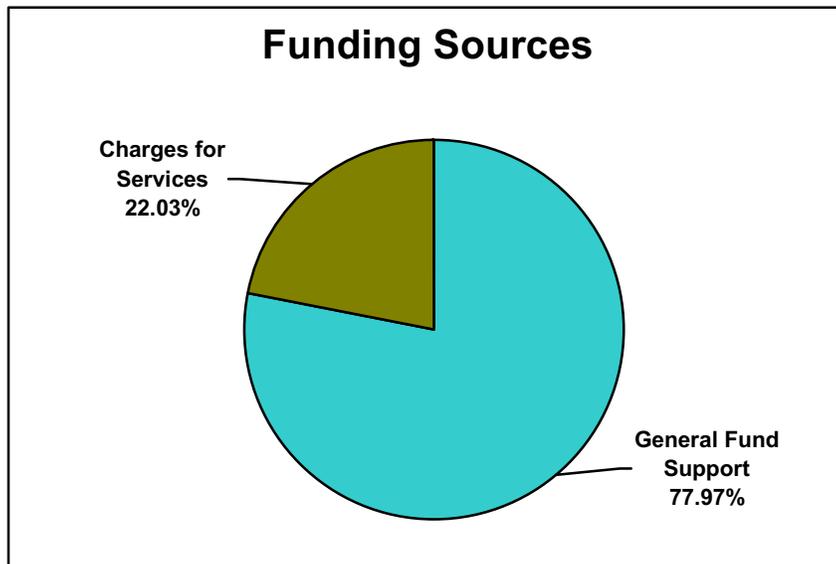
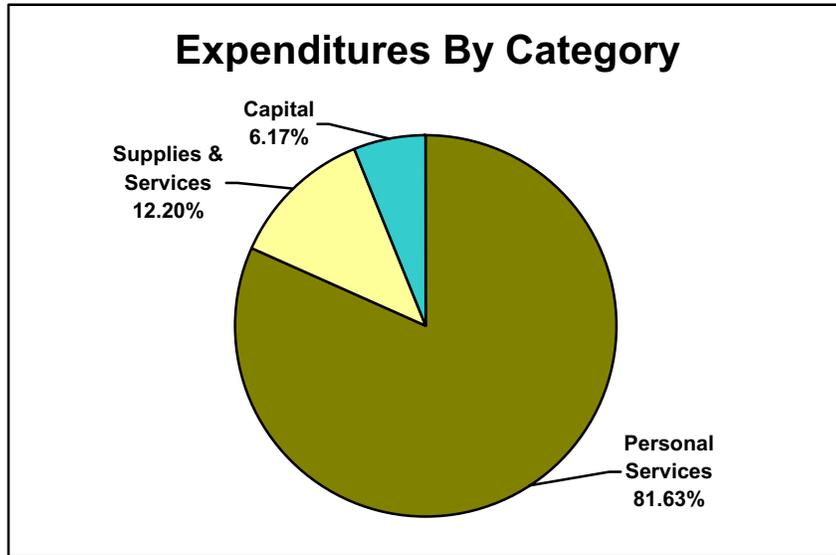
Pima County FY 2004/05 Recommended Budget

Public Fiduciary – General Fund

Revenue \$ 446,120
Expenditures 2,025,424
Fund Impact \$ (1,579,304)

Function Statement: Accept appointment by the Superior Court to serve as conservator, guardian, or personal representative for individuals. Maintain and administer insurance benefits to meet estate planning needs. Maintain and liquidate securities. Prepare taxes. Determine eligibility and provide burial for indigent persons.

FTEs 33.5



Recommended Budget Summary - General Fund

	<u>Total Expenditures</u>	<u>Total Revenues</u>	<u>Operating Transfers</u>	<u>Net General Fund Impact</u>
FY 2003/04 Adopted	1,850,874	446,120	0	(1,404,754)
Benefits Adjustment	2,291			(2,291)
Increase in Personal Services as a Result of ZBB	1,067			(1,067)
Increase in Burial Costs	28,132			(28,132)
Increase in Software Maintenance	13,560			(13,560)
 Supplemental Requests				
Package B: County Cemetery Land	125,000			(125,000)
Package C: General Maintenance for County Cemetery	4,500			(4,500)
 Total Recommended Budget	 <u>2,025,424</u>	 <u>446,120</u>	 <u>0</u>	 <u>(1,579,304)</u>
 Full Time Equivalents (FTEs)	 <u>33.5</u>			

Comments/Issues

As part of the zero base budget process, the department identified services provided within their programs and built their budget based on the actual cost of services. Justifications for line item requests and positions within each service were provided.

Supplemental package B requested funding of \$125,000 for a one time purchase of additional cemetery land for indigent burials. Currently, County cemetery land is reaching 100 percent capacity. The department purchased additional cemetery land in fiscal years 2001/02 and 2002/03 but none in fiscal year 2003/04.

Supplemental package C requested funding of \$4,500 for general maintenance of the County's existing cemetery land.

Recommended General Fund revenue sources:

Burial Fees	15,000
Attorney Fees	168,400
Staff Fees	<u>262,720</u>
	446,120

The Recommended Budget includes General Fund capital expenditures of \$125,000 for cemetery land.

Pima County FY 2004/05 Recommended Budget

Public Fiduciary

The department submitted two requests for supplemental funding. The following packages are recommended for funding:

Supplemental Package B - County Cemetery Land - is recommended for funding. The package requested \$125,000 in capital for additional cemetery land.

Supplemental Package C - General Maintenance of Cemetery Land - is recommended for funding. The package requested \$4,500 in supplies and services.

Five Year History of Expenditures and Revenues - General Fund

	FY 2000/01 Actual	FY 2001/02 Actual	FY 2002/03 Actual	FY 2003/04 Projected	FY 2004/05 Recommended
Expenditures	1,516,861	1,727,846	1,801,942	1,850,874	2,025,424
Revenues	395,509	444,177	470,384	446,120	446,120

Funding Summary By Department - General Fund

	FY 2003/04 Adopted	FY 2004/05 Department Base Request	FY 2004/05 Department Supplementals	FY 2004/05 Department Total Request	FY 2004/05 Administrator Recommended
Expenditures					
Personal Services	1,650,046	1,691,678	0	1,691,678	1,653,404
Supplies & Services	200,828	278,133	4,500	282,633	247,020
Capital	0	0	125,000	125,000	125,000
Total Expenditures	1,850,874	1,969,811	129,500	2,099,311	2,025,424
Revenues					
Charges for Services	446,120	446,120	0	446,120	446,120
Miscellaneous	0	0	0	0	0
Total Revenues	446,120	446,120	0	446,120	446,120
General Fund Support	1,404,754	1,523,691	129,500	1,653,191	1,579,304
Total Funding	1,850,874	1,969,811	129,500	2,099,311	2,025,424

SUMMARY BY ACCOUNT

Department Name: PUBLIC FIDUCIARY

ACCOUNT NAME	2002/03	2003/04		2004/05	
	ACTUAL	ADOPTED	YTD THRU FEB 29, 2004	DEPARTMENT REQUESTED	RECOMMENDED
EXPENDITURE ACCOUNTS -					
SALARIES & WAGES	1,292,130	1,355,503	875,241	1,356,139	1,356,139
OVERTIME	4,872	0	7,839	0	0
TEMPORARY HELP	3,858	7,852	0	7,852	7,852
HOLIDAY PAY	35	0	234	0	0
BUDGETED PERSONAL SVCS REDUCTION	0	(38,274)	0	0	(38,274)
BUDGETED BENEFITS	224,896	324,965	198,193	327,687	327,687
** OBJECT TOTALS FOR:					
PERSONAL SERVICES	1,525,791	1,650,046	1,081,507	1,691,678	1,653,404
OFFICE SUPPLIES	5,385	5,324	4,058	5,856	5,856
BOOKS/SUBSCRIPTIONS/VIDEO	5,835	2,100	270	2,100	2,100
SOFTWARE / SOFTWARE LICENSES <\$1,000	6,530	750	388	14,310	14,310
FUEL, OIL, LUBRICANTS	10	0	0	0	0
HOUSEHOLD/INDUSTRIAL SUPPLIES	16	0	0	0	0
CLOTHING/UNIFORMS/SAFETY	19	0	0	0	0
FILM, MAPS, BLUEPRINTS	19	0	0	0	0
OTHER OPERATING SUPPLIES	6	0	0	0	0
REPAIR & MAINTENANCE SUPPLIES	1,516	2,621	1,022	2,621	2,621
SMALL TOOLS & OFFICE EQUIP < \$1,000	994	4,200	1,159	4,605	4,605
** OBJECT TOTALS FOR:					
SUPPLIES	20,330	14,995	6,897	29,492	29,492
NON MEDICAL PROFESSIONAL SERVICES	622	0	121	0	0
TELEPHONE/VOICE/DATA TELECOMMUNICATION	16,273	16,970	9,149	16,970	16,970
POSTAGE & FREIGHT	5,328	5,200	3,735	5,720	5,720
IN-STATE TRAVEL	59	672	0	672	672
IN-STATE TRAINING	3,757	2,561	1,123	2,831	2,831
OUT-OF-STATE TRAVEL/TRAINING	630	630	0	630	630
MOTOR POOL	13,483	10,290	7,317	11,220	11,220
ADVERTISING	73	0	0	0	0
PRINTING AND MICROFILMING	2,277	2,727	1,193	1,176	1,176
OTHER INSURANCE	68	0	43	0	0
R&M MACHINERY & EQUIPMENT	19,710	2,886	13,804	22,747	22,747
R&M BUILDINGS & GROUNDS	139	0	1,977	4,500	4,500
** OBJECT TOTALS FOR:					
SERVICES & OTHER CHARGES	62,419	41,936	38,462	66,466	66,466
BURIALS	191,570	157,820	92,161	185,000	185,000
DUES AND MEMBERSHIPS	1,590	1,690	1,585	1,675	1,675
OTHER MISCELLANEOUS CHARGES	242	20,000	95	0	(35,613)

SUMMARY BY ACCOUNT

Department Name: PUBLIC FIDUCIARY

ACCOUNT NAME	2002/03	2003/04	YTD THRU FEB 29, 2004	2004/05	
	ACTUAL	ADOPTED		DEPARTMENT REQUESTED	RECOMMENDED
** OBJECT TOTALS FOR:					
SERVICES & OTHER CHARGES	193,402	179,510	93,841	186,675	151,062
CONSTRUCTION PROJECTS	0	0	0	125,000	125,000
** OBJECT TOTALS FOR:					
CAPITAL OUTLAY	0	0	0	125,000	125,000
BUDGET REDUCTION	0	(35,613)	0	0	0
** OBJECT TOTALS FOR:					
BUDGET REDUCTION	0	(35,613)	0	0	0
*** TOTAL: EXPENDITURE ACCOUNTS -	1,801,942	1,850,874	1,220,707	2,099,311	2,025,424
REVENUE					
GENERAL GOVERNMENT FEES	6,900	15,000	7,084	15,000	15,000
COURT FEES	395	0	0	0	0
ATTORNEY'S FEES	204,125	168,400	125,004	168,400	168,400
STAFF FEES	256,070	262,720	198,596	262,720	262,720
** OBJECT TOTALS FOR:					
CHARGES FOR SERVICES	467,490	446,120	330,684	446,120	446,120
MISCELLANEOUS COLLECTIONS	2,306	0	1,906	0	0
OTHER MISCELLANEOUS REVENUE	588	0	138	0	0
** OBJECT TOTALS FOR:					
MISCELLANEOUS	2,894	0	2,044	0	0
*** TOTAL: REVENUE	470,384	446,120	332,728	446,120	446,120

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