

**Pima County FY 2004/05 Recommended Budget**

**Treasurer – General Fund**

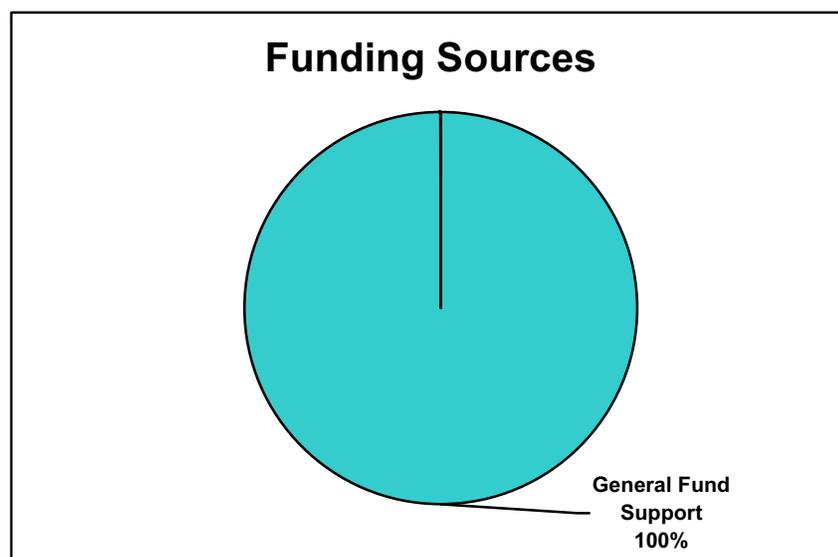
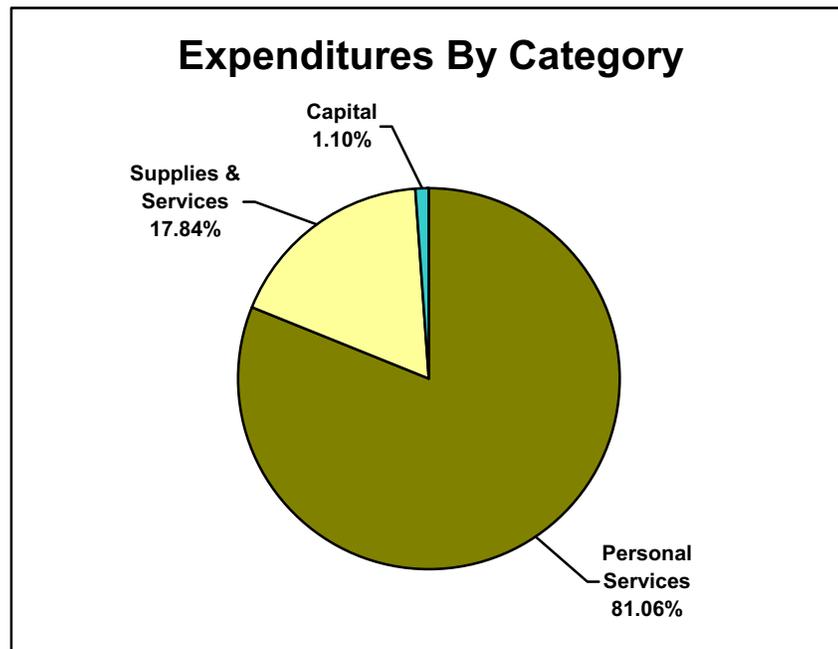
Revenue \$ 100  
Expenditures 2,082,707

Fund Impact \$(2,082,607)

FTEs 44.0

Function Statement: Serve as the custodian of public monies and as the ex officio tax collector. Account for the collection, custody, and disbursement of public revenue, and report the same to the Board of Supervisors. Collect and distribute taxes. Accept deposits, clear warrants, and provide investment services to Pima County and its political subdivisions.

The Treasurer also operates the Taxpayer Information fund (a special revenue fund).



**Recommended Budget Summary - General Fund**

	<u>Total Expenditures</u>	<u>Total Revenues</u>	<u>Operating Transfers</u>	<u>Net General Fund Impact</u>
<b>FY 2003/04 Adopted</b>	2,079,550	100	0	(2,079,450)
Benefits Adjustment	3,157			(3,157)
<b>Supplemental Requests</b>				
Pkg B: Investment Officer				0
<b>Total Recommended Budget</b>	<u>2,082,707</u>	<u>100</u>	<u>0</u>	<u>(2,082,607)</u>
<b>Full Time Equivalent (FTEs)</b>	<u>44.0</u>			

**Comments/Issues**

The Recommended Budget includes General Fund revenue of \$100 for miscellaneous copy charges.

Recommended General Fund capital expenditures:

Office Work Station	15,000
Copier	4,000
Sophos Anti-Virus	<u>3,900</u>
	22,900

The Treasurer requests one position in Supplemental Package B to implement and monitor an investment strategy that will maximize the earning potential for Pima County. The position is for a Financial Investment Officer.

The department submitted one request for supplemental funding. It is not recommended.

Five Year History of Expenditures and Revenues - General Fund

	FY 2000/01 Actual	FY 2001/02 Actual	FY 2002/03 Actual	FY 2003/04 Projected	FY 2004/05 Recommended
<b>Expenditures</b>	1,786,052	1,722,441	1,832,651	2,079,550	2,082,707
<b>Revenues</b>	2,006	133	(1,671)	100	100

Funding Summary By Department - General Fund

	FY 2003/04 Adopted	FY 2004/05 Department Base Request	FY 2004/05 Department Supplementals	FY 2004/05 Department Total Request	FY 2004/05 Administrator Recommended
<b>Expenditures</b>					
Personal Services	1,705,866	1,688,327	48,490	1,736,817	1,688,327
Supplies and Services	355,284	371,480	734	372,214	371,480
Capital	18,400	22,900	2,800	25,700	22,900
<b>Total Expenditures</b>	2,079,550	2,082,707	52,024	2,134,731	2,082,707
<b>Revenues</b>					
Charges For Services	100	100	0	100	100
<b>Total Revenues</b>	100	100	0	100	100
General Fund Support	2,079,450	2,082,607	52,024	2,134,631	2,082,607
<b>Total Funding</b>	2,079,550	2,082,707	52,024	2,134,731	2,082,707

### SUMMARY BY ACCOUNT

Department Name: TREASURER

ACCOUNT NAME	2002/03	2003/04		2004/05	
	ACTUAL	ADOPTED	YTD THRU FEB 29, 2004	DEPARTMENT REQUESTED	RECOMMENDED
<b>EXPENDITURE ACCOUNTS -</b>					
SALARIES & WAGES	1,298,839	1,373,318	860,865	1,404,758	1,365,040
OVERTIME	1,762	0	970	0	0
HOLIDAY PAY	44	0	0	0	0
BUDGETED PERSONAL SVCS REDUCTION	0	(38,958)	0	(51,000)	(51,000)
BUDGETED BENEFITS	239,171	371,506	196,207	383,059	374,287
<b>** OBJECT TOTALS FOR:</b>					
PERSONAL SERVICES	1,539,816	1,705,866	1,058,042	1,736,817	1,688,327
OFFICE SUPPLIES	24,638	73,208	9,455	63,337	63,012
BOOKS/SUBSCRIPTIONS/VIDEO	3,101	3,700	1,076	3,375	3,375
SOFTWARE / SOFTWARE LICENSES <\$1,000	556	2,500	754	3,049	3,049
FUEL, OIL, LUBRICANTS	182	260	190	260	260
REPAIR & MAINTENANCE SUPPLIES	71	0	269	500	500
SMALL TOOLS & OFFICE EQUIP < \$1,000	5,332	23,320	1,833	15,920	15,920
<b>** OBJECT TOTALS FOR:</b>					
SUPPLIES	33,880	102,988	13,577	86,441	86,116
EXPERT WITNESSES & INTERPRETERS	0	640	0	250	250
NON MEDICAL PROFESSIONAL SERVICES	8,053	0	5,428	5,000	5,000
SECURITY	0	0	353	0	0
TELEPHONE/VOICE/DATA TELECOMMUNICATION	17,842	19,440	11,269	19,849	19,440
POSTAGE & FREIGHT	100,622	167,002	48,510	133,707	133,707
MILEAGE REIMBURSEMENT	0	0	4	0	0
IN-STATE TRAVEL	697	2,160	0	2,160	2,160
IN-STATE TRAINING	10,005	23,000	400	15,000	15,000
MOTOR POOL	2,457	3,840	1,850	3,840	3,840
ADVERTISING	54,107	61,600	8,095	61,600	61,600
PRINTING AND MICROFILMING	22,576	4,042	8,443	4,042	4,042
OTHER INSURANCE	0	0	136	150	150
LEASES & RENTALS	0	0	824	1,000	1,000
INTERDEPT. SUPPLIES & SERVICES	300	0	0	0	0
R&M MACHINERY & EQUIPMENT	9,242	6,550	5,913	6,550	6,550
REPAIR AND MAINTENANCE - RENEWAL SOFTWARE AGREEMENTS	0	0	0	29,500	29,500
R&M BUILDINGS & GROUNDS	6,579	0	1,239	0	0
<b>** OBJECT TOTALS FOR:</b>					
SERVICES & OTHER CHARGES	232,480	288,274	92,464	282,648	282,239
OTHER INTEREST CHARGES	0	0	22,021	0	0
DUES AND MEMBERSHIPS	5,493	3,125	363	3,125	3,125
OTHER MISCELLANEOUS CHARGES	341	0	102	0	0

### SUMMARY BY ACCOUNT

Department Name: TREASURER

ACCOUNT NAME	2002/03	2003/04		2004/05	
	ACTUAL	ADOPTED	YTD THRU FEB 29, 2004	DEPARTMENT REQUESTED	RECOMMENDED
<b>** OBJECT TOTALS FOR:</b>					
SERVICES & OTHER CHARGES	5,834	3,125	22,486	3,125	3,125
FURNITURE (\$1,000 - \$4,999)	0	15,000	0	15,000	15,000
OFF MACH/COMPUTER \$1,000 - \$4,999	7,299	3,400	0	10,700	7,900
SOFTWARE/OFF MACH (\$5,000 OR MORE)	13,342	0	16,619	0	0
<b>** OBJECT TOTALS FOR:</b>					
CAPITAL OUTLAY	20,641	18,400	16,619	25,700	22,900
BUDGET REDUCTION	0	(39,103)	0	0	0
<b>** OBJECT TOTALS FOR:</b>					
BUDGET REDUCTION	0	(39,103)	0	0	0
<b>*** TOTAL: EXPENDITURE ACCOUNTS -</b>	<b>1,832,651</b>	<b>2,079,550</b>	<b>1,203,188</b>	<b>2,134,731</b>	<b>2,082,707</b>
<b>REVENUE</b>					
INTEREST ON DELINQUENT TAX	0	0	1,033,401	0	0
PENALTIES ON DELINQUENT TAX	0	0	427,284	0	0
<b>** OBJECT TOTALS FOR:</b>					
TAXES	0	0	1,460,685	0	0
GENERAL GOVERNMENT FEES	18	100	134	100	100
NOTARY BOND FEES	0	0	(180)	0	0
<b>** OBJECT TOTALS FOR:</b>					
CHARGES FOR SERVICES	18	100	(46)	100	100
MISCELLANEOUS COLLECTIONS	(309)	0	52,336	0	0
OTHER MISCELLANEOUS REVENUE	(1,380)	0	(522)	0	0
<b>** OBJECT TOTALS FOR:</b>					
MISCELLANEOUS	(1,689)	0	51,814	0	0
<b>*** TOTAL: REVENUE</b>	<b>(1,671)</b>	<b>100</b>	<b>1,512,453</b>	<b>100</b>	<b>100</b>

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**ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF THE TREASURER IS:**

- **TAXPAYER INFORMATION SPECIAL REVENUE FUND**

**BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.**

## TAXPAYER INFORMATION FUND

Expenditures: 479,750

Revenues: 107,750

FTEs: 0.0

**Function Statement:** Use monies in the fund to defray the cost of converting or upgrading an automated public information system.

**Mandates:** ARS 11-495

### Funding Summary

Department	FY2003/04 Adopted	FY2004/05 Department Base Request	FY2004/05 Department Supplemental	FY2004/05 Department Requested	FY2004/05 Administrator Recommended
<b>Expenditures</b>					
<b>SUPPLIES AND SERVICES</b>	285,900	402,650	0	402,650	402,650
<b>CAPITAL OUTLAY</b>	147,500	77,100	0	77,100	77,100
<b>Total Expenditures</b>	433,400	479,750	0	479,750	479,750
<b>Revenues</b>					
<b>INTEREST</b>	2,400	2,750	0	2,750	2,750
<b>CHARGES FOR SERVICES</b>	60,000	60,000	0	60,000	60,000
<b>MISCELLANEOUS</b>	60,000	45,000	0	45,000	45,000
<b>Total Revenues</b>	122,400	107,750	0	107,750	107,750
<b>Total Transfers In/(Out)</b>	0	0	0	0	0
<b>Fund Balance Decrease/(Increase)</b>	311,000	372,000	0	372,000	372,000
<b>Total Funding</b>	433,400	479,750	0	479,750	479,750

### Five Year History of Expenditures and Revenues

	FY2000/01 Actuals	FY2001/02 Actuals	FY2002/03 Actuals	FY2003/04 Projected	FY2004/05 Recommended
<b>Expenditures</b>	1,230	0	(25)	433,400	479,750
<b>Revenues</b>	61,259	71,100	106,890	102,400	107,750
<b>Net Operating Transfers In/(Out)</b>	0	0	0	0	0

### SUMMARY BY ACCOUNT

Department Name: TAXPAYER INFORMATION FUND

ACCOUNT NAME	2002/03	2003/04		2004/05	
	ACTUAL	ADOPTED	YTD THRU FEB 29, 2004	DEPARTMENT REQUESTED	RECOMMENDED
<b>EXPENDITURE ACCOUNTS -</b>					
SOFTWARE / SOFTWARE LICENSES <\$1,000	0	0	0	0	0
SMALL TOOLS & OFFICE EQUIP < \$1,000	0	0	2,506	0	0
<b>** OBJECT TOTALS FOR:</b>					
SUPPLIES	0	0	2,506	0	0
NON MEDICAL PROFESSIONAL SERVICES	0	285,900	0	402,650	402,650
R&M MACHINERY & EQUIPMENT	0	0	0	0	0
<b>** OBJECT TOTALS FOR:</b>					
SERVICES & OTHER CHARGES	0	285,900	0	402,650	402,650
OTHER MISCELLANEOUS CHARGES	(25)	0	0	0	0
<b>** OBJECT TOTALS FOR:</b>					
SERVICES & OTHER CHARGES	(25)	0	0	0	0
OFF MACH/COMPUTER \$1,000 - \$4,999	0	52,500	0	29,600	29,600
SOFTWARE/OFF MACH (\$5,000 OR MORE)	0	95,000	0	47,500	47,500
<b>** OBJECT TOTALS FOR:</b>					
CAPITAL OUTLAY	0	147,500	0	77,100	77,100
<b>*** TOTAL: EXPENDITURE ACCOUNTS -</b>	<b>(25)</b>	<b>433,400</b>	<b>2,506</b>	<b>479,750</b>	<b>479,750</b>
<b>REVENUE</b>					
GENERAL GOVERNMENT FEES	60,240	60,000	41,910	60,000	60,000
COURT FEES	0	0	20	0	0
<b>** OBJECT TOTALS FOR:</b>					
CHARGES FOR SERVICES	60,240	60,000	41,930	60,000	60,000
INTEREST	3,529	2,400	2,199	2,750	2,750
<b>** OBJECT TOTALS FOR:</b>					
INTEREST	3,529	2,400	2,199	2,750	2,750
MISCELLANEOUS COLLECTIONS	15,700	10,000	8,470	10,000	10,000
OTHER MISCELLANEOUS REVENUE	27,421	50,000	19,997	35,000	35,000
<b>** OBJECT TOTALS FOR:</b>					
MISCELLANEOUS	43,121	60,000	28,467	45,000	45,000
<b>*** TOTAL: REVENUE</b>	<b>106,890</b>	<b>122,400</b>	<b>72,596</b>	<b>107,750</b>	<b>107,750</b>