

Pima County FY 2004/05 Recommended Budget

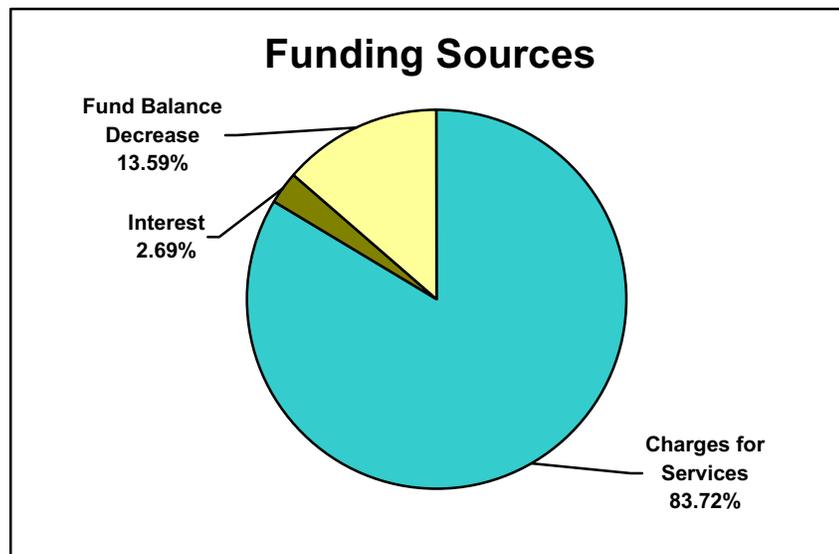
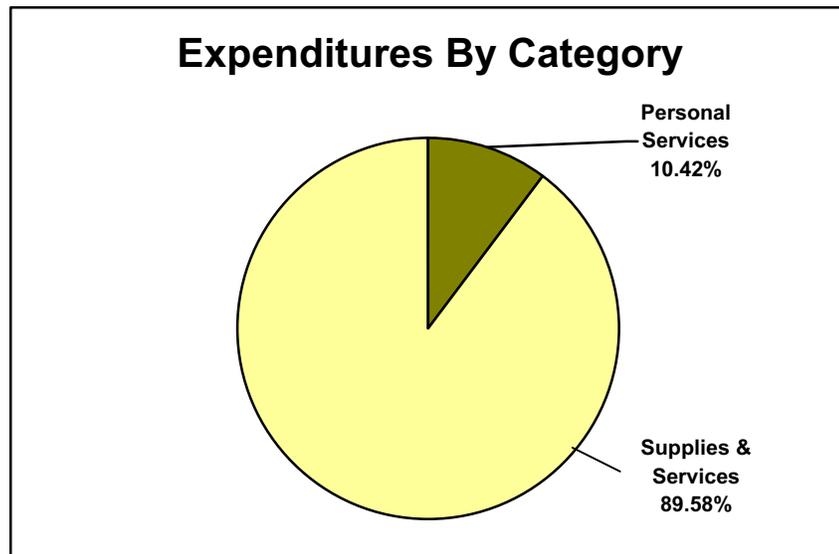
Risk Management – Internal Service Fund

Revenue \$ 16,053,493
Expenditures 18,573,192

Fund Impact \$(2,519,699)

FTEs 19.0

Function Statement: Manage the Pima County Risk Management program in such a way as to protect and conserve Pima County’s human, financial, and physical assets while providing continuity of mandated services and fiscal integrity. Invest in long term risk reduction through a comprehensive program designed to lessen the County’s exposure to loss. Provide, through appropriate risk financing techniques, the funding to pay for losses incurred without disrupting the County budget. Minimize the total net cost of the program to the County budget, by application of risk control and risk financing techniques.



Recommended Budget Summary - Internal Service Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2003/04 Adopted	18,458,359	15,941,123	0	(2,517,236)
Miscellaneous Personal Services Adjustments	(45,527)			45,527
Supplies and Services Adjustments	240,360			(240,360)
Capital Adjustments	(80,000)			80,000
Increase in SIR Revenue		412,370		412,370
Reduced Interest Revenue		(300,000)		(300,000)
Supplemental Requests				
None Submitted				0
Total Recommended Budget	<u>18,573,192</u>	<u>16,053,493</u>	<u>0</u>	<u>(2,519,699)</u>
Full Time Equivalents (FTEs)	<u>19.0</u>			

Comments/Issues

As part of the zero base budget process, the department identified services provided within their programs and built their budget based on the actual cost of services. Justifications for line item requests and positions within each service were provided.

Risk Management's budget for workers' compensation claims increased by \$44,286, due to the greater number and complexity of compensation claims over the past ten years.

Pima County insurance premiums are allocated to the appropriate departments based on loss history, and revenue is collected from the corresponding department.

Recommended revenue sources:

SIR Premiums	15,553,493
Interest	<u>500,000</u>
	16,053,493

The Recommended Budget includes a capital expenditure of \$6,000 for a computer server.

Note: Due to accounting rules for internal service funds, Risk Managements' recommended budget reflects only annual depreciation costs of capital items that cost \$5,000 or more. The Department Requested column, on the Summary by Account Department Report, shows all requested capital purchases for informational purposes only. The total expense in this column will be different from the total expense on other tables, by the amount of requested capital items that cost \$5,000 or more.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Internal Service Fund

	FY 2000/01 Actual	FY 2001/02 Actual	FY 2002/03 Actual	FY 2003/04 Projected	FY 2004/05 Recommended
Expenditures	13,882,369	14,070,579	14,314,122	18,458,359	18,573,192
Revenues	13,288,689	13,049,709	15,079,973	15,941,123	16,053,493

Funding Summary By Department - Internal Service Fund

	FY 2003/04 Adopted	FY 2004/05 Department Base Request	FY 2004/05 Department Supplementals	FY 2004/05 Department Total Request	FY 2004/05 Administrator Recommended
Expenditures					
Personal Services	1,979,927	1,934,400	0	1,934,400	1,934,400
Supplies and Services	16,398,432	16,638,792	0	16,638,792	16,638,792
Capital	80,000	6,000	0	6,000	0
Total Expenditures	18,458,359	18,579,192	0	18,579,192	18,573,192
Revenues					
Charges For Services	15,141,123	15,553,493	0	15,553,493	15,553,493
Interest	800,000	500,000	0	500,000	500,000
Total Revenues	15,941,123	16,053,493	0	16,053,493	16,053,493
Fund Balance Decr/(Incr)	2,517,236	2,525,699	0	2,525,699	2,519,699
Total Funding	18,458,359	18,579,192	0	18,579,192	18,573,192

SUMMARY BY ACCOUNT

Department Name: RISK MANAGEMENT

ACCOUNT NAME	2002/03	2003/04		2004/05	
	ACTUAL	ADOPTED	YTD THRU FEB 29, 2004	DEPARTMENT REQUESTED	RECOMMENDED
EXPENDITURE ACCOUNTS -					
SALARIES & WAGES	928,252	796,408	560,859	841,306	841,306
OVERTIME	472	0	614	0	0
ON-CALL PAY	198	0	1,124	0	0
TEMPORARY HELP	581	0	2,005	0	0
SPECIAL ASSIGNMENT PAY	23,826	0	16,920	0	0
BUDGETED BENEFITS	178,891	196,659	135,325	223,788	223,788
SALARY REDUCTION	(497)	5,000	(4,341)	0	0
INTERDEPARTMENTAL SALARIES	534,028	800,292	214,013	770,909	770,909
INTERDEPARTMENTAL OVERHEAD	0	181,568	0	98,397	98,397
** OBJECT TOTALS FOR:					
PERSONAL SERVICES	1,665,751	1,979,927	926,519	1,934,400	1,934,400
OFFICE SUPPLIES	8,730	5,450	5,083	5,950	5,950
BOOKS/SUBSCRIPTIONS/VIDEO	13,077	11,440	4,546	9,220	9,220
SOFTWARE / SOFTWARE LICENSES <\$1,000	9,600	600	0	600	600
FOOD SUPPLIES	444	100	139	100	100
MEDICAL & LAB SUPPLIES	242	0	22	0	0
HOUSEHOLD/INDUSTRIAL SUPPLIES	186	0	0	0	0
CLOTHING/UNIFORMS/SAFETY	70,979	84,000	47,728	84,000	84,000
FILM, MAPS, BLUEPRINTS	0	500	2	0	0
OTHER OPERATING SUPPLIES	1,191	6,000	100,981	2,000	2,000
REPAIR & MAINTENANCE SUPPLIES	1,744	250	315	0	0
SMALL TOOLS & OFFICE EQUIP < \$1,000	8,792	2,000	10,291	4,300	4,300
** OBJECT TOTALS FOR:					
SUPPLIES	114,985	110,340	169,107	106,170	106,170
NON MEDICAL PROFESSIONAL SERVICES	390,573	288,000	221,773	306,089	306,089
MEDICAL PROFESSIONAL SERVICES	220,154	200,000	79,612	200,000	200,000
LAB & X-RAY SERVICES	24,926	30,000	8,884	0	0
TELEPHONE/VOICE/DATA TELECOMMUNICATION	19,355	14,550	16,963	38,645	38,645
POSTAGE & FREIGHT	4,984	4,500	3,328	5,350	5,350
MILEAGE REIMBURSEMENT	19	100	887	0	0
IN-STATE TRAVEL	784	2,050	202	1,040	1,040
IN-STATE TRAINING	7,576	25,200	9,555	17,915	17,915
OUT-OF-STATE TRAVEL/TRAINING	6,164	27,500	2,279	20,439	20,439
MOTOR POOL	12,217	9,500	6,746	9,700	9,700
WITNESS TRAVEL	154	0	0	0	0
ADVERTISING	5,817	500	6,474	100	100
PRINTING AND MICROFILMING	6,511	9,700	6,039	9,750	9,750
PROPERTY DAMAGE INS. PREMIUM	855,533	934,461	990,136	998,930	998,930

SUMMARY BY ACCOUNT

Department Name: RISK MANAGEMENT

	2002/03	2003/04	2004/05		
ACCOUNT NAME	ACTUAL	ADOPTED	YTD THRU FEB 29, 2004	DEPARTMENT REQUESTED	RECOMMENDED
MALPRACTICE INSURANCE PREMIUM	1,290,164	1,499,476	1,427,766	1,403,285	1,403,285
CLAIMS SERVICE FEES	12,500	116,910	0	117,270	117,270
CURRENT PAID LOSSES	7,036,319	10,251,788	4,757,719	10,547,923	10,547,923
OTHER INSURANCE	1,998,056	2,154,167	1,762,921	2,168,680	2,168,680
REFUSE/SEWAGE DISPOSAL/RECYCLING	12	0	0	0	0
LEASES & RENTALS	63,954	83,338	31,782	83,338	83,338
INTERDEPT. SUPPLIES & SERVICES	65,597	3,410	23,779	0	0
R&M MACHINERY & EQUIPMENT	18,344	18,100	2,188	6,060	6,060
R&M BUILDINGS & GROUNDS	60,135	0	37,377	0	0
** OBJECT TOTALS FOR:					
SERVICES & OTHER CHARGES	12,099,848	15,673,250	9,396,410	15,934,514	15,934,514
OTHER INTEREST CHARGES	21	0	0	0	0
DUES AND MEMBERSHIPS	3,570	4,695	1,625	4,030	4,030
ADMINISTRATIVE OVERHEAD	327,348	392,520	235,512	379,228	379,228
OTHER MISCELLANEOUS CHARGES	23,397	201,000	73	200,000	200,000
DEPRECIATION EXPENSE	14,847	16,627	0	14,850	14,850
** OBJECT TOTALS FOR:					
SERVICES & OTHER CHARGES	369,183	614,842	237,210	598,108	598,108
OFF MACH/COMPUTER \$1,000 - \$4,999	2,985	5,000	0	0	0
MEDICAL & LAB EQUIP \$1,000 -\$4,999	61,370	75,000	47,842	0	0
SOFTWARE/OFF MACH (\$5,000 OR MORE)	0	0	0	6,000	0
** OBJECT TOTALS FOR:					
CAPITAL OUTLAY	64,355	80,000	47,842	6,000	0
*** TOTAL: EXPENDITURE ACCOUNTS -	14,314,122	18,458,359	10,777,088	18,579,192	18,573,192
REVENUE					
S.I.R. PREMIUMS	13,161,815	15,141,123	8,913,080	15,553,493	15,553,493
EMPLOYEE HEALTH PREMIUMS	868,777	0	544,964	0	0
EMPLOYER HEALTH PREMIUMS	289,011	0	182,924	0	0
** OBJECT TOTALS FOR:					
CHARGES FOR SERVICES	14,319,603	15,141,123	9,640,968	15,553,493	15,553,493
INTEREST	650,375	800,000	264,176	500,000	500,000
** OBJECT TOTALS FOR:					
INTEREST	650,375	800,000	264,176	500,000	500,000
MISCELLANEOUS COLLECTIONS	1,063	0	528	0	0
OTHER MISCELLANEOUS REVENUE	108,932	0	273,139	0	0
** OBJECT TOTALS FOR:					
MISCELLANEOUS	109,995	0	273,667	0	0
*** TOTAL: REVENUE	15,079,973	15,941,123	10,178,811	16,053,493	16,053,493

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