

Pima County FY 2003/04 Recommended Budget

Information Technology – General Fund

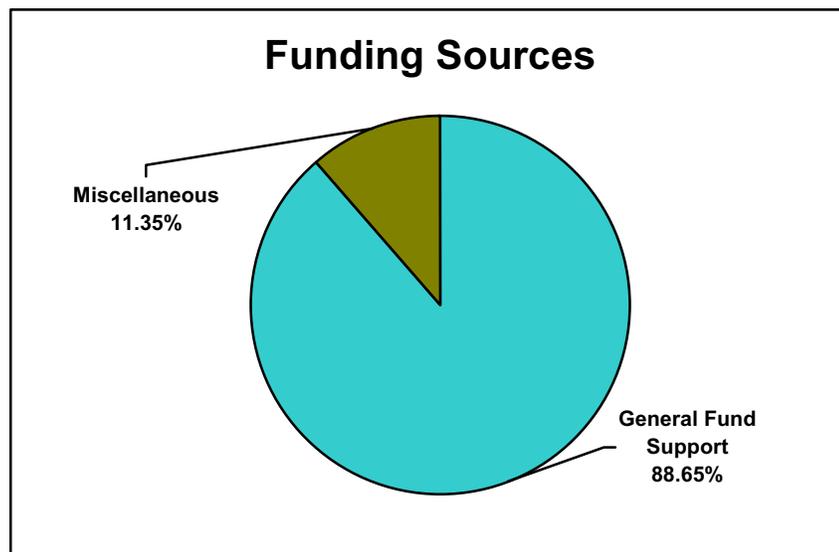
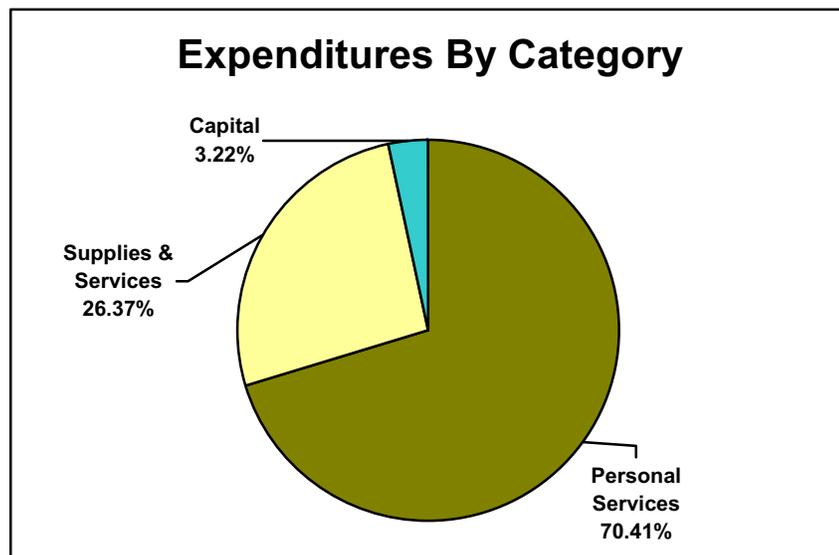
Revenue \$ 620,583
Expenditures 5,467,170

Fund Impact \$(4,846,587)

FTEs 69.5

Function Statement: Implement information technology standards and security procedures. Manage the County's mainframe computer, network servers, wide area network, and telecommunications. Direct the development of financial application systems and the acquisition of computer hardware/software. Support the financial application systems and direct the licensing of hardware/software. Manage franchise licensing and contract coordination for cable, fiber, and competitive local exchange carriers. Train County employees in the use of computer software and hardware. Provide a central help desk function for computer hardware and software problem resolution.

Information Technology also operates the Communications fund (an internal service fund).



Recommended Budget Summary - General Fund

| | Total Expenditures | Total Revenues | Operating Transfers | Net General Fund Impact |
|--|---------------------------|-----------------------|----------------------------|--------------------------------|
| FY 2003/04 Adopted | 5,237,715 | 124,604 | 0 | (5,113,111) |
| Transfer PCN 871029 from Systems Development | 48,533 | | | (48,533) |
| Transfer PCN 001256 to County Administration | (165,520) | | | 165,520 |
| Benefits Adjustment | 3,895 | | | (3,895) |
| Miscellaneous Personal Services Adjustments | 115,976 | | | (115,976) |
| Supplies and Services Adjustments | 114,305 | | | (114,305) |
| Capital Adjustments | 112,266 | | | (112,266) |
| Antenna/Cellular Rights-of Way | | 107,299 | | 107,299 |
| UPI Charge Back | | 388,680 | | 388,680 |
| Supplemental Requests | | | | |
| Pkg B: Central Computer Room Upgrade | 0 | | | 0 |
| Pkg C: Department Management Organization | 0 | | | 0 |
| Pkg D: Consolidation Salary Adjustment | 0 | | | 0 |
| Pkg E: Transfer of Kino Positions to IT | 0 | | | 0 |
| Total Recommended Budget | <u>5,467,170</u> | <u>620,583</u> | <u>0</u> | <u>(4,846,587)</u> |
| Full Time Equivalents (FTEs) | <u>69.5</u> | | | |

Comments/Issues

The Information Technology department is being reorganized. The department submitted supplemental packages to fund four new consolidation managers to oversee the new centralized mainframe computer system upgrade, plus three consolidation support FTEs and three FTEs that will be transferred from Kino Hospital.

The IT Operations Division is increasing its scope of responsibility to absorb the monitoring, backup, and operational responsibilities of servers that belong to General Fund departments. This division will also have responsibility for managing and monitoring access to the Internet, Exchange (e-mail), credit card, spam filtering, and primary firewall servers, as well as additional servers from other departments such as the Assessor's office.

Information Technology will receive a 50 percent cost recovery for servicing the AS400 computer program provided to Kino and UPI. As UPI takes responsibility for the Kino operations, 50 percent of the cost of these continuing services must be absorbed by the General Fund.

Pima County FY 2004/05 Recommended Budget

Information Technology

Fiscal year 2004/05 rent from County property and right-of-way for antenna and wireless cell phone towers is budgeted at \$231,903; this is an increase of \$107,299 over fiscal year 2003/04. Also, \$388,680 is expected from the cost recovery for services provided to Kino and UPI.

Expenditures under personal services and capital outlay increased by \$228,242, due to the reorganization and the installation of a new mainframe computer system upgrade.

Recommended General Fund revenue sources:

| | |
|------------------------------------|---------|
| Wireless Cell Tower & Antenna Rent | 231,903 |
| Cost Recovery for Kino Hospital | 388,680 |
| | 620,583 |

Recommended General Fund capital expenditures:

| | |
|------------------------------------|---------|
| MSDN Software License | 36,000 |
| TOAD Application Development Tools | 4,000 |
| Personal Computers - 10 | 4,000 |
| Black Box Cabinet | 11,692 |
| Google Search Appliance | 18,000 |
| Dell PowerEdge 650 Server | 2,104 |
| Clustered Server | 100,000 |
| | 175,796 |

The department submitted four requests for supplemental funding. None are recommended.

Five Year History of Expenditures and Revenues - General Fund

| | FY 2000/01 Actual | FY 2001/02 Actual | FY 2002/03 Actual | FY 2003/04 Projected | FY 2004/05 Recommended |
|---------------------|----------------------|----------------------|----------------------|-------------------------|---------------------------|
| Expenditures | 2,669,460 | 3,075,792 | 3,698,039 | 5,237,715 | 5,467,170 |
| Revenues | 800 | 1,635 | 1,900 | 210,600 | 620,583 |

Funding Summary By Department - General Fund

| | FY 2003/04 Adopted | FY 2004/05 Department Base Request | FY 2004/05 Department Supplementals | FY 2004/05 Department Total Request | FY 2004/05 Administrator Recommended |
|---------------------------|-----------------------|--|---|---|--|
| Expenditures | | | | | |
| Personal Services | 3,733,779 | 3,849,755 | 981,260 | 4,831,015 | 3,849,755 |
| Supplies & Services | 1,440,406 | 1,441,619 | 17,293 | 1,458,912 | 1,441,619 |
| Capital | 63,530 | 175,796 | 600,000 | 775,796 | 175,796 |
| Total Expenditures | 5,237,715 | 5,467,170 | 1,598,553 | 7,065,723 | 5,467,170 |
| Revenues | | | | | |
| Miscellaneous | 124,604 | 620,583 | 0 | 620,583 | 620,583 |
| Total Revenues | 124,604 | 620,583 | 0 | 620,583 | 620,583 |
| General Fund Support | 5,113,111 | 4,846,587 | 1,598,553 | 6,445,140 | 4,846,587 |
| Total Funding | 5,237,715 | 5,467,170 | 1,598,553 | 7,065,723 | 5,467,170 |

SUMMARY BY ACCOUNT

Department Name: INFORMATION TECHNOLOGY

| ACCOUNT NAME | 2002/03 | 2003/04 | | 2004/05 | |
|---|-----------|-----------|--------------------------|-------------------------|-------------|
| | ACTUAL | ADOPTED | YTD THRU FEB 29, 2004 | DEPARTMENT REQUESTED | RECOMMENDED |
| EXPENDITURE ACCOUNTS - | | | | | |
| SALARIES & WAGES | 1,756,701 | 3,158,971 | 1,674,187 | 3,914,173 | 3,056,075 |
| OVERTIME | 8,882 | 9,529 | 8,563 | 8,505 | 8,505 |
| ON-CALL PAY | 2,159 | 0 | 2,147 | 2,129 | 2,129 |
| SHIFT DIFFERENTIAL | 4,010 | 5,408 | 2,541 | 4,372 | 4,372 |
| TEMPORARY HELP | 1,183 | 0 | 2,453 | 0 | 0 |
| HOLIDAY PAY | 5,908 | 12,030 | 6,969 | 8,883 | 8,883 |
| BUDGETED PERSONAL SVCS REDUCTION | 0 | (91,575) | 0 | 0 | 0 |
| BUDGETED BENEFITS | 293,593 | 709,113 | 365,256 | 840,663 | 717,501 |
| SALARY REDUCTION | (17) | (121,442) | 0 | 0 | 0 |
| INTERDEPARTMENTAL SALARIES | 0 | 51,745 | 193 | 52,290 | 52,290 |
| ** OBJECT TOTALS FOR: | | | | | |
| PERSONAL SERVICES | 2,072,419 | 3,733,779 | 2,062,309 | 4,831,015 | 3,849,755 |
| OFFICE SUPPLIES | 28,791 | 38,983 | 26,681 | 37,370 | 36,170 |
| BOOKS/SUBSCRIPTIONS/VIDEO | 9,790 | 18,070 | 468 | 17,401 | 17,401 |
| SOFTWARE / SOFTWARE LICENSES <\$1,000 | 82,499 | 72,715 | 34,462 | 50,991 | 47,791 |
| FOOD SUPPLIES | 59 | 0 | 0 | 0 | 0 |
| HOUSEHOLD/INDUSTRIAL SUPPLIES | 14 | 0 | 52 | 0 | 0 |
| FILM, MAPS, BLUEPRINTS | 477 | 0 | 0 | 0 | 0 |
| OTHER OPERATING SUPPLIES | 2,668 | 11,635 | 5,347 | 27,923 | 27,823 |
| REPAIR & MAINTENANCE SUPPLIES | 6,818 | 13,197 | 8,210 | 7,704 | 7,704 |
| SMALL TOOLS & OFFICE EQUIP < \$1,000 | 125,869 | 36,929 | 11,321 | 29,675 | 19,075 |
| ** OBJECT TOTALS FOR: | | | | | |
| SUPPLIES | 256,985 | 191,529 | 86,541 | 171,064 | 155,964 |
| NON MEDICAL PROFESSIONAL SERVICES | 96,632 | 417,000 | 13,827 | 252,500 | 252,500 |
| TELEPHONE/VOICE/DATA TELECOMMUNICATION | 23,400 | 27,180 | 15,465 | 45,163 | 42,970 |
| INTERNET SERVICE | 53,124 | 63,168 | 33,213 | 0 | 0 |
| POSTAGE & FREIGHT | 445 | 800 | 257 | 800 | 800 |
| MILEAGE REIMBURSEMENT | 726 | 3,234 | 368 | 2,870 | 2,870 |
| IN-STATE TRAINING | 10,566 | 69,724 | 9,593 | 88,022 | 88,022 |
| OUT-OF-STATE TRAVEL/TRAINING | (137) | 0 | 2,376 | 6,800 | 6,800 |
| MOTOR POOL | 79 | 500 | 167 | 600 | 600 |
| ADVERTISING | 9,898 | 3,710 | 3,530 | 3,310 | 3,310 |
| PRINTING AND MICROFILMING | 4,876 | 5,950 | 4,448 | 6,450 | 6,450 |
| LEASES & RENTALS | 191,255 | 199,694 | 99,318 | 836 | 836 |
| SUPPLIES & SERVICES REDUCTION | 0 | 0 | 26 | 0 | 0 |
| R&M MACHINERY & EQUIPMENT | 492,575 | 532,319 | 298,489 | 186,177 | 186,177 |
| REPAIR AND MAINTENANCE - RENEWAL SOFTWARE AGREEMENTS | 0 | 0 | 0 | 673,320 | 673,320 |
| R&M BUILDINGS & GROUNDS | 18,373 | 0 | 9,397 | 21,000 | 21,000 |

SUMMARY BY ACCOUNT

Department Name: INFORMATION TECHNOLOGY

| ACCOUNT NAME | 2002/03 | 2003/04 | | 2004/05 | |
|-------------------------------------|-----------|-----------|--------------------------|-------------------------|-------------|
| | ACTUAL | ADOPTED | YTD THRU FEB 29, 2004 | DEPARTMENT REQUESTED | RECOMMENDED |
| ** OBJECT TOTALS FOR: | | | | | |
| SERVICES & OTHER CHARGES | 901,812 | 1,323,279 | 490,474 | 1,287,848 | 1,285,655 |
| DUES AND MEMBERSHIPS | 2,095 | 0 | 3,750 | 0 | 0 |
| OTHER MISCELLANEOUS CHARGES | 162 | 0 | 55 | 0 | 0 |
| ** OBJECT TOTALS FOR: | | | | | |
| SERVICES & OTHER CHARGES | 2,257 | 0 | 3,805 | 0 | 0 |
| FURNITURE (\$1,000 - \$4,999) | 0 | 0 | 0 | 0 | 0 |
| OFF MACH/COMPUTER \$1,000 - \$4,999 | 291,819 | 38,550 | 8,708 | 57,796 | 57,796 |
| SOFTWARE/OFF MACH (\$5,000 OR MORE) | 172,747 | 24,980 | 32,130 | 718,000 | 118,000 |
| ** OBJECT TOTALS FOR: | | | | | |
| CAPITAL OUTLAY | 464,566 | 63,530 | 40,838 | 775,796 | 175,796 |
| BUDGET REDUCTION | 0 | (74,402) | 0 | 0 | 0 |
| ** OBJECT TOTALS FOR: | | | | | |
| BUDGET REDUCTION | 0 | (74,402) | 0 | 0 | 0 |
| *** TOTAL: EXPENDITURE ACCOUNTS - | 3,698,039 | 5,237,715 | 2,683,967 | 7,065,723 | 5,467,170 |
| REVENUE | | | | | |
| RENTS AND ROYALTIES | 0 | 124,604 | 114,497 | 231,903 | 231,903 |
| OTHER MISCELLANEOUS REVENUE | 1,900 | 0 | 300 | 388,680 | 388,680 |
| ** OBJECT TOTALS FOR: | | | | | |
| MISCELLANEOUS | 1,900 | 124,604 | 114,797 | 620,583 | 620,583 |
| *** TOTAL: REVENUE | 1,900 | 124,604 | 114,797 | 620,583 | 620,583 |

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