

**Pima County FY 2004/05 Recommended Budget**

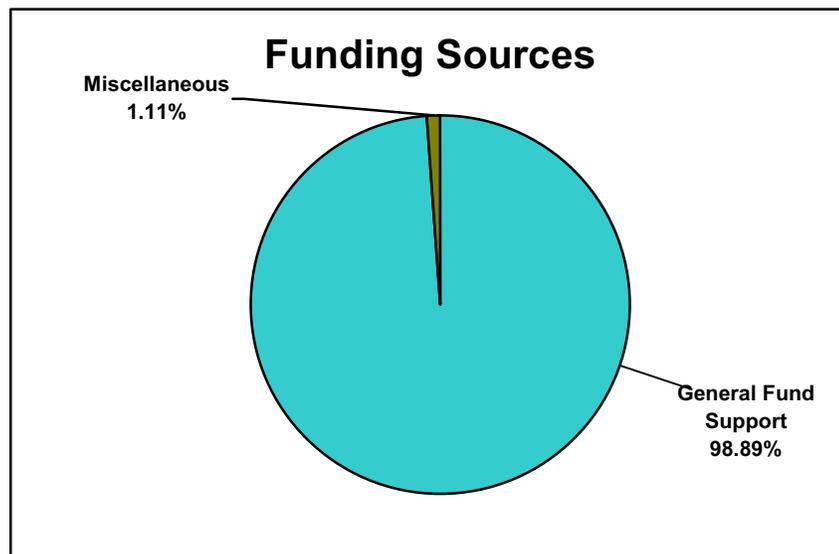
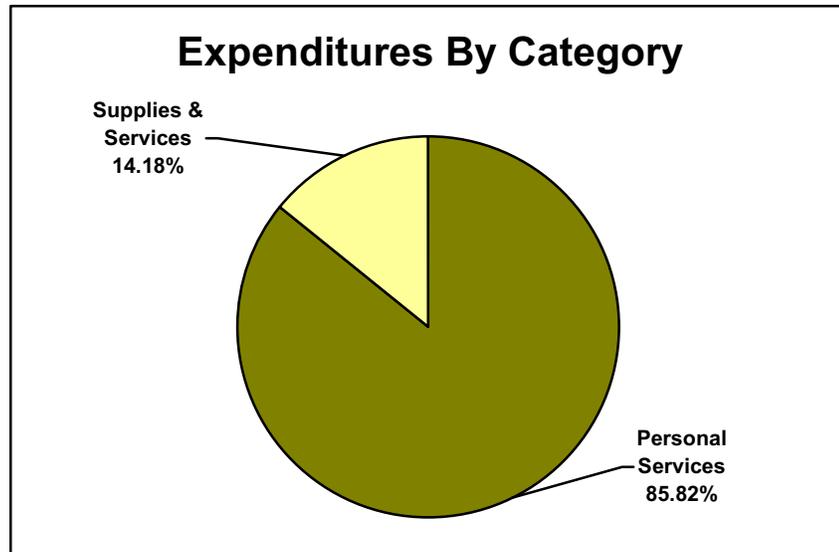
**Finance – General Fund**

Revenue \$ 48,000  
Expenditures 4,320,895

Fund Impact \$(4,272,895)

FTEs 82.7

Function Statement: Provide centralized financial services to internal and external customers of the County. Financial operations includes administration, bond financing, budget development and monitoring, tax levy and tax rate compilation, financial statement preparation, financial systems control, accounts payable, payroll processing, records maintenance, and mail services.



**Recommended Budget Summary - General Fund**

	<b>Total Expenditures</b>	<b>Total Revenues</b>	<b>Operating Transfers</b>	<b>Net General Fund Impact</b>
<b>FY 2003/04 Adopted</b>	4,309,203	48,000	0	(4,261,203)
Program Analyst Transferred to IT	(48,533)			48,533
Benefits Adjustment	4,814			(4,814)
1/2 Year Funding for New Director	55,411			(55,411)
<b>Supplemental Requests</b>				
None Submitted				0
<b>Total Recommended Budget</b>	<u>4,320,895</u>	<u>48,000</u>	<u>0</u>	<u>(4,272,895)</u>
<b>Full Time Equivalents (FTEs)</b>	<u>82.7</u>			

**Comments/Issues**

Costs associated with a position in Finance Administration (\$88,684) and another in Financial Control & Reporting (\$52,267) are fully charged to Wastewater Management; two positions in Financial Control & Reporting (\$11,340) are partially charged to Development Services and Risk Management via the personal services reduction account.

A base adjustment of \$55,411 was made to cover the cost of half year funding for the new Finance Director. This is not a permanent adjustment and it will be reversed in fiscal year 2005/06.

Recommended General Fund revenue sources:

Processing Late PAFs	25,000
Processing Garnishments	23,000
	<u>48,000</u>

The department submitted no requests for supplemental funding.

**Five Year History of Expenditures and Revenues - General Fund**

	<b>FY 2000/01 Actual</b>	<b>FY 2001/02 Actual</b>	<b>FY 2002/03 Actual</b>	<b>FY 2003/04 Projected</b>	<b>FY 2004/05 Recommended</b>
<b>Expenditures</b>	3,399,216	3,978,649	4,215,455	4,309,203	4,320,895
<b>Revenues</b>	55,284	70,835	61,058	58,797	48,000

**Funding Summary By Department - General Fund**

	<b>FY 2003/04 Adopted</b>	<b>FY 2004/05 Department Base Request</b>	<b>FY 2004/05 Department Supplementals</b>	<b>FY 2004/05 Department Total Request</b>	<b>FY 2004/05 Administrator Recommended</b>
<b>Expenditures</b>					
Personal Services	3,708,699	3,708,062	0	3,708,062	3,708,062
Supplies & Services	600,504	612,833	0	612,833	612,833
Capital	0	0	0	0	0
<b>Total Expenditures</b>	<b>4,309,203</b>	<b>4,320,895</b>	<b>0</b>	<b>4,320,895</b>	<b>4,320,895</b>
<b>Revenues</b>					
Miscellaneous	48,000	48,000	0	48,000	48,000
<b>Total Revenues</b>	<b>48,000</b>	<b>48,000</b>	<b>0</b>	<b>48,000</b>	<b>48,000</b>
General Fund Support	4,261,203	4,272,895	0	4,272,895	4,272,895
<b>Total Funding</b>	<b>4,309,203</b>	<b>4,320,895</b>	<b>0</b>	<b>4,320,895</b>	<b>4,320,895</b>

### SUMMARY BY ACCOUNT

Department Name: FINANCE

ACCOUNT NAME	2002/03	2003/04		2004/05	
	ACTUAL	ADOPTED	YTD THRU FEB 29, 2004	DEPARTMENT REQUESTED	RECOMMENDED
<b>EXPENDITURE ACCOUNTS -</b>					
SALARIES & WAGES	3,001,129	3,179,184	1,836,100	3,529,519	3,529,519
OVERTIME	4,046	7,018	3,705	0	0
ON-CALL PAY	0	0	0	0	0
TEMPORARY HELP	56,633	45,795	21,506	19,785	19,785
BUDGETED PERSONAL SVCS REDUCTION	0	(151,115)	0	(142,180)	(142,180)
BUDGETED BENEFITS	516,084	757,467	403,829	836,084	836,084
SALARY REDUCTION	(210)	(129,650)	(556)	(535,146)	(535,146)
<b>** OBJECT TOTALS FOR:</b>					
PERSONAL SERVICES	3,577,682	3,708,699	2,264,584	3,708,062	3,708,062
OFFICE SUPPLIES	32,984	29,695	12,742	28,980	28,980
BOOKS/SUBSCRIPTIONS/VIDEO	5,621	4,730	3,350	5,991	5,991
SOFTWARE / SOFTWARE LICENSES <\$1,000	2,569	650	455	1,170	1,170
OTHER OPERATING SUPPLIES	0	0	0	500	500
REPAIR & MAINTENANCE SUPPLIES	1,317	1,400	3,295	4,800	4,800
SMALL TOOLS & OFFICE EQUIP < \$1,000	34,631	3,700	2,303	5,800	5,800
<b>** OBJECT TOTALS FOR:</b>					
SUPPLIES	77,122	40,175	22,145	47,241	47,241
COURT REPORTERS	372	0	94	0	0
LAWYERS	9,422	19,086	6,225	20,000	20,000
NON MEDICAL PROFESSIONAL SERVICES	43,929	1,050	13,726	15,000	15,000
MEDICAL PROFESSIONAL SERVICES	5,640	3,000	650	3,000	3,000
TELEPHONE/VOICE/DATA TELECOMMUNICATION	21,476	22,081	12,596	20,663	20,663
POSTAGE & FREIGHT	125,182	145,807	34,807	131,954	131,954
MILEAGE REIMBURSEMENT	346	400	144	400	400
IN-STATE TRAVEL	0	1,000	0	1,000	1,000
IN-STATE TRAINING	6,040	5,300	3,800	4,500	4,500
MOTOR POOL	2,210	3,540	1,469	3,340	3,340
ADVERTISING	6,702	5,606	7,792	8,106	8,106
PRINTING AND MICROFILMING	137,988	148,642	122,452	149,186	149,186
OTHER INSURANCE	0	0	0	0	0
LEASES & RENTALS	3,736	4,000	1,074	2,320	2,320
INTERDEPT. SUPPLIES & SERVICES	0	0	0	(2,745)	(2,745)
R&M MACHINERY & EQUIPMENT	177,596	192,307	182,267	202,133	202,133
R&M BUILDINGS & GROUNDS	251	2,200	533	750	750
<b>** OBJECT TOTALS FOR:</b>					
SERVICES & OTHER CHARGES	540,890	554,019	387,629	559,607	559,607
DUES AND MEMBERSHIPS	3,720	5,485	1,045	5,010	5,010
LAUNDRY & LINEN SERVICES	214	225	105	0	0

### SUMMARY BY ACCOUNT

Department Name: FINANCE

	2002/03	2003/04		2004/05	
ACCOUNT NAME	ACTUAL	ADOPTED	YTD THRU FEB 29, 2004	DEPARTMENT REQUESTED	RECOMMENDED
ADMINISTRATIVE OVERHEAD	0	0	0	400	400
OTHER MISCELLANEOUS CHARGES	3,909	600	710	575	575
** OBJECT TOTALS FOR:					
SERVICES & OTHER CHARGES	7,843	6,310	1,860	5,985	5,985
OFF MACH/COMPUTER \$1,000 - \$4,999	11,918	0	2,229	0	0
** OBJECT TOTALS FOR:					
CAPITAL OUTLAY	11,918	0	2,229	0	0
*** TOTAL: EXPENDITURE ACCOUNTS -	4,215,455	4,309,203	2,678,447	4,320,895	4,320,895
REVENUE					
GENERAL GOVERNMENT FEES	159	0	0	0	0
** OBJECT TOTALS FOR:					
CHARGES FOR SERVICES	159	0	0	0	0
OTHER MISCELLANEOUS REVENUE	60,899	48,000	40,684	48,000	48,000
** OBJECT TOTALS FOR:					
MISCELLANEOUS	60,899	48,000	40,684	48,000	48,000
*** TOTAL: REVENUE	61,058	48,000	40,684	48,000	48,000

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