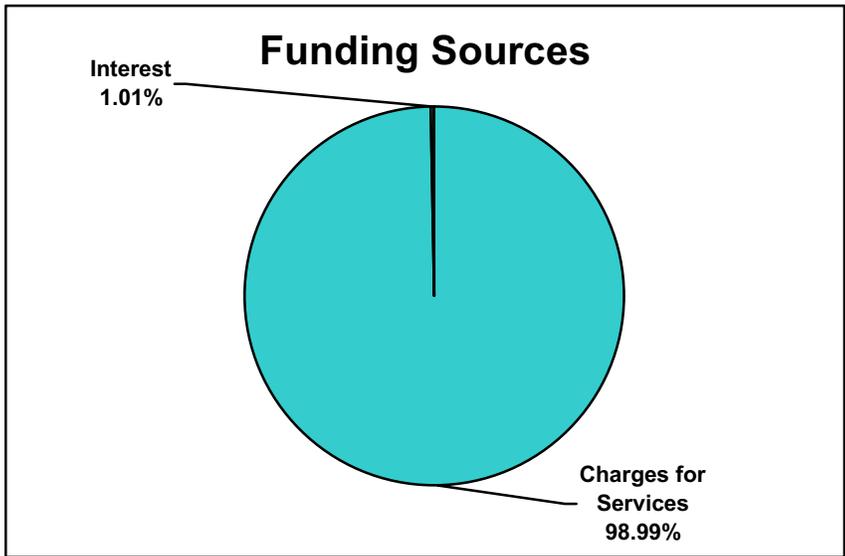
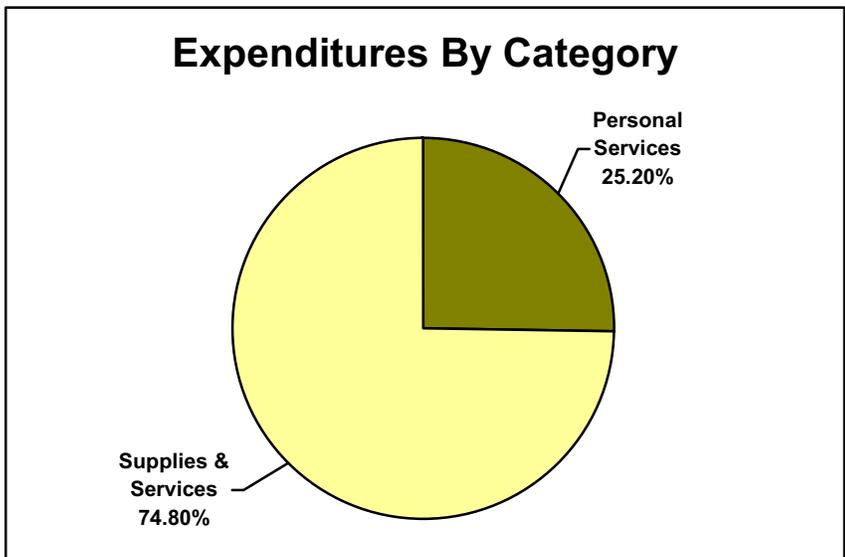


**Pima County FY 2004/05 Recommended Budget**

**Communications – Internal Service Fund**

Revenue	\$ 2,169,224	Function Statement: Provide all County departments with reliable, high quality multi-use communications systems and services at an equitable cost. Design, acquire, install and maintain voice, data and video services and systems to meet County requirements. Provide ongoing systems maintenance and end user training. Serve as the focal point to coordinate all voice and data services and administer all communications related contracts and services for Pima County.
Expenditures	<u>2,136,633</u>	
Fund Impact \$	32,591	
FTEs	10.0	

Communications previously operated under the Facilities Management Department; however, as of April 1, 2003 it was transferred to Information Technology and now operates under that department.



**Recommended Budget Summary - Internal Service Fund**

	<b>Total Expenditures</b>	<b>Total Revenues</b>	<b>Operating Transfers</b>	<b>Net Fund Impact</b>
<b>FY 2003/04 Adopted</b>	1,619,797	1,285,000	0	(334,797)
Decrease SIR	(773)			773
Interdepartmental Charges		876,724		876,724
Interest Based on YTD Straight Line Projection		7,500		7,500
Miscellaneous Salaries & Benefits	65,357			(65,357)
Miscellaneous Personal Services Adjustment	55,004			(55,004)
Miscellaneous Supplies and Services Adjustment	19,168			(19,168)
Internet Services Connection Fees	92,700			(92,700)
Increased Repair & Maintenance	285,380			(285,380)
<b>Supplemental Requests</b>				
None Submitted				0
<b>Total Recommended Budget</b>	<u>2,136,633</u>	<u>2,169,224</u>	<u>0</u>	<u>32,591</u>
<b>Full Time Equivalents (FTEs)</b>	<u>10.0</u>			

**Comments/Issues**

The Communications Department submitted a detailed listing of personal services and supplies & services needed to maintain the PBX systems and Siemens equipment in fiscal year 2004/05.

The projected revenue request for fiscal year 2004/05 includes additional telephone lines for Pima Health System & Services, which is subjected to monthly line charges. Also, \$876,724 in projected revenue is expected for toll call charges to departments, usage of fax servers, network infrastructure service, and Internet services.

The department submitted no requests for supplemental funding.

**Five Year History of Expenditures and Revenues - Internal Service Fund**

	<b>FY 2000/01 Actual</b>	<b>FY 2001/02 Actual</b>	<b>FY 2002/03 Actual</b>	<b>FY 2003/04 Projected</b>	<b>FY 2004/05 Recommended</b>
<b>Expenditures</b>	1,198,401	1,243,853	1,322,314	2,138,262	2,136,633
<b>Revenues</b>	1,237,751	1,262,215	1,318,299	1,378,120	2,169,224

**Funding Summary By Department - Internal Service Fund**

	<b>FY 2003/04 Adopted</b>	<b>FY 2004/05 Department Base Request</b>	<b>FY 2004/05 Department Supplementals</b>	<b>FY 2004/05 Department Total Request</b>	<b>FY 2004/05 Administrator Recommended</b>
<b>Expenditures</b>					
Personal Services	418,133	538,494	0	538,494	538,494
Supplies & Services	1,201,664	1,598,139	0	1,598,139	1,598,139
Capital	0	0	0	0	0
<b>Total Expenditures</b>	<b>1,619,797</b>	<b>2,136,633</b>	<b>0</b>	<b>2,136,633</b>	<b>2,136,633</b>
<b>Revenues</b>					
Charges For Services	1,285,000	2,161,724	0	2,161,724	2,161,724
Interest	0	7,500	0	7,500	7,500
<b>Total Revenues</b>	<b>1,285,000</b>	<b>2,169,224</b>	<b>0</b>	<b>2,169,224</b>	<b>2,169,224</b>
Fund Balance Decr/(Incr)	334,797	(32,591)	0	(32,591)	(32,591)
<b>Total Funding</b>	<b>1,619,797</b>	<b>2,136,633</b>	<b>0</b>	<b>2,136,633</b>	<b>2,136,633</b>

## SUMMARY BY ACCOUNT

Department Name: COMMUNICATIONS

	2002/03	2003/04	2004/05		
ACCOUNT NAME	ACTUAL	ADOPTED	YTD THRU FEB 29, 2004	DEPARTMENT REQUESTED	RECOMMENDED
<b>EXPENDITURE ACCOUNTS -</b>					
SALARIES & WAGES	348,789	352,849	238,511	395,088	395,088
OVERTIME	5,086	8,456	9,420	13,874	13,874
ON-CALL PAY	6,738	9,195	4,179	12,022	12,022
HOLIDAY PAY	189	0	0	0	0
BUDGETED BENEFITS	76,531	94,392	66,739	117,510	117,510
SALARY REDUCTION	0	(46,759)	0	0	0
<b>** OBJECT TOTALS FOR:</b>					
PERSONAL SERVICES	437,333	418,133	318,849	538,494	538,494
OFFICE SUPPLIES	727	1,743	1,070	1,735	1,735
BOOKS/SUBSCRIPTIONS/VIDEO	209	580	0	580	580
SOFTWARE / SOFTWARE LICENSES <\$1,000	922	0	1,245	0	0
REPAIR & MAINTENANCE SUPPLIES	16,867	159,440	83,187	159,440	159,440
SMALL TOOLS & OFFICE EQUIP < \$1,000	8,274	5,631	4,463	7,400	7,400
<b>** OBJECT TOTALS FOR:</b>					
SUPPLIES	26,999	167,394	89,965	169,155	169,155
SECURITY	98	0	0	0	0
TELEPHONE/VOICE/DATA TELECOMMUNICATION	543,946	643,516	289,879	736,216	736,216
MILEAGE REIMBURSEMENT	0	260	0	260	260
IN-STATE TRAINING	9,247	23,533	8,456	10,500	10,500
OUT-OF-STATE TRAVEL/TRAINING	14,013	50,070	1,908	36,000	36,000
MOTOR POOL	2,048	1,950	524	3,000	3,000
ADVERTISING	123	4,000	0	1,500	1,500
PRINTING AND MICROFILMING	0	8,000	282	7,000	7,000
PROPERTY DAMAGE INS. PREMIUM	3,438	0	4,131	5,429	5,429
OTHER INSURANCE	3,852	9,799	82,863	9,026	9,026
LEASES & RENTALS	59	0	0	0	0
SUPPLIES & SERVICES REDUCTION	(74,787)	(68,000)	(14,875)	(28,800)	(28,800)
R&M MACHINERY & EQUIPMENT	75,856	74,354	157,363	359,734	359,734
R&M BUILDINGS & GROUNDS	4,070	0	0	0	0
<b>** OBJECT TOTALS FOR:</b>					
SERVICES & OTHER CHARGES	581,963	747,482	530,531	1,139,865	1,139,865
DUES AND MEMBERSHIPS	250	300	300	300	300
ADMINISTRATIVE OVERHEAD	17,659	29,488	17,693	30,319	30,319
OTHER MISCELLANEOUS CHARGES	285	0	1,751	0	0
DEPRECIATION EXPENSE	257,825	257,000	0	258,500	258,500
<b>** OBJECT TOTALS FOR:</b>					
SERVICES & OTHER CHARGES	276,019	286,788	19,744	289,119	289,119
OFF MACH/COMPUTER \$1,000 - \$4,999	0	0	1,794	0	0

**SUMMARY BY ACCOUNT**

Department Name: COMMUNICATIONS

	2002/03	2003/04		2004/05	
ACCOUNT NAME	ACTUAL	ADOPTED	YTD THRU FEB 29, 2004	DEPARTMENT REQUESTED	RECOMMENDED
SOFTWARE/OFF MACH (\$5,000 OR MORE)	0	0	0	0	0
<b>** OBJECT TOTALS FOR:</b>					
CAPITAL OUTLAY	0	0	1,794	0	0
<b>*** TOTAL: EXPENDITURE ACCOUNTS -</b>	<b>1,322,314</b>	<b>1,619,797</b>	<b>960,883</b>	<b>2,136,633</b>	<b>2,136,633</b>
<b>REVENUE</b>					
INTERDEPARTMENTAL CHARGES	1,307,967	1,285,000	815,876	2,161,724	2,161,724
<b>** OBJECT TOTALS FOR:</b>					
CHARGES FOR SERVICES	1,307,967	1,285,000	815,876	2,161,724	2,161,724
INTEREST	10,257	0	6,009	7,500	7,500
<b>** OBJECT TOTALS FOR:</b>					
INTEREST	10,257	0	6,009	7,500	7,500
OTHER MISCELLANEOUS REVENUE	75	0	0	0	0
<b>** OBJECT TOTALS FOR:</b>					
MISCELLANEOUS	75	0	0	0	0
<b>*** TOTAL: REVENUE</b>	<b>1,318,299</b>	<b>1,285,000</b>	<b>821,885</b>	<b>2,169,224</b>	<b>2,169,224</b>

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