

BUDGET FORMAT

The County Administrator's Recommended Budget Book is organized by **Functional Areas**. These functional areas are:

County Administration

Community & Economic Development

Justice & Law Enforcement

Medical Services

Public Works

Within each functional area, the departments are arranged in alphabetical order, with individual tabs for each department.

Each department's budget is presented in a traditional line item format.

The information presented includes:

- 7 A **Summary Page** describing the department's function and mandates, and graphs that present the department's expenditures by object category and funding by source.
- 7 A **Recommended Budget Summary** showing changes in the department's expenditures, revenues, operating transfers and net fund impact starting with the fiscal year 2003/2004 Adopted Budget and ending with the fiscal year 2004/2005 County Administrator's Recommended Budget.
- 7 A **Five Year History of Expenditures and Revenues** for the department's operating budget and for any special fund or grant that the department administers. This history covers actual expenditure, revenue, and transfer data for fiscal year 2000/2001, fiscal year 2001/2002, and fiscal year 2002/2003; projected expenditure, revenue, and transfer data for fiscal year 2003/2004; and the County Administrator's Fiscal Year 2004/2005 Recommended Budget.
- 7 A **Funding Summary** that includes information regarding the department's fiscal year 2004/2005 base budget request, supplemental requests, and the County Administrator's Recommended Budget.
- 7 A **Summary by Account by Department**

Note: For departments that operate other special funds or grants, each of those units is presented separately after the operating department. Each presentation includes a Funding Summary; a Five Year History of Expenditures, Revenues, and Transfers; and a Summary by Account.

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