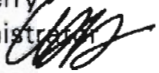




MEMORANDUM

Date: June 4, 2009

To: Presiding Judge, Superior Court
Elected Officials
Department Directors

From: C.H. Huckelberry
County Administrator 

Re: **Federal Stimulus Resources and Activities Featured on Intranet Site**

Pima County is launching a new intranet website to assist County Departments with finding, applying for, and managing federal stimulus funds authorized by the American Recovery and Reinvestment Act of 2009 (ARRA).

The website is called "ARRA Central" and it is located at <http://intranet.pima.gov/arra/>.

The site contains a variety of resources, including:

- A link to the federal Grants.gov website, where new grant opportunities are posted daily;
- A "searchable" version of the ARRA legislation, along with guidebooks that list grant opportunities;
- "Pre-award" and "post-award" checklists to help departments prepare successful grant applications and manage the funds they receive; and
- Guidance on special contracting provisions required by the ARRA.

In addition, [ARRA Central](#) will serve as the County's official website for up-to-date information about the status of County applications and awards. I am therefore directing all County departments to provide weekly updates to the "Summary of County Funding Requests" and the "ARRA Awards by Department" sections of the website. Updates should be sent to Tedra Fox, Sustainability Manager/Federal Stimulus Program Manager, at tedra.fox@pima.gov.

Once a department has received a federal stimulus award, information posted on the website will include project description, award amount, schedule, performance goals that must be achieved, and number of jobs created or maintained, as well as supporting documents, including the grant application, the award notification letter, and department progress reports.

Elected Officials, Deputy County Administrators, Department Directors
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We also plan to create a public website to highlight stimulus fund projects and their contributions toward assisting Pima County residents affected by the recession, accomplishing long-term infrastructure improvements, and improving our economy, community and environment through greater energy efficiency and reduced greenhouse gas emissions. Information for that website will be gathered, in part, from the data departments provide to the intranet site.

I encourage you to visit the [ARRA Central](#) website today. If you have any questions or suggestions about how it can be improved to better serve your department, please don not hesitate to contact Tedra Fox at tedra.fox@pima.gov or 740-8766.

CHH/va

c: Nicole Fyffe, Executive Assistant to the County Administrator
Tedra Fox, Sustainability Manager/Federal Stimulus Program Manager