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# MEMORANDUM

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Date: March 31, 2009

To: Rafael Payan, Director  
Natural Resources, Parks and Recreation

From: C.H. Huckelberry  
County Administrator

A handwritten signature in black ink, appearing to read "CHH", is written over the printed name "C.H. Huckelberry".

Re: **After School Fee Programs**

I assume the programs and fees for ABC's to Health at \$40 for an 8-week program; GET Active! Afternoons at \$100 per school semester; and STAY Active! Summers at \$200 per 8-week summer program will all require that the parent stay on site with the child, which would meet the "at will" standard of the state. Are the fees identified cost effective in that they cover the anticipated cost?

In addition, what will occur if the enrollment significantly declines due to the "at will" requirement wherein the parents must stay on site with the child? There should be some minimum, cost effective, breakeven enrollment such that if enrollment is less than the total needed to breakeven for the program, the program would be cancelled. I would appreciate more information on this matter as soon as practically possible.

In addition, have we costed what the fees would need to be to meet state standards for a daycare program? Given the potential controversy associated with this matter, we should develop a fairly comprehensive report to the Board regarding this matter, and the requirement to change the program to "at will" standards wherein parents are required to remain on site and the child and parent can come and go as they please with regard to the program.

I am also interested in program costs and how cost effective the programs are, and what the minimum enrollment will need to be to make the programs fiscally neutral.

CHH/jj

c: John Bernal, Deputy County Administrator - Public Works

**Chuck Huckelberry**

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**From:** Rafael Payan  
**Sent:** Friday, March 27, 2009 3:20 PM  
**To:** Chuck Huckelberry  
**Cc:** John Bernal; Derek Shaw  
**Subject:** dereFW: NRPR Fee Schedule

Good afternoon Chuck:

An advertisement will run in the April 1<sup>st</sup> edition of the *Territorial* notifying the public that the revised fee ordinance will be on the agenda of the 4/21/09 BOS meeting. Once that ad runs we will need to have the revised fee schedule available for the public to review.

Please advise us by April 1<sup>st</sup> whether or not to include the fees for what was previously the TOTS, After School, and Summer Recreation programs in our revised fee schedule. Those fees are briefly summarized as follows:

- Replacing TOTS will be ABC's to Health, \$40 per 8-week program, parents stay on site with child
- Replacing After School will be GET Active! Afternoons, \$100 per school semester, "at will" program
- Replacing Summer Recreation will be STAY Active! Summers, \$200 per 8-week summer program, "at will" program

Please note that the revisions that we are proposing appear to be in conformance with the State's requirements. We are ostensibly mirroring the process that the COT and COP have put in place to assure their compliance with AZ DHS's requirements. We have also contacted DHS and are awaiting their response.

We also need to know whether or not these additional fees will be discussed with the BOS in the April 7<sup>th</sup> meeting when the other fee increases are scheduled to be discussed, or if NRPR needs to submit the discussion of those fees as a separate agenda item for the 4/14/09 meeting (or if your office will be putting the item on the agenda).

Thank you.  
Rafael