




MEMORANDUM

Date: February 23, 2009

To: John Bernal
Deputy County Administrator - Public Works

From: C.H. Huckelberry
County Administrator 

Re: **Community Relations Staffing in Public Works**

Please review the number of community relations staff presently employed within the Public Works departments. Given current economic conditions it may be appropriate to review their deployment and functions, as well as consider consolidation of these functions within the Public Works departments and/or agencies. I would appreciate your review regarding these functions and job classifications and a recommendation from you regarding same within the next 30 days.

CHH/jj

c: Martin Willett, Chief Deputy County Administrator
Tom Burke, Finance and Risk Management Director
Thomas House, Budget Manager, Finance and Risk Management