



MEMORANDUM

Date: February 5, 2009

To: Hank Atha, Deputy County Administrator
for Community and Economic Development

From: C.H. Huckelberry
County Administrator

A handwritten signature in black ink, appearing to be "CHH", is written over the printed name "C.H. Huckelberry".

Re: Outside Agency Budget Targets for Fiscal Year 2009/10

Since an earlier communication to you regarding proposed budget reductions for outside agencies in fiscal year 2009/10, the overall County budget position has worsened significantly. Based on this deteriorating financial revenue condition, please advise all outside agencies that their target budget for next year will be reduced 10 percent from their adopted fiscal year 2008/09 appropriations. This will include those allocations that may have been set or established by prior agreement, including C-Path. The only outside agency allocations that are not to be affected by this directive are those allocations set by statute, such as the allocation to the Metropolitan Convention and Visitors Bureau.

I would appreciate your conveying these budget instructions to the appropriate outside agencies for implementation. I understand that this funding reduction is not easily absorbed. However, our present fiscal reality dictates this action.

CHH/jj

c: Martin Willett, Chief Deputy County Administrator
Tom Burke, Finance and Risk Management Director
Thomas House, Budget Manager, Finance and Risk Management