



MEMORANDUM

Date: January 21, 2009

To: Rafael Payan, Director
Natural Resources, Parks and Recreation

From: C.H. Huckelberry
County Administrator

A handwritten signature in black ink, appearing to be "CHH", is written over the printed name "C.H. Huckelberry".

Re: **Budget Reduction for Fiscal Year 2009/10**

Given severe state budget restrictions and cost transfers that may be imposed by the state, it is appropriate to prepare for these significant cost transfers. Therefore, I would ask that you prepare your budget for fiscal year 2009/10 with a 20 percent reduction in County General Fund revenues. I certainly realize that such a reduction will impose significant operational restrictions on your agency. I would appreciate your recommendation on which programs to curtail, reduce or eliminate, as well as which parks or other recreational facilities may need to be closed in order to reach such a budget reduction.

CHH/jj

c: Martin Willett, Chief Deputy County Administrator
John Bernal, Deputy County Administrator - Public Works
Tom Burke, Finance and Risk Management Director
Thomas House, Budget Manager, Finance and Risk Management