

Treasurer

Expenditures: 2,621,760

Revenues: 107,850

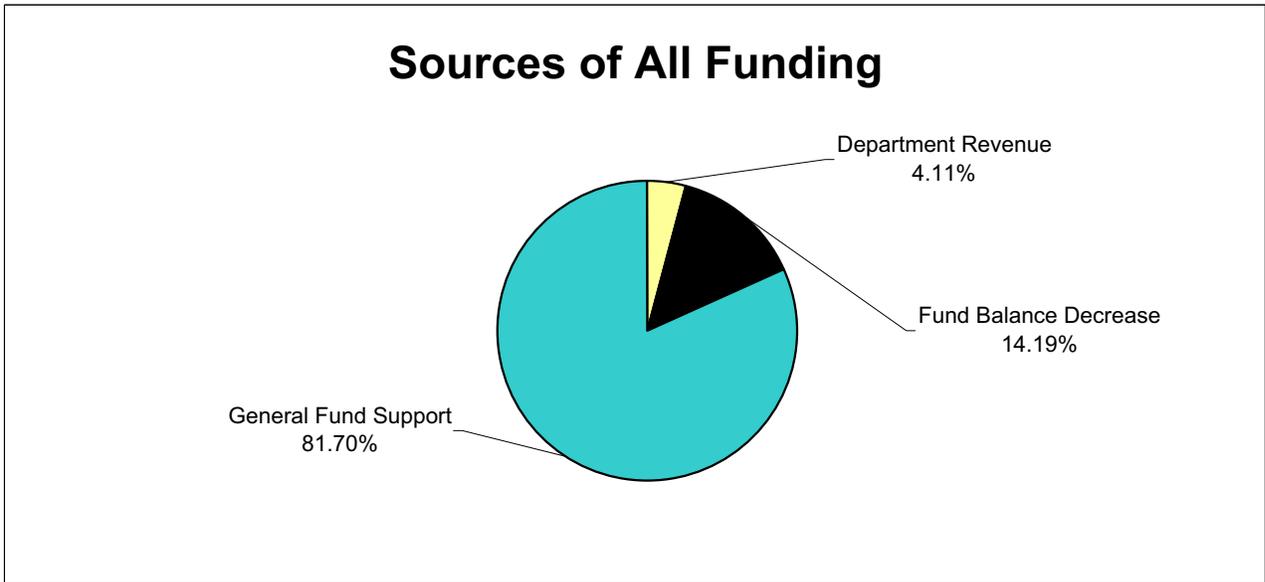
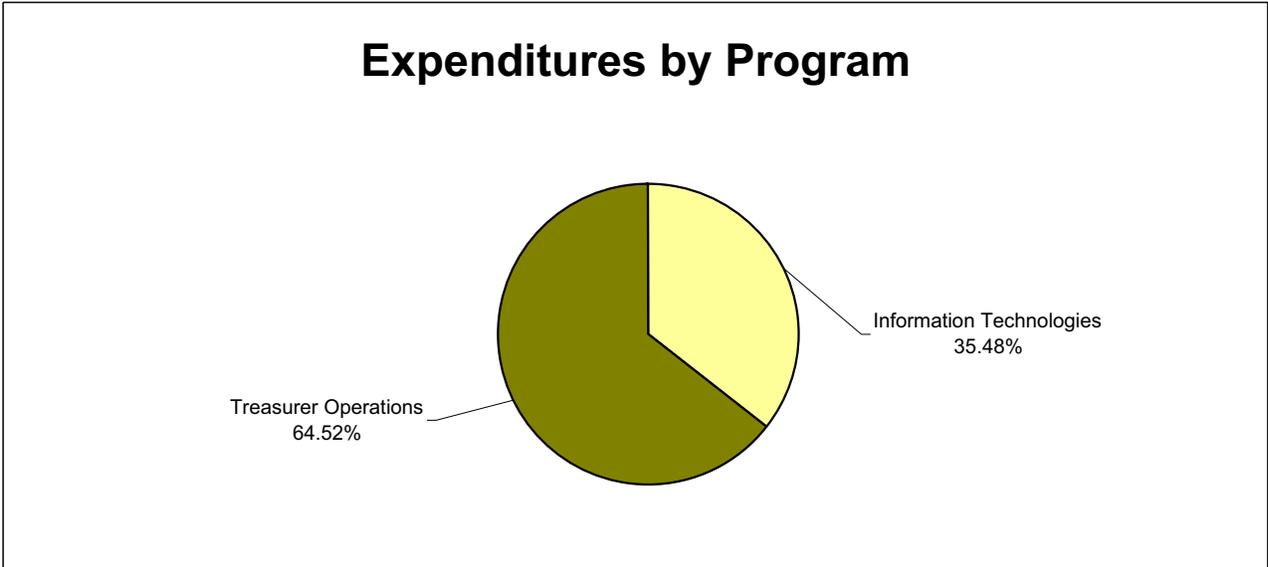
FTEs 44.0

Function Statement:

The Treasurer is the custodian of public monies and an ex officio tax collector. As such, the Treasurer accounts for the collection, custody, and disbursement of public revenue, and reports the same to the Board of Supervisors. The Treasurer's duties are mandated by Arizona Revised Statutes. These duties include the collection and distribution of taxes. The Treasurer also accepts deposits, clears warrants, and provides investment services to Pima County and its political subdivisions.

Mandates:

ARS Title 11: Counties; Title 35: Public Finances; and Title 42: Taxation



Department Summary by Program

Department: **TREASURER**

Expenditures by Program	FY2002/03 Actual	FY2003/04 Adopted	FY2004/05 Adopted
INFORMATION TECHNOLOGIES	421,140	851,436	930,220
TREASURER OPERATIONS	1,411,486	1,661,514	1,691,540
Total Expenditures	1,832,626	2,512,950	2,621,760
Funding by Source			
Revenues			
INFORMATION TECHNOLOGIES	106,890	122,400	107,750
TREASURER OPERATIONS	(1,671)	100	100
Total Revenues	105,219	122,500	107,850
Net Operating Transfers In/(Out)	0	0	0
Other Funding Sources	0	0	0
Fund Balance Decrease/(Increase)	(106,915)	311,000	372,000
General Fund Support	1,834,322	2,079,450	2,141,910
Total Program Funding	1,832,626	2,512,950	2,621,760
Staffing (FTEs) by Program			
INFORMATION TECHNOLOGIES	8.0	7.0	7.0
TREASURER OPERATIONS	38.0	37.0	37.0
Total Staffing (FTEs)	46.0	44.0	44.0

Program Summary

Department: TREASURER

Program: INFORMATION TECHNOLOGIES

Function

Provide a revenue source for information technologies per Arizona Revised Statute 11-495.

Description of Services

Provide a revenue source for development of information technologies for the Treasurer's office. This includes the purchase of computer hardware and software, training of employees to operate the system, and updating the system hardware and software.

Program Goals and Objectives

- Develop an integrated Treasurer's information system
- Use new technology developments as they become available

<u>Program Performance Measures</u>	<u>FY2002/03 Actual</u>	<u>FY2003/04 Estimated</u>	<u>FY2004/05 Planned</u>
Hardware purchased/upgraded	20%	30%	30%
Information system completed	40%	50%	85%

<u>Program Expenditures by Object</u>	<u>FY2002/03 Actual</u>	<u>FY2003/04 Adopted</u>	<u>FY2004/05 Adopted</u>
PERSONAL SERVICES	388,420	368,463	383,222
SUPPLIES AND SERVICES	23,319	333,773	463,998
CAPITAL OUTLAY	9,401	149,200	83,000
Total Program Expenditures	421,140	851,436	930,220

<u>Program Funding by Source</u>	<u>FY2002/03 Actual</u>	<u>FY2003/04 Adopted</u>	<u>FY2004/05 Adopted</u>
Revenues			
TAXES	0	0	0
MISCELLANEOUS	0	0	0
Operating Revenue Sub-Total	0	0	0
CHARGES FOR SERVICES	60,240	60,000	60,000
INTEREST	3,529	2,400	2,750
MISCELLANEOUS	43,121	60,000	45,000
Special Programs Revenue Sub-Total	106,890	122,400	107,750
Net Operating Transfers In/(Out)	0	0	0
Other Funding Sources	0	0	0
Fund Balance Decrease/(Increase)	(106,915)	311,000	372,000
General Fund Support	421,165	418,036	450,470
Total Program Funding	421,140	851,436	930,220

<u>Program Staffing (FTEs)</u>	<u>8.0</u>	<u>7.0</u>	<u>7.0</u>

Program Summary

Department: TREASURER
Program: TREASURER OPERATIONS

Function

Serve as the custodian of public monies and as ex officio tax collector as mandated by Arizona Revised Statutes.

Description of Services

Account for the collection, custody, and disbursement of public revenue and report the same to the Board of Supervisors. Collect and distribute taxes. Accept deposits, clear warrants, and provide investment services to Pima County and its political subdivisions.

Program Goals and Objectives

- Process tax payments within three days of receipt
- Reduce outstanding delinquent taxes
- Increase investment revenues
- Maintain a customer-friendly atmosphere
- Achieve timely and accurate reporting
- Strengthen internal controls
- Document policies and procedures

<u>Program Performance Measures</u>	<u>FY2002/03 Actual</u>	<u>FY2003/04 Estimated</u>	<u>FY2004/05 Planned</u>
Tax collections distributed as mandated by statutes	100%	100%	100%
Tax assessments and corrections processed	90%	100%	100%
Process automated	80%	100%	100%

<u>Program Expenditures by Object</u>	<u>FY2002/03 Actual</u>	<u>FY2003/04 Adopted</u>	<u>FY2004/05 Adopted</u>
PERSONAL SERVICES	1,151,396	1,337,403	1,364,408
SUPPLIES AND SERVICES	248,850	307,411	310,132
CAPITAL OUTLAY	11,240	16,700	17,000
Total Program Expenditures	1,411,486	1,661,514	1,691,540

<u>Program Funding by Source</u>	<u>FY2002/03 Actual</u>	<u>FY2003/04 Adopted</u>	<u>FY2004/05 Adopted</u>
Revenues			
CHARGES FOR SERVICES	18	100	100
MISCELLANEOUS	(1,689)	0	0
Operating Revenue Sub-Total	(1,671)	100	100
Net Operating Transfers In/(Out)	0	0	0
Other Funding Sources	0	0	0
Fund Balance Decrease/(Increase)	0	0	0
General Fund Support	1,413,157	1,661,414	1,691,440
Total Program Funding	1,411,486	1,661,514	1,691,540

Program Staffing (FTEs)	38.0	37.0	37.0
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