

**PIMA COUNTY DEPARTMENT OF ENVIRONMENTAL QUALITY  
TECHNICAL PROCEDURE**

POLICY NO.: Technical Procedure, TECH-204

EFFECTIVE DATE: April 5, 2002

**POLICY: NOTICE OF INTENT TO DRILL A WELL**

The Pima County Department of Environmental Quality (PDEQ) protects the public by ensuring that private wells are drilled at a safe distance from on-site wastewater disposal systems.

**PURPOSE:** The purpose of this policy is to establish consistent procedures regarding County endorsement of application to drill, modify, or deepen a well.

**PROCEDURE:**

An applicant who proposes to drill, modify or deepen a well shall submit two copies of the Notice Of Intent to Drill a well and two site plans which show the well location the property boundary lines and note the location of any septic systems or sewer lines. PDEQ staff will:

1. Review the application for completeness and accuracy with respect to the property location including legal description using the cadastral notation (TRS ¼¼¼).
2. Inform the applicant of the 100-foot setback requirement from any septic system or sewer line and the recommended setback of 50 feet from any property line in areas that do not have a central water supply. Staff shall note on site plan if these setbacks have been met or not.
3. Note on the site plan that well site location and setbacks have not been verified in the field. This will alert Arizona Department of Water Resources (ADWR) to perform a site inspection if warranted.
4. Stamp all documents with PDEQ's address stamp and sign all documents upon verifying the accuracy and completeness of the applications and site plans.
5. Make a photocopy for PDEQ's records.

APPROVED BY:

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Director

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Date

Original Policy Approved: August 18, 1994

Date(s) Revised: March 10, 2000, April 5, 2002