



MEMORANDUM

Department of Transportation and Flood Control District

DATE: September 20, 2001
FROM: Benjamin H. Goff, P.E.
Deputy Director
TO: Pima County Right-of-Way
Use Permit Applicants
SUBJECT: Procedures for Complying with Pima County's Cultural Resources
Requirements for all Utility Projects in Pima County Rights-of-Way.

Authority: Under the Authority of the State Antiquities Act (A.R.S 41-841 et seq.), applicants for Pima County right-of-way use permits are required to protect cultural resources. These same requirements are contained in Pima County's Procedures for the Issuance of Right-of-Way Permits and Regulations of Work Under Permit. The following information explains how and under what conditions these requirements must be met for all utility projects within Pima County rights-of-way.

Conditions and Procedures: The cultural resources requirements will apply to all utility projects that propose to use 1000 feet or more of Pima County right-of-way. Utility projects that propose to use less than 1000 feet of county right-of-way will not require compliance with the cultural resources requirements, except when the right-of-way passes through the limits of a known historic or archaeological site.

Those utility lines meeting or exceeding the 1000 foot threshold will require a records check to determine whether the project right-of-way has been previously surveyed by a professional archaeologist and what, if anything, has been found.

Records checks will require consulting the Archaeological Site Files maintained by the Arizona State Museum located on the campus of the University of Arizona. The Museum staff can be reached at 621-4011. A letter from the Museum staff, or a consulting archaeologist holding a state permit, documenting the result of the records check for each project right-of-way must be attached to the right-of-way use permit application. The records check will determine if an archaeological survey of the right-of-way is needed to meet Pima County's cultural resources requirements.

Cultural resources surveys will not be required:

- If the entire right-of-way of the proposed utility corridor has been previously surveyed and no historic or archaeological sites are known.
- If any part of the right-of-way has been previously surveyed, and no historic or archaeological sites are known, then a survey of that part will not be required.
- If it can be demonstrated to the satisfaction of the Pima County Cultural Resources Program Staff that the proposed right-of-way has been so disturbed that the integrity of any historic or archaeological sites has been compromised.

Cultural resources surveys will be required:

- If the proposed right-of-way has not been previously surveyed.
- If any part of the proposed right-of-way has not been previously surveyed then a survey of that part will be required.
- If known historic or archaeological sites are in the proposed right-of-way.

All archaeological surveys must be conducted by qualified professional archaeologists who are permitted by the Arizona State Museum to work on state lands. The Cultural Resources Program Staff maintains a list of qualified professional archaeologists and may be reached at 740-6598.

If survey results in the re-recording of previously known historic or archaeological sites or the recording of new sites, then consultation with the State Historic Preservation Officer may be needed. Further steps to mitigate the effect of the proposed utility project on historic or archaeological sites may also be required to be coordinated by the Cultural Resources Program Staff.

All records checks and survey reports must be submitted to the Pima County Utilities Coordinator who will forward them to the Cultural Resources Program Staff for review. The staff will advise the Utilities Coordinator and may consult directly with the applicant as needed.

Users of the county rights-of-ways under permit are subject to state law protecting unmarked human remains (A.R.S. 41-844). Applicants are notified that should human remains be discovered during the installation of utilities, no matter the length, work at the discovery is to stop, the location is to be secured and the Arizona State Museum is to be contacted immediately.

THESE PROCEDURES WILL GO INTO EFFECT ON MONDAY OCTOBER 15, 2001.