



Contract Number: CT.CD.13*429-01
 Effective Date: 4.01.13
 Term Date: 9.30.13
 Cost: \$7,560
 Revenue: _____
 Total: \$7,560 NTE: _____
 Action
 Renewal By: 7.01.2013
 Term: 09.30.2013
 Reviewed by: UB

BOARD OF SUPERVISORS AGENDA ITEM SUMMARY

Requested Board Meeting Date: APRIL 09, 2013

ITEM SUMMARY, JUSTIFICATION &/or SPECIAL CONSIDERATIONS:

Authorization of Contract # CTCD13*00000000000000000429 Amendment #01 between Southwest Housing Council and Pima County Community Development and Neighborhood Conservation Department to increase funding of the Fair Housing and Equal Opportunity Project assistance program by \$7,560.00 from \$25,000.00 to \$32,560.00.

CONTRACT NUMBER (If applicable):

STAFF RECOMMENDATION(S):

Staff recommends approval by the Board of Supervisors.

CORPORATE HEADQUARTERS: Tucson, Arizona

APR 09 13 PM 01:44 POC CLK/DJ-BD
 354
 Procure Dept 03/20/13 AM 09:40

TO CHH 4.4.13
 COB 4.4.13
 Agenda 4.9.13
 Addendum

CLERK OF BOARD USE ONLY: BOS MTG. _____

ITEM NO. _____

PIMA COUNTY COST: \$ 7,560.00 and/or REVENUE TO PIMA COUNTY: \$

FUNDING SOURCE(S): FEDERAL GRANT
(i.e. General Fund, State Grant Fund, Federal Fund, Stadium D. Fund, etc.)

Advertised Public Hearing:

<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO
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Board of Supervisors District:

1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>	All	<input checked="" type="checkbox"/>
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IMPACT:

IF APPROVED:

Authorization of Contract # CTCD13*00000000000000000429 Amendment #01 between Southwest Housing Council and Pima County Community Development and Neighborhood Conservation Department to increase funding of the Fair Housing and Equal Opportunity Project assistance program by \$7,560.00 from \$25,000.00 to \$32,560.00.

IF DENIED:

Shall not Authorize Contract # CTCD13*00000000000000000429 Amendment #01 between Southwest Housing Council and Pima County Community Development and Neighborhood Conservation Department to increase funding of the Fair Housing and Equal Opportunity Project assistance program by \$7,560.00 from \$25,000.00 to \$32,560.00.

DEPARTMENT NAME: Community Development and Neighborhood Conservation

CONTACT PERSON: DEWEY COOPER TELEPHONE NO.: 243-6779

3. EXHIBIT C and EXHIBIT D are replaced in their entirety, with the attached EXHIBITS C & D.

All other provisions of this contract, not specifically changed by this amendment, shall remain in effect and be binding upon the parties.

This amendment shall be effective upon execution by the Procurement Director, provided that it has been previously executed by the SUBGRANTEE.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein.

PIMA COUNTY

SOUTHWEST FAIR HOUSING COUNCIL, INC.

N/A

Procurement Director

[Signature]
Executive Director

Title:

DATE: _____

DATE: 3/13/13

REVIEWED BY:

[Signature]
Director, Community Development and
Neighborhood Conservation Department

APPROVED AS TO FORM:

[Signature]
Deputy County Attorney

PIMA COUNTY
BOARD OF SUPERVISORS

[Signature]
Chairman

APR 09 2013

ATTEST:

[Signature] APR 09 2013
Clerk of the Board

EXHIBIT C

PIMA COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

FY2012-2013 CONTRACT # 13*429

**SOUTHWEST FAIR HOUSING COUNCIL, INC.
FAIR HOUSING PROGRAM**

FINANCIAL STATUS REPORT AND REQUEST FOR FUNDS FOR THE MONTH OF

_____ 20 _____

REQUEST # _____

Activity	Budgeted	Expenditures This Month	Cumulative Expenditures	Balance Available
Salaries and Benefits	\$25,597.00			
Operating Costs	\$ 2,739.00			
Rent and Utilities	\$ 1,656.00			
Travel	\$ 691.00			
Materials and Supplies	\$ 1,165.00			
Testers	\$ 712.00			
Total Budget	\$32,560.00			

Funds requested this month \$ _____ (this line must equal the **GRAND TOTAL** column for
"EXPENDITURES THIS MONTH")

I hereby certify that to the best of my knowledge, the date reported represents actual receipts and actual expenditures which have been incurred in accordance with the agreement for management and implementation of the CDBG Program and are based on official accounting records and supporting documents which will be maintained by us for purposes of audit.

REVIEWED BY

PREPARED BY

TITLE

TITLE PHONE NUMBER

DATE

DATE

EXHIBIT D

PIMA COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

FY 2012 -2013 CONTRACT # 13*429

SOUTHWEST FAIR HOUSING COUNCIL, INC.

FAIR HOUSING PROGRAM

BUDGET MODIFICATION

Please include:

1. A written justification for the modification for the line item(s) you wish to change; and
2. A new billing request with the requested change.

Budget change request must be limited to 10% of the total Grant Agreement amount and submitted within 60 days of the request.

Please include the following:

Date: _____

Name of person requesting change: _____

Activity	Budgeted	Requested Modification	Balance Available
Salaries and Benefits	\$25,597.00		
Operating Costs	\$ 2,739.00		
Rent & Utilities	\$ 1,656.00		
Travel	\$ 691.00		
Materials and Supplies	\$ 1,165.00		
Testers	\$ 712.00		
Total Budget	\$32,560.00		

The reason for the changes to our budget is as follows:

Authorized Signature

Date

Mail or fax to: Daniel Tylutki
Pima County, Kino Service Center
2797 East Ajo Way, 3rd Floor
Tucson, AZ 85713
Fax Number: 520-243-6796