

# ADMINISTRATIVE PROCEDURES



Procedure Number: 22-2

Effective Date: 04/18/1983

Revision Date: 9/23/2011

*C. Deibel*  
County Administrator

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**SUBJECT: Reimbursement of Membership Fees for Employees' Professional Activities**

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**DEPARTMENT RESPONSIBLE: Finance and Risk Management**

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## 1. STATEMENT

Pima County will pay employees' membership fees for professional organizations provided there is a direct benefit to Pima County and the funds were made available in the current fiscal year's budget.

Pima County will also assume State licensing fees for professionals if there is a direct benefit to Pima County and funding was made available in the current fiscal year's budget.