

**NOTICE OF PUBLIC MEETING  
PIMA COUNTY WIRELESS INTEGRATED NETWORK  
EXECUTIVE MANAGEMENT COMMITTEE  
AND  
AGENDA**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the **PIMA COUNTY WIRELESS INTEGRATED NETWORK EXECUTIVE MANAGEMENT COMMITTEE** and to the general public that the **Executive Management Committee** will hold a meeting open to the public on **Thursday, March 10, 2005** beginning at **9:00 a.m.** at the **Pima County Sheriff's Department, 1750 E. Benson Hwy., Tucson, AZ.**

Pursuant to the Americans with Disabilities Act (ADA), the Pima County Sheriff's Department endeavors to ensure all persons with disabilities accessibility to meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Sheriff's Department at (520) 741-4728. Requests should be made as early as possible to allow time to arrange the accommodation.

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| <b>I. Call to Order and Roll Call</b>   | Chairman   |
| <b>II. Approval of Minutes</b><br>Review, discussion and approval of minutes from January 27, 2005 meeting.   | Chairman<br><b>Motion</b><br><b>P-F-T</b>                          |
| <b>III. Committee Appointments</b><br>Consider action on proposed committee appointments and nominations.   | Paul Wilson<br><b>Motion</b><br><b>P-F-T</b>                       |
| <b>IV. User Committee Report</b><br>Report on subcommittee activities.  | Matt Janton<br>Larry Stevens<br><b>Information</b><br><b>P-F-T</b> |
| <b>V. Technical Committee Report</b><br>Report on subcommittee activities.  | Jim Perry<br><b>Information</b><br><b>P-F-T</b>                    |
| <b>VI. PCWIN Mission, Values &amp; Goals Statements</b><br>Consideration of mission, value and goal statements to guide and limit the scope of the Pima County Wireless Integrated Network project. | Paul Wilson<br><b>Info &amp; Possible Action</b><br><b>P-F-T</b>   |

- VII. NLECTC Presentation of Technical Requirements Document** Dr. Fletcher Wicker  
Aerospace Corp
- Representatives of the National Law Enforcement & Corrections Technology Center will present the Committee with the Technical Requirements Document produced by consultant services provided by the National Institute of Justice, the research, development and evaluation agency of the U.S. Department of Justice.
- Info & Possible Action**  
**P-F-T**
- VIII. Radio Technologies Presentation** Larry Sayers
- Larry Sayers will make a presentation describing the differences between different radio technologies.
- Information**  
**P-F-T**
- IX. Phoenix Fire Department Radio System Safety Project Presentation** Div. Chief Nate White  
Phoenix Fire Department
- Representatives of the Phoenix Fire Department will present findings and recommendations made to improve the Phoenix Radio System to meet the fire ground communications needs of the Phoenix Fire Department.
- Information**  
**P-F-T**
- X. New Business**
- Members may propose agenda items for future meetings.
- Info & Possible Action**  
**P-F-T**
- XI. Call to the Public**
- Those wishing to address the Committee need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.
- Info**  
**Direction to Staff**
- XII. Date-Time-Location of Next Meeting(s)** Chairman
- March 24, 2005, 9:00 AM  
Pima County Sheriff's Department  
1750 E. Benson Hwy., Tucson, AZ
- Info & Possible Action**
- XIII. Adjournment** **Motion**

A copy of the agenda background material provided to Committee members is available for public inspection at the Pima County Sheriff's Department, 1750 E. Benson Hwy., Tucson, AZ 85714, (520) 741-4600.

**PIMA COUNTY WIRELESS INTEGRATED NETWORK  
EXECUTIVE MANAGEMENT COMMITTEE**

**REQUEST FOR COMMITTEE ACTION**

**II**

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**DATE ACTION REQUESTED:    TYPE OF ACTION REQUESTED:    SUBJECT:**

March 10, 2005	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Info & Possible Action <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Approval of Minutes
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**TO:**            Executive Management Committee

**FROM:**        Captain Paul Wilson  
                    Project Manager

**RECOMMENDATION:**

Committee approve the minutes of the January 27, 2005 meeting.

**DISCUSSION:**

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

Not Approve - Modify - Table

**PIMA COUNTY WIRELESS INTEGRATED NETWORK  
EXECUTIVE MANAGEMENT COMMITTEE**

**REQUEST FOR COMMITTEE ACTION**

**III**

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**DATE ACTION REQUESTED:    TYPE OF ACTION REQUESTED:    SUBJECT:**

March 10, 2005	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Info & Possible Action <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Committee Appointments
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**TO:**            Executive Management Committee

**FROM:**        Captain Paul Wilson  
                    Project Manager

**RECOMMENDATION:**

Appoint Assistant Chief Gary Bynum, to the User Advisory Committee to represent Drexel Heights Fire District.

**DISCUSSION:**

1. Fire Chief Douglas Chappell, Drexel Heights Fire District has requested that Assistant Fire Chief Gary Bynum be appointed to the User Advisory Committee replacing Chief Chappell as the representative for Drexel Heights Fire District.
2. On February 8, 2005 Assistant Chief Roberto Villasenor, Tucson Police Department was appointed as an alternate member to the Executive Management Committee replacing Assistant Chief Kermit Miller as an alternate representative of the Tucson Police Department.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

Not Approve - Modify - Table

**PIMA COUNTY WIRELESS INTEGRATED NETWORK  
EXECUTIVE MANAGEMENT COMMITTEE**

**REQUEST FOR COMMITTEE ACTION**

**VI**

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**DATE ACTION REQUESTED:    TYPE OF ACTION REQUESTED:    SUBJECT:**

March 10, 2005	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Info & Possible Action <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Mission, Values & Goals
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**TO:**            Executive Management Committee

**FROM:**        Captain Paul Wilson  
                    Project Manager

**RECOMMENDATION:**

It is recommended that the Committee adopt the "Pima County Wireless Integrated Network (PCWIN) Mission Statement" proposed and direct staff to number the policy and include it in a PCWIN Policy Manual.

**DISCUSSION:**

Member participation in the PCWIN is resulting in synergy that has the potential for unintentionally expanding the scope of the project envisioned for the bond project. To help define the project for consulting partners and project participants it is recommended that the Committee adopt a policy that defines the Pima County Wireless Integrated Network project mission, values and goals. A proposed policy statement has been drafted for discussion and possible action. It is attached.

This item was tabled at the January 27, 2005 meeting for further discussion and consideration at this meeting.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

Not Approve - Modify - Table

**PIMA COUNTY WIRELESS INTEGRATED NETWORK  
EXECUTIVE MANAGEMENT COMMITTEE**

**REQUEST FOR COMMITTEE ACTION**

**VII**

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**DATE ACTION REQUESTED:    TYPE OF ACTION REQUESTED:    SUBJECT:**

March 10, 2005	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Info & Possible Action <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Technical Requirements Document
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**TO:**            Executive Management Committee

**FROM:**        Captain Paul Wilson  
                    Project Manager

**RECOMMENDATION:**

**DISCUSSION:**

The Aerospace Corporation through the National Law Enforcement & Corrections Technology Center has completed a needs assessment to evaluate the communications needs of the PCWIN partner agencies. The assessment has resulted in a Technical Requirements Document that describes existing communications capabilities of the partner agencies and requirements for new communications systems that will support the needs of the participating agencies.

Representatives of the Aerospace Corporation will present their final report to the committee and present an executive summary presentation of the scope of the work and the final product produced.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

Not Approve - Modify - Table

**PIMA COUNTY WIRELESS INTEGRATED NETWORK  
EXECUTIVE MANAGEMENT COMMITTEE**

**REQUEST FOR COMMITTEE ACTION**

**VIII**

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**DATE ACTION REQUESTED:    TYPE OF ACTION REQUESTED:    SUBJECT:**

March 10, 2005	<input type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Info & Possible Action <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Radio Technologies Presentation
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**TO:**            Executive Management Committee

**FROM:**        Captain Paul Wilson  
                    Project Manager

**RECOMMENDATION:**

**DISCUSSION:**

Mr. Larry Sayers will make a presentation describing the differences between different radio technologies. The presentation is intended to help prepare the committee to better understand the findings and recommendation of the Phoenix Fire Department Radio System Safety Project.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

Not Approve - Modify - Table

**PIMA COUNTY WIRELESS INTEGRATED NETWORK  
EXECUTIVE MANAGEMENT COMMITTEE**

**REQUEST FOR COMMITTEE ACTION**

**IX**

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**DATE ACTION REQUESTED:    TYPE OF ACTION REQUESTED:    SUBJECT:**

March 10, 2005	<input type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Info & Possible Action <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Phoenix Fire Department Radio System Safety Project
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**TO:**            Executive Management Committee

**FROM:**        Captain Paul Wilson  
                    Project Manager

**RECOMMENDATION:**

**DISCUSSION:**

The Phoenix Fire Department has questioned the application of trunked radio technology for firefighting fire ground incident communications. They conducted a study to determine if the Phoenix regional 800 MHz trunked radio system was suitable to meet the needs of firefighters.

Representatives of the Phoenix Fire Department will present their findings and recommendations so that the PCWIN project may learn from their study and avoid similar problems with the Pima County project.

**REFERENCE MATERIALS:**

[Phoenix Fire Department Radio System Safety Project](#)

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**