

**PIMA COUNTY WIRELESS INTEGRATED NETWORK  
(PCWIN)  
EXECUTIVE MANAGEMENT COMMITTEE**

Pima County Sheriff's Administration Building  
1750 East Benson Highway, 3<sup>rd</sup> Floor  
Thursday, May 25, 2006  
9:00 a.m.

**SUMMARY OF MEETING**

Note: The following is a summary of what transpired at the May 25, 2006 EMC meeting. Cassette tape and materials provided are available upon request.

**I. Call to Order: Captain Paul Wilson, Alternate Chairman, 9:05 a.m.**

**Roll Call: Catherine Hanna, Pima County Sheriff's Department**

**Members Present**

Captain Paul Wilson, Pima County Sheriff's Department  
Asst. Chief Ray Allen, Tucson Fire Department  
Chief Doug Chappell, Drexel Heights Fire District  
Asst. Deputy Chief Kermit Miller, Tucson Police Department (*1<sup>st</sup> Alternate*)  
Chief Daniel Sharp, Oro Valley Police Department  
Lt. Kevin Shonk, Tohono O'odham Police Department (*1<sup>st</sup> Alternate*)  
Chief Richard Vidaurri, Marana Police Department

**Members Absent**

Sheriff Clarence Dupnik, Pima County Sheriff's Department  
Chief Joseph Delgado, Tohono O'odham Police Department  
Mr. Dennis W. Douglas, Pima County OEM & Homeland Security  
Chief Richard Miranda, Tucson Police Department  
Chief Dan Newburn, Tucson Fire Department  
Chief Jeff Piechura, Northwest Fire District

**Others Present**

Manny Barreras, Motorola	John Moffatt, Pima County IS Dept.
David Bremson, M/A – Com	Christine O'Connor, City of Tucson
Rick Brown, Marana Police Dept.	Matthew Perlman, Rural Metro
Gary Bynum, Drexel Heights FD	Paul Punske, Motorola
Matthew Fenton, U of A Police Dept.	Bill Richards, Tucson Police Dept.
Cheryl Giggetts, CTA Communications	Harry Rote, CTA Communications
Benny Gomez, Pima County OEM	Mike Sacco, Pima County Sheriff's Dept.
Joe Jakoby, Tucson Fire Dept.	Larry Sayers, Pima County Radio Comm.
Pay Joy, Pima County Sheriff's Dept	Ben Standifer, Tohono O'odham Nation
Charles Kmet, Tohono O'odham FD	Ann Strine, City of Tucson

## **II. Approval of Minutes, Captain Paul Wilson, Pima County Sheriff's Department**

Captain Wilson proposes approval of the minutes for the April 27, 2006, Executive Management Committee (EMC) meeting. Chief Chappell moves to approve the minutes and Asst. Deputy Chief Miller seconds the motion. Motion is unanimously carried.

*Materials provided: EMC summary dated, April 27, 2006.*

## **III. User/Technical Committee Activity Report Larry Sayers, Chair, Technical Committee, Pima County Radio Communications**

Mr. Sayers explains that the last User/Technical Committee meeting was held on May 9, 2006, at 9:00 a.m., at the Pima County Sheriff's Department Administration Building, 3<sup>rd</sup> Floor, Sheriff's Operations Center. Mr. Sayers explains that Captain Wilson discussed the User Needs Assessment Draft Report Review and stressed the importance of reviewing and completing all survey instruments to move forward in the project. He adds that Captain Wilson provided the Committees with a brief powerpoint presentation on the PCWIN Planning Process.

Mr. Sayers explains that Asst. Chief Chuck Kmet inquired about ACU-1000 interoperability, but due to rapid movement in the project, discussion on the item was delayed. Mr. Sayers explains an ACU-1000 committee meeting (approximately four (4) people) has been conducted since that time and discussions included MOUs and how ACU-1000 can work; permanent location versus mobile. Lt. Sacco adds that the plan is to put a user plan together and present recommendations to the User and Technical Committees for a vote.

*Materials provided: Joint Meeting Summary dated May 9, 2006.*

## **IV. FY06 Federal Earmarks, Captain Paul Wilson, Pima County Sheriff's Department**

Captain Wilson provides an update on Federal Earmarks and grant status to the Committee. Captain Wilson explains that in 2005, PCWIN submitted an application for a COPS Interoperable Communications Technology Program Grant that gave agencies an opportunity to receive up to 6 million dollars in grant funding. Although PCWIN did not receive that award, COPS notified PCWIN that the application would be placed on a "pending status" to determine funding from Congress for fiscal year 2006. Ultimately, Congress did receive a budget of 10 million dollars for fiscal year 2006, awarding three (3) agencies grant monies, and PCWIN was not selected.

Captain Wilson explains that in March 2005, the Pima County Sheriff's Department and the Tucson Police Department jointly asked Congressman Kolbe's office to seek additional earmark funds for the PCWIN project. Congressman Kolbe was successful in receiving those funds, awarding a total of \$500,000, which is to be split with half awarded to each agency by the COPS office. The Sheriff's Department and the Tucson Police Department have since met to discuss what projects will be undertaken with those funds.

Captain Wilson explains that the City of Tucson will purchase administrator software for their police department's 9-1-1 automatic call distribution solution to complete an upgrade of their 9-1-1 PSAP, which is a one million dollar project, largely funded by the state's 9-1-1 Administrator's Office. Captain Wilson adds that a piece of that project is not funded by the Administrator's Office and the award monies will provide them the software solutions they need for the automatic call distribution system. The cost is roughly \$90,000, and funds will be set aside for that particular project. Pima County requested that within that purchase, the City of Tucson have a provision in the software license to permit them to run the application in two (2) locations simultaneously during a transition, assuming that PCWIN would take that software and move it to another location in the future.

Captain Wilson explains that another project undertaken with the funds would be to upgrade the microwave equipment from the Sheriff's Department Administration Building to Mount Lemmon, replacing it with the digital standard the City of Tucson currently employs in their microwave upgrade project. Another location to upgrade microwave equipment is in Tucson Mountain. Captain Wilson explains that the City or the County can undertake this project, although no decisions have been made. Captain Wilson explains that the County has microwave services from the Sheriff's Administration Building to Tucson Mountain and the City of Tucson has microwave services from the Sheriff's Department to the Price Service Center. Pima County provides microwave circuits to the City on the County's connection to Tucson Mountain. Both entities replacing their systems will result in upgrading the entire section to digital.

Captain Wilson adds that before either entity decides who will undertake the project, he encourages discussions on annual lease costs for use of the Tucson Mountain facility. The City of Tucson pays to lease on the mountain, but does not have to pay for the use of tower space for the microwave dish and if the City of Tucson undertakes this project, they will incur an increase of lease costs and the County's cost will decrease.

Captain Wilson explains that Mike Sacco has attempted to contact the COPS office in Washington, D.C. to figure out the best way for the City and the County to submit their applications in a way that will illustrate the intention to put their funds together to complete the projects. Captain Wilson adds that the deadline to submit the applications is May 31<sup>st</sup> and anticipates the grant funds will ultimately fall short of completing the projects. He explains that bond funds will be utilized to supplement in completing those projects and recommendations will be brought forth to the Committee.

Captain Wilson refers the Committee to a letter dated May 16, 2006, sent from Sheriff Clarence W. Dupnik to the Tohono O'odham Tribal Nation Chairwoman, Vivian Juan-Saunders, seeking written affirmation of support from the Tohono O'odham Nation to the PCWIN Bond Project.

Captain Wilson explains that in regards to the grant applications, original discussions included expending monies on the Nation in an attempt to build out the backbone that is going to exist for a countywide system. Captain Wilson explains that the project office made several attempts to contact Tohono O'odham Nation representatives to establish a meeting to discuss details of proposed projects, and unfortunately, no appointment was made, adding concern to the lack of commitment the Nation was displaying in support of the project. Captain Wilson explains that a letter was sent to the Tribal Chairwoman asking for written commitment and the County is awaiting her response. Updates regarding this issue will be presented next meeting.

*Materials provided: PCWIN letter from Sheriff Clarence W. Dupnik to Tohono O'odham Tribal Nation Chairwoman, Vivian Juan-Saunders, dated May 16, 2006.*

**V. Tohono O'odham Update – Microwave Projects**  
**Mr. Ben Standifer, Chief Information Officer, Tohono O'odham Nation**

Captain Wilson explains that Ben Standifer will provide the Committee with an update regarding the Tohono O'odham Nation's Homeland Security funded projects.

Mr. Standier explains that as a representative of the Tohono O'odham Nation, it's been his responsibility to come forward and ask for assistance and support regarding the Nation's project summary previously submitted. He adds that, initially, the Nation had questions on how the support letter should be written, and the end result was that the Nation did receive a letter of support from the PCWIN Executive Management Committee. Mr. Standifer explains that he addressed the Executive Management Committee (EMC) prior to that letter, stating that whether PCWIN gives their support or not, the Nation would move forward with their projects. He adds that the Tohono O'odham Nation suffers from a severe lack of interoperability and anyway the Nation can try to solve that problem, they will go after it, knowing they are responsible for providing what first responders need; officer safety, community policing, and assisting Customs Immigration and Border Patrol. Mr. Standifer explains that the Tohono O'odham Nation submitted all requested survey instruments, accepted invitations to tour Quijotoa and Kitt Peak antenna sites, and attended meetings where the Nation provided Committee members maps and additional information regarding fiber infrastructure. Mr. Standifer explains that when he hears the word, "commitment", he is unsure what additionally needs to be done to confer that commitment, adding that the Nation has been very committed during the entire process.

Mr. Standifer explains that himself and Captain Wilson have played "phone tag" for approximately 2 ½ weeks due to conflicting schedules and adds that although unfortunate, the fact remains that contact was attempted and ultimately, the Nation missed the deadline for federal earmark funding. Mr. Standifer states that in the future, the Nation will move forward with the project.

Mr. Standifer advises the Committee that when the Nation joined the project, there was a stipulation made that "updates will be given when there is significant progress to report," and he stresses that there remains no significant progress made, resulting in his absence from several PCWIN meetings.

He adds that the Nation is conducting its own business aside from the PCWIN project; site visits, presentations, and meetings, and unlike PCWIN's 5-year window, the Nation has only 6 months. In that time, the Nation must spend their funds strategically, providing a solution that is scalable and flexible and until PCWIN Committees decide what their standards and protocol will be, the Nation will have to decide what works best for them in order to get what they need, hoping that when PCWIN makes their decisions, those decisions will fit the Nation's needs. Mr. Standifer states that this statement is in response to the letter written by Sheriff Clarence W. Dupnik to Tohono O'odham Tribal Nation Chairwoman, Vivian Juan-Saunders.

Mr. Standifer explains that in regard to Tohono O'odham's progress, the Nation did receive Legislation commitment in accepting Homeland Security monies perpetually, allowing the Nation to streamline when budgeting projects. He explains that the Nation has engaged several radio communications vendors (Motorola, M/A – Com, Durham) to seek proposals, and scheduled interviews with public safety groups, consisting of the Chief of Police, Chief of Fire, Public Safety Director, and Assistant Chief of Police, to discuss exactly where the Nation is in regards to the PCWIN project. Mr. Standifer states that there was initial apprehension on meeting the deadlines, but Nation representatives felt that they could meet those deadlines, as long as they could get passed specific conduits in the project. As an example, the Nation is looking to build a span of a microwave from Kitt Peak to Quijotoa, but they are waiting for PCWIN to fulfill their microwave span from Kitt Peak to Tucson and Quijotoa to Ajo. Mr. Standifer adds that PCWIN project representatives have not given a timeline as to how long this specific project will take and expresses concern for the span which remains without progress being made. He states that he is certain he and Captain Wilson will be discussing this issue, again, in the near future.

Mr. Standifer explains that in a previous conversation with Captain Wilson, he brought up the possibility of purchasing the first microwave span instead of the middle microwave span, providing immediate use. Mr. Standifer adds that the middle span would not better the Nation's servicing.

Mr. Standifer states that so far in the project's implementation, progress is very satisfactory, adding that CTA representatives provided confidence in meeting project deadlines. He explains that on Tuesday, May 23, 2006, he met with Bob Kimmel, from Arizona Department of Homeland Security, and had an opportunity to speak with Director Frank Navarette, who inquired about the relationship between PCWIN and the Tohono O'odham Nation and how the project implementation was progressing.

Mr. Standifer explains that he shared information he felt was necessary including the "barriers of success," between the Nation and the PCWIN project and in order to move forward, the barriers must be dealt with. He found Director Navarette supportive and involved throughout their conversation.

Mr. Standifer explains that a convergence of new technology is out and replacing current systems, stressing that several agencies need to be cognizant of these problems and take all options into consideration. He adds that the Nation is approximately 45-50% complete with their project and have until November 2006 for complete implementation. He states that the Nation will keep the Committee fully informed in future meetings, although Lt. Kevin Shonk or Asst. Chief Joseph Delgado will be tasked to update the Committee, not himself. Mr. Standifer explains that he could better assist the Nation working on their projects instead of attending the Committee meetings, and adds that although he wouldn't call the meetings "tedious", he would leave the updates for Lt. Shonk or Asst. Chief Delgado to deliver to the Committee in the future.

Mr. Standifer reiterates the Nation's commitment to the project and states that he is "hardened" by the fact that the Committee feels a lack of communication exists. He explains that in regards to the \$250,000 federal grant, his assistant was calling Captain Wilson's assistant resulting in "phone tag," but states that he fails to see how that one (1) incident has overshadowed the positive progress made so far. Mr. Standifer advises that his Chief Technology Officer has met several times with Larry Sayers (Pima County Radio Communications), conducted antenna site visits, completed interviews with CTA in a timely fashion, and adds that none of this information made the letter sent to Tribal Chairwoman Vivian Juan-Saunders. He concludes with expressing the Nation's commitment to the project and as the project moves forward, the Committee will be informed of updates, adding that however the communication works internally in the Sheriff's Department, word of the Nation's commitment isn't reaching Sheriff Dupnik enough for him to hear, know, or understand Tohono O'odham's participation. Mr. Standifer explains that he met with CTA on May 24<sup>th</sup> and looks forward to progressing in the project and states that he is available for questions, comments, or concerns by Committee members.

Captain Wilson states that he has comments regarding Mr. Standifer's updates. Captain Wilson explains that the Sheriff is fully aware of Tohono O'odham's participation in the project, adding that the police and fire departments have been very responsive to survey requests and participation. Captain Wilson explains that the Committee has taken note that for several months, Tohono O'odham Nation representatives have been invited to provide microwave project updates to the Committee and no one has been available to attend, noting that several Tohono O'odham representatives participate in the meetings, but are unable to inform the Committee on the microwave projects.

Mr. Standifer explains that there was a stipulation made that updates would be given only if significant progress has been made and doesn't feel that meeting with Motorola, or M/A – Com includes significant progress. Mr. Standifer states that the Nation is just now making enough progress to report and that includes making proposals to radio communications companies who can "close gates that have been left open."

Captain Wilson explains that the Homeland Security funding awarded to the Nation was in no small part made possible through the support of the Executive Management Committee and the Committee deserves an occasional update on Tohono O'odham's projects.

Captain Wilson explains that in reference to contacts made by the project office to Mr. Standifer on federal earmark funds, messages were left on several occasions because the grant application deadline was approaching quickly. Captain Wilson explains that initially, no response was given. Catherine Hanna (Captain Wilson's Assistant) made contact with Kateri Harris (Mr. Standifer's Assistant) and she was told Mr. Standifer was unavailable. Captain Wilson adds that several other dates were researched, but alternate meeting dates proved unsuccessful. Captain Wilson explains that he left one last message expressing the urgency of a meeting and no phone call was returned, and unfortunately, the Committee had to utilize those funds elsewhere.

Captain Wilson explains that the intent of the \$250,000 was for the Nation to complete that microwave span from Tucson to Kitt Peak with the possibility of continuing down into Sells, which would have provided an immediate benefit to the Nation. Captain Wilson adds that a meeting would have discussed the intent, and agrees with Mr. Standifer, that this incident is unfortunate.

Captain Wilson comments that Tohono O'odham's funding timeline is until November 2006 and explains that from understanding Mr. Standifer correctly, the Nation is still in the planning stage of their project. Captain Wilson asks Mr. Standifer to explain to the Committee what projects are currently being undertaken with the \$558,000 and when the "barriers of success" was discussed with Director Navarette, what "barriers" were identified.

Mr. Standifer explains that in regards to the projects, the Nation has been going over vendor specifications, site surveys, and pre-planning. Mr. Standifer adds that the Nation had already identified site improvements on Kitt Peak, Quijotoa, an ACU-1000 project, and a microwave piece, which was in the works prior to the letter of support from the Executive Management Committee. Mr. Standifer adds that nothing has changed since that time.

Mr. Standifer explains that he and Captain Wilson can debate who's available and not available, but both should agree to become better communicators in the future.

Mr. Standifer explains that the "barriers of success" include decisions made on current issues; President Bush speaks of border security issues, Senator Kyl has earmark funds, and several on-going projects at the state level, which includes the Tohono O'odham Nation's participation. Mr. Standifer states that the Nation takes all groups into consideration, but remains committed to the PCWIN Project. He adds that decisions are made above him, but interoperability remains the top priority, and as the project moves forward, other issues arise, whether between Pima County and the Nation or between other jurisdictions, causing decisions and votes to be made by individuals above him.

Captain Wilson explains that Mr. Standifer speaks of the same barriers the Committee sees, and understands that there is excellent cooperation in several areas of the project, although the concern remains that while the police and fire departments remain cooperative, they do not have the authority to respond on behalf of the Nation. He adds that the Committee needs to see the commitment from members who make decisions on behalf of the Tohono O'odham Nation; Chairwoman, Vice-Chair, etc., and that was the intent of Sheriff Dupnik's letter.

Mr. Standifer states that when Tribal Chairwoman Juan-Saunders appointed Asst. Chief Kmet, Lt. Shonk, and himself to the PCWIN Committees, the intent was to show support of the Nation to this project, and adds that although he does not need to defend the Chairwoman, the Nation is here with Tribal Chairwoman Juan-Saunders' permission.

Captain Wilson states that he would hope that those who would benefit directly from the project carry this message to the Tribal Chairwoman because this project has excellent potential and the Nation will benefit greatly.

Mr. Standifer explains that cooperation can get better and states that the Nation is committed and will continue to attend the meetings as significant progress is made providing updates to Committee members as a courtesy. Captain Wilson asks if the Committee has further questions for Mr. Standifer. Captain Wilson receives no response.

## **VI. User Needs Assessment Report Delivery Captain Paul Wilson, Pima County Sheriff's Department**

Captain Wilson provides an update on the User Needs Assessment Report to the Committee. Captain Wilson explains that the deadline for the User Needs Assessment Report (first deliverable) was May 24, 2006, and the deadline was met by CTA. Captain Wilson explains that CDs will be given to each participating agency, and adds that he asked CTA to provide him with four (4) printed copies, and 35 CDs, reminding the Committee that each of the hard copies consists of 1640 pages of documentation. Captain Wilson advises the Committee that one (1) copy will remain in the project office, one (1) copy is a working copy, one (1) copy will go to Pima County's Wireless Services Division, and one (1) copy to the City of Tucson. He adds that if agency's want their own copies, they are welcome to one, otherwise the deliverable will be given electronically.

Ms. Giggetts explains that CTA is currently attempting to put the Final User Needs Assessment Report on their website, in two (2) volumes, although the volumes are so large, that the website doesn't want to accept it. She adds that Captain Wilson will receive additional CDs and hard copies via overnight mail.

*Materials provided: CTA Communications Project Status Report, dated May 11, 2006.*

**VII. Legacy Systems Characterization Report Review**  
**Captain Paul Wilson, Pima County Sheriff's Department**  
**Ms. Cheryl Giggetts, CTA Communications**

Captain Wilson explains that CTA was in town on May 24, 2006, to brief approximately 12 invited Technical and User Committee members on the content of the document. CTA sought initial feedback on what was presented and given ideas on how improve the document. Captain Wilson asks that when each participating agency is given a copy of the document, the material is critically reviewed because specific details will be included, e.g., numbers of equipment and inventory, descriptions of existing systems, and conditions of sites and facilities.

Captain Wilson adds that CTA encourages feedback from each agency as to the accuracy of their individual report.

**Legacy Systems Characterization Report Review**  
**Ms. Cheryl Giggetts, Project Manager, CTA Communications**

Topics Discussed:

- Meeting Agenda
- PCWIN Mission Statement
- PCWIN Project Objectives
- PCWIN Project Structure
- PCWIN Project Schedule
- Phase 1A: User Needs Assessment Review
- Phase 1B Objectives: Voice, Mobile Data, and AVL Systems Communications/EOC
- Phase 1B Methodology
- Phase 1B Structure
- PCWIN What Comes Next?
- June 2, 2006 – ECC/EOC Workshop
- June 19, 2006 – Trunking Tutorial
- PCWIN Mission Success

Captain Wilson asks if Committee and audience members have questions for Ms. Giggetts. Captain Wilson receives no response. He adds that email notices will be sent out by Friday, May 26, 2006, notifying agencies that the draft report is available for review on CTA's website. Captain Wilson reminds the Committee that it is important for each agency to critically review their report and make necessary corrections to the document.

*Materials provided: Legacy Systems Characterization Report Outline, CTA Communications' Legacy Systems Characterization Review PowerPoint Presentation.*

## **VIII. Trunking Tutorial, Captain Paul Wilson, Pima County Sheriff's Department**

Captain Wilson explains that part of the contract with CTA is to provide a Trunking Tutorial on June 19, 2006, 1:00 p.m. to 5:00 p.m., at the Pima County Sheriff's Department, Sheriff's Operations Center. CTA will provide an overview of trunking technologies and how those may improve and impact business in the project.

Captain Wilson asks if Committee or audience members have questions regarding the Trunking Tutorial. Captain Wilson receives no response.

## **IX. Model Communications Center Research Update Captain Paul Wilson, Pima County Sheriff's Department**

Captain Wilson explains that at a previous Committee meeting, the Project Office was asked to research larger communities who had consolidated their dispatch facilities. Ms. Catherine Hanna was in contact with several agencies that CTA identified as consolidated; San Francisco Police Department, Indianapolis Police Department, Nashville Police Department, DeKalb County Sheriff's Department, Las Vegas Metro Police Department, Denver Police Department, and Broward County Sheriff's Department. Captain Wilson explains that only Denver Police Department and Broward County Sheriff's Department was responsive to our research.

### **Denver Police Department**

- Co-located, single facility between three (3) departments; Fire, EMS, and Police.
- Each maintains operational control of their dispatch functions
- Individual chain of command
- Agency is operated under the Manager of Safety's Office; Manager of Safety is a cabinet position under the Mayor
- City and County of Denver is reported as a "combined government structure;" services provided for Police, EMS, and Fire.
- Sheriff's Department continues to operated under a separate dispatch center
- 2-story facility, 15,000 square feet, dispatch floor approximately 5,300 square feet
- Facility is self-sustaining; kitchen, lounge, gym, classroom, shower, administrative offices, and secured parking
- All three (3) departments utilize the same TriTech CAD system. 9-1-1 calls are initially answered by the police department and forwarded to the secondary PSAP at the Fire and EMS departments.

### **Broward County Sheriff's Department**

- Provides dispatch services for 17 cities and towns
- Services provided from three (3) communications facilities; one (1) main facility, and two (2) smaller satellite facilities
- EOC is a separate stand alone facility
- No details provided on organizational structure

Captain Wilson asks the Committee and audience members if they have questions regarding the dispatch facility research. Captain Wilson receives no response.

**X. Sahuarita / Pima County Dispatch & Radio Services IGA  
Captain Paul Wilson, Pima County Sheriff's Department**

Captain Wilson explains that the Town of Sahuarita previously began planning for construction of a new radio system and communications center to meet the town's future needs. During their planning process, the County sat down with Sahuarita representatives, who reaffirmed their commitment to the PCWIN Bond Project, and found that the project they were developing became counter-productive to what PCWIN was producing. Captain Wilson explains that the County and the Town of Sahuarita entered an intergovernmental agreement where the Pima County Sheriff's Department will provide dispatch and radio services to the Town of Sahuarita. Additionally, Sahuarita will begin using the Spillman database for their mobile data and records management. The two (2) IGAs were approved by the Town's Council on May 22<sup>nd</sup>, and transmitted back to the County for inclusion on a future Board of Supervisor's agenda. Once approved, services are anticipated for July 1<sup>st</sup> or August 1<sup>st</sup>, depending on availability of equipment. Captain Wilson explains that the Town of Sahuarita has already initiated their purchase of mobile data computer equipment and has begun utilizing Spillman.

**XI. Annual Stakeholders Meeting Discussion**

Captain Wilson explains that the PCWIN By-laws (Article VI, Section 6.1) require an Annual Stakeholders Meeting and asks the Committee for recommendations on a meeting location, date, and time. Last year's meeting was May 26, 2005, in conjunction with a regularly scheduled meeting. Captain Wilson recommends the Committee hold the meeting at the next PCWIN Executive Management Committee Meeting on Wednesday, June 21, 2006, at the Pima County Sheriff's Department, Sheriff's Operations Center. Captain Wilson adds that the meeting's agenda will be lengthy and will include discussions on the System Alternatives Review. Captain Wilson explains that the User and Technical Committee members will meet to discuss system alternatives and how the project should proceed and what options are available to consider. Additionally, a status report on the Legacy Systems will be presented by CTA Communications on June 22, 2006.

On June 2, 2006, CTA will offer a Communications Center Design Workshop from 8:00 a.m. to 5:00 p.m., at the Pima County Sheriff's Department, Sheriff's Operations Center, involving several representatives from the City and the County to discuss space needs and facility operations. Updates on the progress will be provided following that workshop.

Captain Wilson suggests that the Annual Stakeholders Meeting be added to a regularly scheduled meeting agenda instead of holding a separate meeting date and location. He adds that the Sheriff's Department can accommodate attendees, including invited guests, and public officials.

## **XII. New Business, Captain Paul Wilson, Pima County Sheriff's Department**

Captain Wilson asks if anyone would like to address the Committee. Asst. Deputy Chief Miller asks if an evaluation would be given in regards to the new building being considered for a regional communications center. Captain Wilson explains that although he can't share a lot of details, he states that the County is pursuing purchasing a building that has excellent potential for the project. Captain Wilson explains that prior to June's meeting, a building inspection will take place on the facility and feedback on the inspection will be provided in the next meeting. He adds that the County is hoping to be under contract with the building where more details can be shared publicly. Captain Wilson explains that the June 2<sup>nd</sup> workshop is intended to assist in regards to space requirements and how the communications center should operate, incorporating these features into a new facility.

## **XIII. Call to the Public**

Captain Wilson asks if anyone in the audience would like to address the Committee. Captain Wilson receives no response.

## **XIV. Date-Time-Location of Next Meeting(s)**

### **Next Meeting:**

June 21, 2006 @ 9:00 AM  
Pima County Sheriff's Department  
1750 East Benson Hwy  
SOC/ 3<sup>rd</sup> Floor

Note: Meeting will include the Annual Stakeholders Meeting.

## **XV. Adjournment**

Captain Wilson asks for a motion for adjournment. Chief Sharp moves to adjourn the meeting. Asst. Chief Allen seconds the motion. Motion is unanimously carried.

Meeting adjourns at 10:25 a.m.

Minutes prepared by: Catherine Hanna