

**PIMA COUNTY WIRELESS INTEGRATED NETWORK
(PCWIN)
EXECUTIVE MANAGEMENT COMMITTEE**

Pima County Sheriff's Department
Administration Building, 3rd Floor
1750 E. Benson Highway
Thursday, January 28, 2010
9:00 a.m.

SUMMARY OF MEETING

Note: The following is a summary of what transpired at the January 28, 2010 EMC meeting. Cassette tape and materials provided are available upon request.

I. Call to Order: Captain Paul Wilson, Alternate Chairman, 9:04 a.m.

Roll Call: Catherine Hanna, Pima County Sheriff's Department

Members Present

Captain Paul Wilson, Pima County Sheriff's Department (*Alternate*)
Chief Douglas Chappell, Drexel Heights Fire District
Chief Patrick Kelly, Tucson Fire Department
Assistant Chief Jayme Kahle, Northwest Fire District (*Alternate*)
Assistant Chief Terry Rozema, Tucson Police Department (*Alternate*)
Lieutenant Charles Hangartner, Tohono O'odham Police Department (*Alternate*)
Mr. Dennis Douglas, Pima County OEM & Homeland Security

Members Absent

Sheriff Clarence Dupnik, Pima County Sheriff's Department
Chief Jeff Piechura, Northwest Fire District
Chief Roberto Villaseñor, Tucson Police Department
Chief Joseph Delgado, Tohono O'odham Police Department
Chief Daniel Sharp, Oro Valley Police Department

Others Present

John Bowers, Motorola
Gary Bynum, Drexel Height Fire District
Carl Drescher, City of Tucson IT
Joe Jakoby, City of Tucson IT
Pat Joy, Pima County Sheriff's Department
Jim Long, Northwest Fire District
Alicia Montoya, PCWIN

John Moffatt, Pima County Office of Strat. Planning
Mike Sacco, Pima County Sheriff's Department
Larry Sayers, Pima County Information Technology
David Smith, Pima County Information Technology

II. Approval of Minutes
Captain Paul Wilson, Pima County Sheriff's Department

Captain Wilson proposes approval of the minutes for the December 16, 2009, Executive Management Committee (EMC) meeting. Chief Chappell moves to approve the minutes and Chief Kelly seconds the motion. Motion unanimously carries.

Materials provided: EMC summary dated December 16, 2009.

III. Special Recognition
Captain Paul Wilson, Pima County Sheriff's Department

The Committee recognizes Captain Kevin Mayhew, from the Tucson Police Department, for his tireless efforts and dedication to the PCWIN project over the last three (3) years. Captain Wilson, on the Committee's behalf, presents Captain Mayhew with a plaque, and expresses gratitude for his service, wishing him well on his future endeavors.

IV. RECOC Project Status Report
Ms. Cindy Sylvester, Pima County Facilities Management

The schematic design meetings are on schedule with Durrant, and Staff is half-way through the schematic design phase. Construction documents will be complete by September 2010. Permit review is scheduled for December 2010, and bidding will be complete by March 2011. Staff's goal is to complete permitting and bidding together, but holidays may cause a delay.

The general contractor's construction work is scheduled for completion by May 2012. During the construction phase, console furniture, office furniture, and equipment will be ordered. The building will be turned over a year following the construction phase.

Schematic design documents have changed to reflect the City of Tucson's changes in dispatch operations. Durrant's program was reconfirmed, and represented a floor plan all tenants agreed upon.

Staff will review the scope of work, which includes mechanical, structural, electrical, and plumbing building systems. This will allow Staff to know their alternatives, Durrant's approach, and cost estimates.

On January 25th, Sextant Group began acoustical testing, which will run for approximately one (1) week. A report will follow once the test is complete.

The EOC floor layout is an important focus of this phase. Staff reviewed different displays with the EOC representatives and discussed numerous options. Staff developed a list of criteria for the dispatch/call-taker console vendors, listing goals for the furniture and features. Staff will have vendors return and present their mock up displays, where vendors will demonstrate their programs and features to dispatch representatives for consideration.

A specialized workshop is anticipated in the coming weeks for the MDF layout, which is critical to determine square footage and rack layout.

Staff's goal is to gather cost estimate and move forward into design development.

V. RECOC Naming and Signage
Captain Paul Wilson, Pima County Sheriff's Department

Staff received a recommendation to change the 22nd Street facility, which is currently referred to as the Regional Emergency Communications Operations Center (RECOC). A member in the Sheriff's Department suggested the facility be renamed as the Pima Emergency Communications Operations Center (PECOC).

The Northwest Fire District has favored this change, while other agencies didn't show preference to a particular name.

Recommendation

Staff recommends the Committee approve the name of the emergency communications and operations center to Pima Emergency Communications & Operations Center (PECOC).

Discussion

Additionally, the consensus of the future tenants is that the building should have minimal exterior signage, so little attention is drawn to the facility.

Motion

Chief Chappell makes a motion to accept Staff's recommendation for the facility's name change. Assistant Chief Rozema seconds the motion. Motion unanimously carries.

VI. City of Tucson Renovation Proposal Update
Captain Paul Wilson, Pima County Sheriff's Department

Staff received a letter from the City Manager's Office indicating the City's desire to continue to move forward with renovations to the Thomas O. Price Service Center (TOPSC). This proposal may result in the use of bond funds to reimburse the City for the renovation of the facility and the purchase of equipment and furnishings.

Staff briefed the Committee on the reimbursement, but did not provide details on how Staff determined the renovation figures. Captain Wilson provides an overview of the October 7, 2009, memorandum, detailing the *3434 E. 22nd Street Cost Differential without City of Tucson Participation*.

The City has proposed that the police and fire departments' dispatch operations remain at the TOPSC, where they are currently located, and extend into a larger, renovated space. In addition to accommodating police and fire operations, the space will include back-up equipment and furnishings, for agencies located at PECOC.

Staff referred back to Durrant's original conceptual design document, taking the numbers of specific back-up requirements from TOPSC and PECOC, and determined the estimated cost savings through those calculations.

Overview

Using the spacing program, prepared by Durrant, Staff deleted the City's space requirements to determine a revised gross square foot amount needed at PECOC. It resulted in a need to expand PECOC. Staff estimated the amount of savings, and the amount of expense for constructing an addition to the building. A construction cost estimate/reduction of scope was determined to be approximately \$1.7M. Staff then took the cost estimates previously completed for furniture, fixtures, 9-1-1 customer premise equipment, CAD, hardware, radio console stations, etc, and subtracted those from the program. Back-up equipment and furnishings were then added back into the program. This resulted in an equipment cost savings of \$2.7M. Overall, a cost savings of \$4.4M has been determined. These figures were not based on the City's estimated cost for renovating the TOPSC, but instead were based an assessment of how much money would be saved in the construction and equipment budgets if the program changed at PECOC. Secondly, it doesn't take into account the expenses in providing the furniture and equipment for the back-up setup at TOPSC, estimated at approximately \$413,000.

Recommendation

Staff recommends the EMC authorize the County to negotiate an IGA with the City of Tucson to reimburse the City for the cost of design, construction and equipment to renovate the Thomas Price Service Center to provide improved dispatch facilities for the Tucson Police Department and Tucson General Services Department, and to provide space, furnishings and equipment to meet the backup 9-1-1 and dispatch requirements of the Pima County Sheriff's Department and the Pima County Fire Districts, as defined in the March 13, 2009 *Durrant PCWIN Final Program Report, Option A*, at an amount not-to-exceed \$4,442,836. Reimbursement should be contingent upon County verification of milestone achievements in their project.

Discussion

Carl Drescher, City of Tucson Information Technical Administrator, introduces himself to the Committee, as he will be the liaison between the City and the County. He expresses his appreciation to the Committee, for their support in the City's desire to move forward with the TOPSC renovations. Future updates will be presented by Mr. Drescher.

The City of Tucson and the County have recently merged their UASI applications, to include an additional \$250,000 to cover renovation costs. Award notification is pending, and additional UASI funding is anticipated. For future UASI and earmark applications, Chief Kelly encourages the City and the County to continue applying for UASI grants together. Captain Wilson agrees, and suggests the City and the County sit down and collectively discuss what activities should be considered when applying for grant funding, on behalf of the project.

Captain Wilson reviews County back-up call-taker and dispatch positions available at the TOPSC.

Motion

Chief Chappell motions to approve Staff's recommendation. Chief Kelly seconds the motion.

There is no timeframe set to complete the IGA, although the process is anticipated to be begin as soon as possible.

Assistant Chief Kahle inquires about the need for a central help desk for PCWIN. Captain Wilson explains that there will be a central help desk for the radio component. Staff's intent is to allow County IT assist with County support and the City's IT assist with the City's support, and Captain Wilson will reconfirm that plan.

Motion unanimously carries.

Materials provided: PCWIN Memorandum from Captain Paul Wilson, reference 3434 E. 22nd Street Cost Differential without City of Tucson Participation, dated October 7, 2009.

VII. Contracts/Agreements Status Report Captain Paul Wilson, Pima County Sheriff's Department

Staff is working with Motorola to amend their contract, to include additional language to help the County to comply with some grant requirements. Draft documents are complete and will be reviewed by County representatives. The PSIC grant has been extended, so Staff can delay a portion of the fixed network equipment. Written notice will be given to Motorola once the drafts are complete.

Ceragon's contract was approved and executed by the Board of Supervisor's on January 5th. Harris Stratex has protested the microwave procurement on the grounds that Ceragon does not have a registrar contractor's license in Arizona. County Procurement denied their appeal, as the contracting licensing statutes did not apply to this project, nor was there a requirement that they be a licensed contractor. Harris has filed a complaint with the Registrar of Contractors, and an investigator has been assigned to investigate. Captain Wilson will talk with the investigator to discuss the matter. The sub-contractor, tasked with installing the infrastructure for Ceragon, is Network Infrastructure Corporation (NIC), a licensed contractor in Arizona.

AECOM's contract has been renewed, allowing them to continue to provide consultant services to the County for the next year.

VIII. Grant Updates

Captain Paul Wilson, Pima County Sheriff's Department
Lieutenant Mike Sacco, Pima County Sheriff's Department

PSIC Grant

The \$3.3M will be used to purchase infrastructure equipment. The AZ Department of Homeland Security advised that our request to extend the PSIC grant performance period until June 30, 2011 will be approved. This extension will allow us to delay the order of equipment to a later date, so it won't be warehoused prematurely.

Interoperable Emergency Communications Grant Program (IECGP)

Staff has made an application for an IECGP federal grant, which will be used for consultant services to assist with governance development.

The applications is for \$312,000, with no matching funds necessary, and a deadline of 24-months. The application deadline was January 15th, and formal award notification is anticipated in July 2010 timeframe.

Technical Assistance Grant – DHS Office of Emergency Communications

The County has asked for an assessment of our existing Governance structure and recommendations on how to proceed. A consultant has been requested to evaluate PCWIN's governance structure and offer ideas on how to better the organization.

Captain Wilson has asked Dr. Jennifer Hendry, ICTAP Operations Specialist, to facilitate group meetings with the EMC, and User and Technical Committees, where selected members will be interviewed. Additionally, Dr. Hendry will be asked to engage City and County managers, or elected officials, to solicit their input and feedback on what they'd like to see for PCWIN in the future.

Dr. Hendry will be asked to report back to the EMC with her recommendations on how to proceed. She has been given copies of the Business Plan, Bond Implementation Plan, PCWIN By-Laws, and the TICP publication. Interviews are to be conducted in early March 2010.

Materials provided: PCWIN letter to Dr. Jennifer Hendry, Ph.D., reference the FY 2010 OEC TA Award – Pima County, AZ – Existing Governance Structure Assessment, dated January 24, 2010.

IX. Town of Marana
Dr. John Moffatt, Pima County Office of Strategic Planning

The Town of Marana uses a P25 Motorola radio system. With the cooperation and knowledge of Marana representatives, part of PCWIN's specifications and Motorola's bid included reusing Marana's P25 system. Captain Wilson and Dr. Moffatt met with the Town's Staff and officials to brief representatives on the Business Plan, and interoperability advantages, in addition to, meeting with the Marana Town Council during their Study Session on January 12th to seek their support and commitment to the project.

Captain Wilson put a comprehensive presentation together, outlining interoperability, system organization, governance, and operations. A follow-up presentation was given by the Assistant Town Manager, Deb Thalasis, who felt that PCWIN would increase costs to the Town. She felt the system wasn't necessary, and the Town could achieve interoperability using Gateway.

Members of the Town Council raised concerns about executing another IGA with the County, based on past IGA experiences. Marana Police Department Chief, Terry Tometich and he expressed that he was content with their current system, as it served the needs of the Town very well. It became clear that the Town did not support the project. Therefore, Dr. Moffatt instructed Mr. Casella to begin working on alternatives for the system.

Dr. Moffatt spoke with Mr. Davidson about the County's concerns, but Mr. Davidson didn't feel the Town could get over their political issues with the County. Marana confirmed that PCWIN should move on.

Dr. Moffatt wrote a response to Marana, on behalf of the County, explaining that PCWIN would like to continue working with the Town, and stressed the importance of interoperability. Additionally, if Marana chooses to participate with PCWIN in the future, they would have to follow the rules of the Business Plan, where they would have to buy into the system.

The County is disappointed that interoperability didn't play a larger role in Marana's decision. County presented information about several different interoperability options that can be considered in the future, and the pros and cons of each. It didn't appear that the Council would vote to enable the County to move forward using their system components.

Motorola immediately began working on alternative designs, and County assets have since been identified as potential tower locations. Mr. Larry Sayers, of Pima County Information Technology, concurred that the project can maintain PCWIN coverage into Marana's footprint, using County-controlled, alternative sites. From a radio contract standpoint, when you take new equipment needs into account, and remove subscribers from Motorola, there may be a cost savings in either option, although Staff does not know the cost impact for additional site development or microwave links. Captain Wilson expects a slight cost increase to the project, which has yet to be determined.

The User and Technical Committees will soon present recommendations for additional site relocations to the EMC.

Mr. Douglas states that Marana's decision is unfortunate, although future changes in Council may allow Marana to rejoin PCWIN's initiative. He encourages the Committee to follow the integrity of the Business Plan, and trusts that as the system is designed, it's done with the possibility that Marana may, once again, be a part of the system.

Captain Wilson explains that the only component changing to the system is the reduction in capacity, which can increase in the future.

The County stresses that they want to continue working with the Town of Marana, and give them the opportunity to rejoin at a later date. Unfortunately, Marana has pulled Chief Tometich from the Executive Management Committee. Mr. Rick Brown, Marana's IT representative, will continue to be the project's liaison, which is positive.

Committee members raise concerns regarding the Tucson Airport Authority's withdrawal, and the anticipated increase in subscriber fees.

Captain Wilson explains that Staff has not had the opportunity to reevaluate the numbers since Marana's withdrawal, but the subscriber fee increase is not solely based on the impact from the Airport's withdrawal; it also takes into account a decrease in subscriber units from other agencies, including the Sheriff's Department and the Tucson Police Department.

The Committee voices concern about agencies withdrawing from the project.

Marana contributed a lot of energy to this project; Rick Brown was involved in evaluating radio proposals, giving Marana full disclosure of PCWIN's intent from the beginning. Captain Wilson expresses his disappointment at the lack of support from the Town's Staff during their presentation, and felt blind-sided by their remarks.

Captain Wilson explains that the Town Staff provided the Town Council information, which didn't appear to be fully analyzed. Had there been an opportunity to sit down with them and review their cost material, a compelling argument could have been made for their participation.

There were two (2) Council members who were very vocal and outspoken about the history between the County and the Town, which has caused concern. Secondly, the Town voiced concern regarding control of assets, and use of the system. The County expressed that Marana would maintain ownership of their assets, as agreed in the Business Plan. The Town asked the County to guarantee specific Governance changes, which could not be considered. The County stressed that if Governance changes was the deal breaker, it may be best to part ways, and the Town didn't disagree.

Dr. Moffatt feels that the cost issues could have been resolved, although Marana's political concerns with the Board of Supervisors was the main point of contention.

The Tucson Airport Authority withdrew from the project, and never spoke to PCWIN Staff to address any concerns they had. County Staff was willing to address executives and officials about all concerns, but were never given that opportunity.

Mr. Douglas explains that this project's main focus is interoperability; a federal interoperable initiative. Those who independently evaluate Marana's decision need to understand that the project's goal is to provide interoperability to each agency, as the first responder's safety and effectiveness, and community safety are at stake.

Motion

Mr. Douglas makes a motion for Staff to forward a letter to the Mayor and Marana Town Council, reiterating that they are welcome to re-engage the PCWIN initiative at a future date. Assistant Chief Rozema seconds the motion.

Discussion

Assistant Chief Kahle expresses concern about Marana's withdrawal, as several County Fire Districts overlap in the Marana jurisdiction. If Marana has no way to communicate with these districts, PCWIN is not achieving interoperability.

Motion Amendment

Assistant Chief Kahle offers an amendment to the previous motion. He suggests that PCWIN provide the Town with a solution to achieve interoperability without Marana buying into the PCWIN system.

Captain Wilson opposes that idea. Although PCWIN should try to provide some future interoperability with Marana and the Airport, it should be made at their own expense. If PCWIN suggests that they'll support that option, up front, PCWIN risks setting a precedent that other agencies will follow, in favor of trying to link PCWIN to other local systems, changing the project's objectives.

Assistant Chief Rozema agrees. Agencies should not receive the benefits of the PCWIN system if they don't share the system's responsibilities. Full participation and cost contribution is what is required of each agency.

Dr. Moffatt explains that this project is a regional Pima County project, and if one agency withdraws, the team has to move forward to get the system built. At this time, Marana is unwilling to contribute assets, and although it could have saved money, it shouldn't penalize the other agencies.

Motion

There is a motion to send a letter to the Mayor and Town Council, expressing Staff's disappointment in their decision, stressing the need for interoperability in the region, and to invite their future participation if they change their mind.

Vote

Motion unanimously carries.

Materials provided: Town of Marana memorandum to Captain Paul Wilson, from Town Manager, Mr. Gilbert Davidson, dated January 20, 2010; Pima County Administrator's Office letter to Mr. Gilbert Davidson, Marana Town Manager, from Dr. John Moffatt, dated January 25, 2010.

X. Radio System Project Status Report Mr. David Smith, Pima County Information Technology

Ceragon

Ceragon's contract has been finalized, and Staff will be working with them for another team meeting, preparing for microwave detailed design review (DDR).

Work Breakdown Structure (WBS)

Staff is in the final stages of developing the Work Breakdown Structure (WBS), which will lay out the important tasks of the project. The schedule will be developed out of the finalized WBS.

Detailed Design Review (DDR)

Staff is meeting with Motorola on February 1-2, 2010, for a 2-day DDR session. Staff is reviewing site changes and relocations, most recent being Marana, to determine what impact those changes will have on the project. Once those changes are finalized, Staff will develop a scope of work for each site, through AECOM.

Site Studies

Cultural and environmental studies are moving forward. Pima County Real Property is working to obtain master site agreements from each site. Staff is working with Pima County Development Services to build a zoning plan for "sensitive" tower sites.

Captain Wilson adds that as Staff continues to work through the DDR issues with Motorola, recommendations will be brought to the User and Technical Committees for their approval before final approval is requested from the EMC.

Captain Wilson provides an overview of the anticipated site changes and relocations to the Committee:

- Removing Marana's sites
 - Beacon Hill
 - Marana Municipal Complex
 - Marana Operations Center
- Recommended site changes from the User/Technical Committees
 - Eliminate the Pima West site
 - Change Fraguita Peak to Mildred Peak
 - Change Arivaca to Ruby Road
 - Add Cerro Colorado site

Additional details will be presented at the next EMC meeting.

XI. Committee Appointments/Resignations
Captain Paul Wilson, Pima County Sheriff's Department

Appointments / Resignations

Due to Captain Mayhew's retirement, the Tucson Police Department has asked to rescind his appointment, as their 2nd alternate representative to the Executive Management Committee.

The Pima County Office of Emergency Management & Homeland Security asks the Committee to support a recommendation to the Board of Supervisors to appoint Mr. Mike Hein, Director of the Pima County Office of Emergency Management & Homeland Security, replacing Mr. Dennis Douglas on the Executive Management Committee.

The Tohono O'odham Fire Department, asks the Committee to appoint Chief Craig Encinas to the User Committee, replacing Emergency Services Administrator Chuck Kmet.

The Town of Marana has asked that Chief Terry Tometich no longer participate on the Executive Management Committee. Staff recommends the Committee rescind that appointment, as well as their alternate appointments; Paul Ashcraft and Dale Bradshaw. Additionally, Staff recommends rescinding the User and Technical Committee appointments; Sheila Blevins and Rick Brown.

Motion – Appointment/Resignations

Assistant Chief Rozema motions to approve Staff's recommended appointments and resignations. Chief Kelly seconds the motion. Motion unanimously carries.

Vacant Seat on Executive Management Committee

Committee members have been asked to discuss and consider a recommendation to the Board of Supervisors regarding the vacant seat on the EMC, based on Marana's withdrawal.

The Bond Ordinance calls for representatives from the four (4) largest police agencies. In those cases, Staff reviewed the total number of sworn officers in each agency, as reported by AZ POST. If that same method were applied today, the next agency to consider would be the University of Arizona Police Department of Public Safety, with a total of 54 sworn officers (1 pending); second being the Sahuarita Police Department with 43 sworn officers.

Captain Wilson has spoken to Chief Daykin, from the University of Arizona DPS, and he would accept a nomination, even providing staff as alternates on the Committee.

Discussion

Chief Kelly suggests the Committee honor the Bond Ordinance and accept the U of A as the next agency to fill the vacant seat on the Committee.

Mr. Douglas asks if there's an operational reason to look at the Sahuarita Police Department, as there may be an advantage for achieving coverage in that particular area.

Captain Wilson explains that coverage have been designed to meet their needs, and doesn't believe that Sahuarita has ownership of any of the sites PCWIN is using. Captain Wilson believes that the U of A has unique coverage requirements, given the density of the buildings in that area. They also have interoperability advantages with other public safety agencies, as it relates to events at the University.

Mr. Douglas feels it would be judicious for Committee members to discuss this item with their superiors before moving forward with a decision.

Assistant Chief Kahle suggests eliminating the vacant seat, altogether.

Captain Wilson explains that the Bond Ordinance calls for representatives from the four (4) largest police agencies represent the EMC. If the Committee desires changes to the Plan, they can direct Staff to recommend Bond Ordinance changes, or Staff can discuss this item in a future meeting.

Assistant Chief Rozema recommends that Staff take more time to discuss their options on discuss this item in a future meeting.

Mr. Douglas explains that this discussion and vote has nothing to do with the University of Arizona Police Department organization, but there is more operational information to consider before making a recommendation. He adds that there is no disrespect to the organization and this Committee holds them favorably.

See Item XIV for Proposed Bond Ordinance Amendments.

XII. Promoting PCWIN Captain Paul Wilson, Pima County Sheriff's Department

NOTE: Staff addresses Item XIV before Item XII.

During the meeting with the Marana Town Council, it became clear that the project's objectives and progress is not getting to those who need to be aware of it. A need is identified for the EMC to promote the project.

Following the meeting with Marana, there was an article posted in the Arizona Daily Star (Northwest). Several comments were critical of Marana for not participating and having a lack of foresight about the benefits of the project.

Captain Wilson was contacted by the Arizona Daily Star for a follow-up interview on February 3rd. Discussions will focus on promoting interoperability and the benefits of the project. He encourages the Committee to interact with peers in their communities, and promote the project, as well.

Staff is scheduled to meet with the Sahuarita Town Council on February 8th, followed by a meeting with the Oro Valley Town Council on February 17th to promote the project and discuss its benefits to each community.

Staff expects future invitations to the fire department Boards, and will provide a presentation to anyone who wants to know more about PCWIN.

Captain Wilson encourages the Committee to voice their ideas for promoting the project.

Discussion

Assistant Chief Rozema offers his assistance and time to support Town Council and Fire Department Board presentations, as there may be some benefit to having additional participating agencies present in supporting the project.

Each presentation is specific to each agency, but a generic one can be made for Committee members to review and comment on. Prior to the Marana Town Council meeting, Staff met with the Town Managers from Marana, Oro Valley, and Sahuarita, and each manager had the opportunity to critique Captain Wilson's presentation; an effort to promote important information, specific to each community.

Chief Chappell explains that their Fire Board receives updates every six (6) months, and Board members are given meeting summaries and materials after each meeting. He feels Drexel Heights is always up to date because they see both sides of the project; being included in the project itself, and being a part of County Fire Dispatch. Chief Chappell adds that the smaller fire agencies (including volunteer) do not attend fire board meetings, and he does not believe they are up to date on the PCWIN progress.

Assistant Chief Rozema supports the idea of Staff speaking with the decision makers of the participating agencies.

Captain Wilson offers his time to make a presentation to the Tohono O’odham Nation, as well, noting that many of the Tohono O’odham nation representatives may have changed.

Materials provided: AZ Daily Star (Northwest) article, “Marana No Longer Invited to be Part of the Communications Pact,” dated January 21, 2010.

**XIII. City of Tucson Internal Labor IGA
Captain Paul Wilson, Pima County Sheriff’s Department**

During the December 16, 2009 EMC meeting, the Committee directed Staff to amend the City of Tucson’s IGA, to include the internal labor costs, and to pay for consultant fees for evaluating the Thomas Price Service Center.

Language is complete, although some services were being provided before the December 16th meeting, which wasn’t taken into account.

Recommendation

Staff makes a recommendation that the Committee approve reimbursements to the City of Tucson for architectural evaluation design services for renovation of the Thomas Price Service Center to further the goals of the PCWIN project, retroactive to October 7, 2009.

Motion

Chief Chappell motions to approve Staff’s recommendations. Chief Kelly seconds the motion. Motion unanimously carries.

**XIV. Proposed Bond Ordinance Amendments
Captain Paul Wilson, Pima County Sheriff’s Department**

Committee members were provided a cover letter and a “strikeout” copy of the recommended changes to the Bond Ordinance, prior to the meeting.

Staff recommends changing the Bond Ordinance due to a change in scope, and a change in cost estimates, which have occurred over time. The original language contains information on AVL and mobile data, which has been eliminated. Changes to the Ordinance were delayed until better cost analysis was provided.

The only change not reflected in the copy provided to the EMC is the recommendation that the County negotiate the reimbursement for the Thomas Price renovations.

Captain Wilson recommends proposing Staff’s recommendations and allowing the County some flexibility in defining the scope and budget changes resulting from the action in Item XI (City of Tucson Renovation Proposal Update), allowing Staff to make final modifications to those items.

Captain Wilson provides an overview of the changes recommended by Staff.

Motion – Bond Ordinance Changes

Assistant Chief Kahle motions to approve the recommended Bond Ordinance changes, presented by Staff. Chief Kelly seconds the motion.

Discussion

Dr. Moffatt suggests that Staff strike the term “largest,” describing the agencies to be represented on the EMC, from the language. This will allow more flexibility for the EMC to nominate appropriate representatives to the Board of Supervisors for appointment.

Captain Wilson recommends additional modifications that would allow the Committee to move forward with filling the Committee vacancy, and allow the Committee to review analysis and continue discussions before including another agency.

As discussions continue regarding Governance, the EMC can present additional recommendations to the Bond Advisory Committee and the Board of Supervisors.

Vote

The Committee holds a vote on the motion. Motion unanimously carries.

Motion – Additional Governance Language and Committee Vacancy

Chief Chappell motions to strike the term “largest” from the Bond Ordinance language, and leave the vacant Executive Management Committee seat unfilled until the Bond Ordinance changes are approved. Chief Kelly seconds the motion.

Vote

The Committee holds a vote on the motion. Motion unanimously carries.

Materials provided: PCWIN letter to the Pima County Citizen’s Bond Advisory Committee, reference Amendments to the PCWIN Bond Ordinance, dated January 28, 2010; PCWIN Bond Ordinance strike-out copy, outlining recommended changes to the Ordinance.

XV. New Business, Captain Paul Wilson, Pima County Sheriff’s Department

Captain Wilson refers to the Committee for New Business. He receives no response.

XVI. Call to the Public

Captain Wilson asks if anyone in the audience would like to address the Committee. He receives no response.

XVII. Date-Time-Location of Next Meeting(s)

Thursday, February 25, 2010, at 9:00 AM

Pima County Sheriff's Department

Administration Building, 3rd Floor, Sheriff's Operations Center

1750 E. Benson Highway, Tucson

XVIII. Adjournment

Captain Wilson asks for a motion for adjournment. Chief Chappell moves to adjourn the meeting. Mr. Douglas seconds the motion. Motion is unanimously carries.

Meeting adjourns at 11:03 a.m.

Minutes prepared by: Catherine Hanna