

**Pima County Community Services, Employment & Training
2011-2012 Workforce Investment Act Youth Services
RFP CSET-WF-2011-01**



Technical Assistance Session
Tuesday, January 18, 2011, 3:00-5:00 p.m.
Kino One Stop Career Center
2797 E. Ajo Way, Room 224
Tucson, AZ

Questions and Answers

1. How many copies of each technical proposal must be submitted? **Submit seven copies of each technical proposal with an accompanying budget.**
2. What is the last date to submit questions? **February 1, 2011.**
3. What types of contracts may be awarded as a result of this process? ***Cost reimbursement or fee-for-service* contracts may be awarded.**
4. When will an RFP for ONESTOP staffing be released? **It is anticipated to be released in September, 2012.**
5. Who is responsible for the recruitment of youth participants? **The ONESTOP will recruit youth participants for both summer and after school programs; however, proposers should construct program designs keeping in mind that the contracting agency itself will ultimately be responsible for meeting its performance levels.**
6. How many youth should applicants propose to serve? **A proposer should offer to serve to its capacity. Precise service levels, whether greater or lesser than proposed levels, will be established at a later date for successful proposers.**
7. Does this RFP request the provision of summer or after school activities? **Both. Applicants may propose to provide either or both types of activities.**

8. What is a "cohort"? **It is a number of youth participants (workers, students) that one instructor or youth employment specialist ("job developer") can serve. For example, it could be the number of students in a class.**

9. How can information on past proposals be obtained? **Contracts resulting from past proposals are of public record and can be viewed at <http://www.pima.gov/econtracts/>.**

10. If a contracting agency is awarded a contract to provide summer youth services *only*, will that agency be required to continue to serve summer participants during the remainder of the year? **No. A Workforce Investment Act (WIA) funded summer youth participant who continues to participate post-summer will be served by either the *workforce development specialist* who had been serving him/her prior to summer; or – in the case of a participant enrolling for the first time during the summer - a *workforce development specialist* who is assigned to serve him/her following the summer program.**

11. When will contracts be awarded? **Preliminary decisions will be made in late February/early March, 2011 regarding which proposers will be awarded contracts. Approved, finalized contracts will not be issued until May, 2011.**

12. What types of contracts will be awarded for summer youth services? ***Fee for service.***

13. With regard to each technical proposal: Should contractors propose to recruit youth participants first, or to recruit worksites first? **Program design is at the discretion of each proposer and there is no requirement to conduct recruitment for one or the other group first.**

14. Why does the RFP require future cost figures for 2011 through 2016? **Contracts awarded can be extended for up to four additional years; however, if there are to be any anticipated increases in costs during those years, the figures reflecting such increases would need to be provided *now*.**