

**Pima County Community Services, Employment & Training
2011-2012 Workforce Investment Act - Workshops Request for
Proposal (RFP)
RFP CSET-WS-2011-02-03**



Technical Assistance Session
Friday, February 11, 2011, 3:00-5:00 p.m.
Rio Nuevo Center
340 N. Commerce Park Loop, Classroom 1
Tucson, AZ

Questions and Answers

Question 1 – Are proposers limited to using the module subjects in the Computer workshops?

Answer – One-Stop is looking for three modules, very basic, basic, and advanced basic that could move a novice to comfortably searching for and applying for jobs online. The use of three modules will allow One-Stop to assign clients who have some familiarity with computers to the second or third module. Proposers should have some discretion in defining the three modules and lay out instruction in the manner they think flows best.

Question 2 – Does Employability Skills include practice interviewing and résumé writing?

Answer - If the proposer believes that Employability Skills includes these topics, s/he should address them. One-Stop is interested in what proposers consider to be critical elements of Employability Skills.

Question 3 – The RFP asks for experience in operating programs with federally funded grants. Do you want a list of grants that a proposer has worked on?

Answer – Yes, list any grants you have worked on and the dates of the grant(s).

Question 4 – Is there a certain format (e.g. bulleted items) to use when responding to the questions?

Answer – No, present your answers in any format you desire as long as the questions are completely answered.