

# Workforce Investment Board

## Performance and Accountability Committee

Tuesday, April 5, 2011 – 8:30 a.m.

Kino Service Center  
2797 E. Ajo Way  
Tucson, AZ

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### MEETING SUMMARY

#### **Members Present**

Noreen Nelson (Chair)  
Wilette Diggs  
Doug Jones  
Carol Hutchinson

#### **Staff & Guests Present**

Jim Mize  
Ana Basurto  
Risé Hart

- I. **Call to Order** – at 8:32 a.m. Noreen Nelson chaired the meeting.
- II. **Review Meeting Summary** – Reviewed.
- III. **Monthly Reports Review**
  - a. **Agency Reports** – Reviewed. Jim Mize contacted Goodwill and Tucson Youth Development about their placement rates and is waiting for a response. Jim will contact the two agencies again and then give their responses to Noreen Nelson before the Friday WIB meeting.
  - b. **One-Stop Services Report** – Reviewed. Jim Mize reported that the number of job postings at the Pima County One-Stop has increased. There were 400 new jobs posted in March. Introduction to the One-Stop Workshops have been increased to accommodate a backlog of 3-4 months. Jim mentioned that another trainer has been hired and there are now three workshops a week. Doug Jones asked about changes in the education system due to the budget cuts. Carol Hutchinson said that there will be changes at Pima Community College but doesn't know the details. Carol stated that the Pima Community College requirements for entry will change in summer 2012 and the applicant has to have a GED or High School diploma and pass the placement tests in order to be accepted. Jim Mize stated that if a One-Stop client is tested below the 6 grade level they are not referred to Pima Community College. The One-Stop provides remedial education classes for machinists, green trade, and healthcare clients as currently there are grants for these industries. Jim Mize will provide numbers regarding the results of the contextual classes at the next meeting.

- c. **Performance Report** – Reviewed. There was one category, “older youth” that had a failed performance measure. Jim Mize stated that this is a nationwide issue.
- d. **Industry Information** – There were four events in March 2011 resulting in 60 layoffs.

**IV. Eligible Training Provider List (ETPL) Process** – Ana Basurto distributed a reply from an ETPL applicant who the committee requested more information. The committee agreed that they need more information (e.g. line breakout of expenses) to make a decision. Ana will inform the applicant about the committee requests.

**V. Workshop RFP Process** – Noreen Nelson  
The RFP Committee completed the recommendations on March 17. The next steps are the recommendations will be reviewed and approved by the Workforce Investment Board (WIB) Executive Committee and the full WIB at their upcoming meetings in April. There were no proposals for the Entrepreneurial Overview workshop.

**VI. Next Meeting:** Tuesday, May 10, 2011, 8:30 a.m. at Kino Service Center, Room 301.

**VII. Adjournment** – 9:02 a.m.