

# Workforce Investment Board

## Performance and Accountability Committee

Tuesday, December 1, 2011 – 8:30 a.m.

Kino Service Center  
2797 E. Ajo Way  
Tucson, AZ

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### MEETING SUMMARY

#### Members Present

Noreen Nelson (Chair)  
Doug Jones

#### Staff & Guests Present

Risé Hart  
Dalila Perez

- I. **Call to Order** – at 8:44 a.m. Noreen Nelson chaired the meeting.
- II. **Review Meeting Summary** – Reviewed October's meeting summary.
- III. **Monthly Reports Review**
  - a. **Agency Reports** – Reviewed. Dalila will verify the number served (new this month) for November. The Industry Report will now reflect the new industry sectors. Infrastructure is large thus it will be broken out on the next report.
  - b. **One-Stop Services Report** – Reviewed. HS Degree/GED awarded is higher this year compared to 2010. New in November is also higher.
  - c. **Performance Report** – Reviewed. There were three failed categories: Entered Employment Rate for adult and older youth and Credential Rate for older youth.
  - d. **Industry Information** – October there were two events resulting in 23 layoffs. November there was one event resulting in 122 layoffs.
- IV. **Discuss Agency Site Visits** – The agencies will give a presentation at the February or March WIB meeting.
- V. **Next RFP** – Casey gave an update of the process. This is the proposal for staffing: Program Support Specialist at the One-Stop, Workforce Development Specialist at the One-Stop, Workforce Development at agencies, Workforce Specialists working in the rural area, and Workforce Development for On-the-job Training (OJT). Noreen suggested adding another question to the RFP. This RFP needs to have several committees to review the different staffing requirements. Casey gave an overview on the RFP budget. Funds are distributed according to the rank order decided by the RFP committee.
- VI. **Next Meeting:** Thursday, January 12, 2012, 8:30 a.m. at Kino Service Center.
- VII. **Adjournment** – 9:35 a.m.