

Workforce Investment Board

Executive Committee

October 19, 2011 – 8:00 a.m.

Kino Service Center
2797 E. Ajo Way
Room 301
Tucson, AZ

MEETING SUMMARY

Members Present:

Clayton Hamilton (Chair)
Noreen Nelson
Vaughn Croft
Hank Atha
Jonathan Peck

Staff & Guests:

Charles Casey
Risé Hart

- I. **Call to Order** – at 8:09 a.m. Clayton Hamilton chaired the meeting.
- II. **Meeting Summary** – Reviewed.
- III. **Update on committee activities from each Chair**

Youth Committee – Vaughn Croft reported that they are working on the committee's program of work.

Performance Committee – Noreen Nelson stated that the committee is moving forward with the next Request for Proposal (RFP). A sign-up sheet for RFP reviewers was distributed at the WIB meeting. Nine members signed up to be reviewers.

PEERS Committee – Noreen Nelson met with Raytheon staff and gave him an overview plus copies of the Executive and Annual reports.

Board Development Committee – Jonathan Peck reported the committee matched mentors with mentees. There are two new members Rose Capono, SW Gas and Jean Maldonado, Pima Council of Aging.
- IV. **Discuss WIB member/speaker presentations for the November and December WIB meetings**

November – Abel Moreno founder of Vets-4-Vets, will first give a presentation followed by a panel discussion consisting of employers and staff from veteran programs. Staff will provide suggestions for a moderator and a veteran for the member spotlight.

December – The suggestion for the panel theme is looking at different educational issues. Suggestion for panelists: Library director or staff, youth who successfully graduated (Isaac), educator, and employers. The meeting will be uplifting, informative, and positive. As this is taking place during the season of giving, it was recommended to ask for a donation of children books or money. Members are to send their suggestions for panel questions to staff. Vaughn Croft will provide staff with a list of students selected for the National Merit Scholarship program. More details about the December WIB meeting will be discussed at the November Executive Committee meeting.

- V. Ideas on how to present the agency visits that the Performance and Accountability Committee conducted** – Noreen Nelson proposed devoting a meeting for each agency giving a presentation or having a panel discussion. This meeting will take place in February or March. It was suggested to have the room available after the meeting to allow members to talk to the panelists. Also this should be noted on the agenda.
- VI. Next Meeting:** November 16, 2011 at 8:00 a.m. at **Kino Service Center** as the Pima County Regional Support Center is not available.
- VII. Adjournment** – 9:02 a.m.