

Workforce Investment Board

Board Development Committee

Friday, April 8, 2011 – 9:15 a.m.

Pima Community College – Downtown Campus
1255 North Stone Avenue, Amethyst Room
Tucson, AZ

MEETING SUMMARY

Members Present:

Clayton Hamilton (Chair)
Lizet Torres
Jo Anne Westerman

Staff & Guests:

Frank Watts
Ris  Hart

- I. **Call to Order** – at 9:25 a.m. Clayton Hamilton chaired the meeting.
- II. **Review Statement of Purpose** – The Board Development Committee shall review Board composition and recruit members for vacancies. Clayton Hamilton requested that the members send their suggestions for the Board Development Committee Statement of Purpose to him and the committee will discuss this issue at the May meeting.
- III. **WIB Member Activity and Update** – To be discussed at the May meeting
 - a. New Members
 - b. Resignations
 - c. Vacancies
 - d. Composition
 - e. Attendance
 - f. Other membership issues
- IV. **Recruitment** – To be discussed at the May meeting
- V. **Next Meeting:** The meetings will be held the second Friday of the month after the WIB meeting. The next meeting will be May 13, 9:15 a.m. at Pima College - Community Campus
- VI. **Adjournment** – 9:45 a.m.